

NCO Crosswalk Guide

(Observations/Recommendations)



29 January 2020



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OL 40 Opening Statement



Non-Commissioned Officers,

Since 1982 the National Training Center (NTC) has provided both observations and recommendations to the force in the effort to assist organizational growth. Most of these documents provided have focused on the organization in its entirety, but not specifically on the Non-Commissioned Officer. In 2019, Operations Group (NTC) introduced a crosswalk that provided recommendations for both SGMs and CSMs. When developed, the intent was to act as a road map that would identify roles and responsibilities that Sergeants Major often questioned during their rotation at NTC. This is still a document that we circulate throughout the force with the same goal intended during its production; Preparing NCOs for Decisive Action rotations, or Large Scale Combat Operations (LSCO) at the National Training Center.

As the responsibility of the NCO continues to evolve, we wanted to extend this document to address the First Sergeant and Platoon Sergeant positions. We acknowledge that many actions conducted by these professionals will often be dictated by unit SOPs and TTPs that have been developed during home station training. We also recognized the disconnect that is often identified during NTC rotations; the ability to execute what has been taught at home station, and the experience to identify when and how to employ those lessons during their rotation at the National Training Center.

The intent of this document and others we provide aren't to discredit the hard work leaders are doing across the force. Our goal is to maximize training events by providing doctrinal based observations we see each month as unit's conduct LSCO in the Mojave Desert. Understanding the challenges at home station, we acknowledge how important the opportunity is to train your entire BCT (A, S, I) with professional observers and a thinking enemy (OPFOR).

This is why we continually emphasize the importance of being able to provide feedback that can assist in home station training that directly correlate with the Operational Environment your Soldiers and Leaders will train in.

As always, we are here to help leaders create the most effective warfighting organizations possible. If there is anything that is needed in your formation in that reference, please don't hesitate to contact us.

Sincerely,

Quentin (FEN) Fenderson
Outlaw 40
Operations Group
The National Training Center
Phone (760) 380-5096



BDE HHC 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The First Sergeant (1SG) is the senior enlisted advisor to the Commander at the Company/Troop/Battery level. 1SGs are responsible for maintaining and enforcing standards, ensuring training objectives are met, developing the Soldiers in the unit, all administrative functions, and ensuring the health, welfare, and morale of the unit and their Families. The 1SG serves as a coordinator for training and resources, as well as the lead integrator with outside organizations and entities. The 1SG is the standard bearer for their organization and serves as a role model for all Soldiers, NCOs and Officers.</p>	1. Conduct Area Security	1. Plan (Brigade TOC/ TAC Locations)	Assist in operations order, paragraph 4 (sustainment). Identify potential risks and hazards and conduct risk analysis. Plan consumption rates of class I, III, and V. Submit LOGSTATs.
		2. Prepare (Movement and Establishment of Brigade Main)	Supervise serial/ chalk movement and Main tear-down plan. Assist the Commander in performing precombat inspections. Supervise rehearsals.
		3. Execute (Brigade TOC/ TAC Operations)	Establish and refine security plan according to TACSOP. Supervise supply, maintenance, communications, and field hygiene operations. Assist Commander in maintaining Company CP operations.
		4. Assess	Assess changes to security priorities, posture, or resource allocation. Safely establish and displace the BDE Main. Maintain 100% accountability. Consolidate and reorganize. Manage refit and recuperation of forces.
	2. Conduct an Area Defense	1. Plan (Brigade TOC/ TAC Locations)	Synchronize Main breakdown with staff sections. Rehearse key sustainment actions in support of the tactical mission. Establish priorities of work, develop route plan.
		2. Prepare (Movement and Establishment of Brigade Main)	Oversee precombat checks and inspections, convoy and safety briefs. Convoy serials and bump plans. Synchronize occupation of new TOC. Rehearse vehicle recovery plan, CASEVAC, MEDEVAC, and actions on contact.
		3. Execute (Brigade TOC/ TAC Operations)	Establish and refine security plan according to TACSOP. Supervise supply, maintenance, communications, and field hygiene operations. Assist Commander in maintaining Company CP operations.
		4. Assess	Assess changes to security priorities, posture, or resource allocation. Safely establish and displace the BDE Main. Maintain 100% accountability. Consolidate and reorganize. Manage refit and recuperation of forces.
	3. Conduct Movement to Contact	1. Plan (Brigade TOC/ TAC Locations)	Synchronize Main breakdown with staff sections. Rehearse key sustainment actions in support of the tactical mission. Establish priorities of work, develop route plan.
		2. Prepare (Movement and Establishment of Brigade Main)	Conduct precombat checks and inspections, convoy and safety briefs. Convoy serials and bump plans. Synchronize occupation of new TOC. Rehearse vehicle recovery plan, CASEVAC, MEDEVAC, and actions on contact.
		3. Execute (Brigade TOC/ TAC Operations)	Establish and refine security plan according to TACSOP. Supervise supply, maintenance, communications, and field hygiene operations. Assist Commander in maintaining Company CP operations.
		4. Assess	Assess changes to security priorities, posture, or resource allocation. Safely establish and displace the BDE Main. Maintain 100% accountability. Consolidate and reorganize. Manage refit and recuperation of forces.
	4. Conduct an Attack	1. Plan (Brigade TOC/ TAC Locations)	Synchronize Main breakdown with staff sections. Rehearse key sustainment actions in support of the tactical mission. Establish priorities of work, develop route plan.
		2. Prepare (Movement and Establishment of Brigade Main)	Supervise precombat checks and inspections, convoy and safety briefs. Convoy serials and bump plans. Synchronize occupation of new TOC. Rehearse vehicle recovery plan, CASEVAC, MEDEVAC, and actions on contact.
		3. Execute (Brigade TOC/ TAC Operations)	Establish and refine security plan according to TACSOP. Supervise supply, maintenance, communications, and field hygiene operations. Assist Commander in maintaining Company CP operations.
		4. Assess	Assess changes to security priorities, posture, or resource allocation. Safely establish and displace the BDE Main. Maintain 100% accountability. Consolidate and reorganize. Manage refit and recuperation of forces.
	5. Conduct Expeditionary Deployment Operations at the Brigade Level	1. Plan (SRP, Medical Readiness, Soldier Training)	Deployment readiness of HHC. Create manifest. Accountability of Soldiers and equipment. Train and ensure proficiency of unit TACSOP.
		2. Prepare (Deployment into Theater)	Reception of Soldiers and equipment into theater. Supervise additional training related to host nation. Coordinate and supervise early sustainment and maintenance operations.
		3. Execute (Brigade TOC / TAC Operations)	Establish and refine security plan according to TACSOP. Supervise supply, maintenance, communications, and field hygiene operations. Assist Commander in maintaining Company CP operations.
		4. Assess	Security plan. Sustainment plan. Synchronization of staff sections. Timely and accurate reports.



BDE TAC NCO



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The BDE TAC NCO</p> <p>The assistant operations Sergeant or shift noncommissioned officer in charge works in the COIC and assists the battle captain and operations sergeant major in ensuring the CP runs efficiently.</p>	1. Conduct Area Security	1. Plan (TAC/TOC)	Assists with CUOPS Provide information to the common operational picture Assists the battle captain as required
		2. Prepare (Maintain common operational picture)	Ensures the right people are present during operations Directing the planning, implementation, and supervision Overseeing the set-up, operation, and dismantling of the CP
		3. Execute (TAC)	Assists the Battle Captain with planning Supervises manning rotations Provide input to targeting and future operations planning
		4. Assess (managing of stress, sleep plans)	Risk management Accident prevention Asses CP battle drills and enforcing the CP SOP.
	2. Conduct an Area Defense	1. Plan (TAC/TOC)	Directing the planning, implementation, and supervision Controlling and synchronizing current operations. Assists the battle captain as required
		2. Prepare (Planning)	Ensures that reports and messages are distributed properly. Involved with the operations process Overseeing the set-up, operation, and dismantling of the CP
		3. Execute (TAC/TOC)	Supervises the publication of orders and graphics Provide input to targeting and future operations planning Coordinating fires and effects
		4. Assess	Risk management Accident prevention Asses CP battle drills and enforcing the CP SOP.
	3. Conduct a Movement to Contact	1. Plan (TAC/TOC)	Assisting in the set-up and conduct of rehearsals Controlling and synchronizing current operations. Assists the battle captain as required
		2. Prepare (Planning for future operations)	Ensures that reports and messages are distributed properly. Synchronization with the operations process Battle tracking the current situation
		3. Execute (TAC/TOC)	Coordinating fires and effects Provide input to targeting and future operations planning Supervises journal clerks, radio-telephone operators
		4. Assess	Asses CP battle drills and enforcing the CP SOP. Risk Management Accident prevention, policies, and measures
	4. Conduct an Attack	1. Plan (TAC/TOC)	Assists and synchronizing current operations. Assists the battle captain as required Assisting in the set-up and conduct of rehearsals
		2. Prepare (Planning for future operations)	Synchronization with the operations process Battle tracking the current situation Overseeing the set-up, operation, and dismantling of the CP
		3. Execute (TAC/TOC)	Coordinating fires and effects Provide input to targeting and future operations planning Supervises journal clerks, radio-telephone operators
		4. Assess	Assess CP battle drills and enforcing the CP SOP. Continuous operations of the CP while static and mobile. Troubleshooting mission command information systems
	5. Conduct Expeditionary Deployment Operations	1. Plan (BDE S3, COUPS)	Controlling and synchronizing current operations. Assists the battle captain as required Battle tracking the current situation
		2. Prepare (BDE OPS, COUPS)	Ensures that reports and messages are distributed properly. Ensuring relevant information is passed to subordinate units The establishment of detailed security measures, rehearsals
		3. Execute (TRAINING AREAS)	Range requirements BN level sync Supervises journal clerks, radio-telephone operators
		4. Assess (BDE TRAINING MEETING)	Safety Requirements, policies, range operations Refines CP battle drills and enforcing the CP SOP. Overlays and graphics.



BDE S-4 NCOIC



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The S4 NCOIC coordinates and monitors the tactical situation and sustainment operations; coordinate uninterrupted sustainment support for the command and assigned / attached units / elements and provide sustainment support to meet current and anticipated sustainment requirements in accordance with the OPLAN / OPORD with sustainment annex, the command TSOP, and command guidance.</p>	1. Conduct Area Security	1. Plan (ALOC)	<p>Assist with the logistics plan and determining support requirements necessary to sustain BCT operations</p> <p>Coordinate support requirements with the division logistics staff</p>
		2. Prepare (ALOC)	<p>Provide staff oversight to BCT units in the areas of supply, maintenance, transportation, and field services.</p> <p>Conduct logistics preparation of the battlefield.</p>
			<p>Coordinate support requirements with the division logistics staff officer</p>
		3. Execute (ALOC)	<p>Manage the logistics status report (LOGSTAT)</p> <p>Monitor and analyze equipment readiness status</p>
	4. Assess	<p>Recommend sustainment priorities and controlled supply rates to the commander</p>	
	2. Conduct an Area Defense	1. Plan (ALOC)	<p>Assist with the logistics plan and determining support requirements</p> <p>Assist in planning the location(s) of the engineer forward supply point for the delivery of engineer configured loads of Class IV and V supplies</p>
		2. Prepare (ALOC)	<p>Conduct logistics preparation of the battlefield</p> <p>Coordinate for all classes of supply, food preparation, water purification, mortuary affairs, aerial delivery</p>
			<p>Manage the LOGSTAT for the BCT</p> <p>Monitor and analyze equipment readiness status of all BCT units</p>
		4. Assess	<p>Recommend sustainment priorities and controlled supply rates to the commander</p>
	3. Conduct a Movement to Contact	1. Plan (ALOC)	<p>Assist with the logistics plan and determining support requirements</p>
		2. Prepare (ALOC)	<p>Conduct logistics preparation of the battlefield</p>
		3. Execute (ALOC)	<p>Manage the LOGSTAT</p> <p>Monitor and analyze equipment readiness status</p>
			<p>Recommend sustainment priorities and controlled supply rates to the commander</p>
	4. Conduct an Attack	1. Plan (ALOC)	<p>Assist with the logistics plan and determining support requirements</p> <p>Coordinate support requirements with the division logistics staff</p>
		2. Prepare (ALOC)	<p>Conduct logistics preparation of the battlefield</p>
		3. Execute (ALOC)	<p>Manage the LOGSTAT</p> <p>Monitor and analyze equipment readiness status</p>
			<p>Recommend sustainment priorities and controlled supply rates to the commander</p>
	5. Conduct Expeditionary Deployment Operations	1. Plan (ALOC)	<p>Inter-theater movement/deployment of BCT personnel/equipment</p> <p>Assist with the logistics plan and determining support requirements</p>
			<p>Conduct logistics preparation of the battlefield</p> <p>Coordinate support requirements with the division logistics staff</p>
		3. Execute (ALOC)	<p>Manage the LOGSTAT</p> <p>Monitor and analyze equipment readiness status of all BCT units</p>
<p>Monitor and enforce the BCT CSDP throughout all phases of the operation</p>			



INTELLIGENCE MSG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The S2 NCOIC: The senior enlisted advisor to the Brigade S-2 OIC. Understands doctrine and actively participates in MDMP, in production of ECOAs, INTSUMs, and other doctrinal products, as directed by the S-2 OIC and the Brigade Commander. Major responsibilities of the S-2 NCOIC include but are not limited to:</p> <ul style="list-style-type: none"> - Ensure the S-2 CUOPS section is manned for 24 hour operations and its equipment is fully functional. - Supervise SL 10-30 Intelligence training tasks - Manage shift changes and Common Intelligence Picture (CIP) - Provide intelligence input to Common Operating Picture (COP) - Manage production, analysis, and dissemination of Intelligence products - Develop, maintain, and enforce Intelligence Standard Operation Procedures - Direct All Source Intelligence Operations - Develop the Intelligence Architecture Plan - Evaluate All Source Intelligence training 	1. Conduct Area Security	1. Plan (BISE/Plans Cell)	Supervise and manage IPB (Steps 1-4) Initial collection plan development Manage Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Assist development of the intelligence annex to order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Supervise and maintain INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	2. Conduct an Area Defense	1. Plan (BISE/Plans Cell)	Supervise and manage IPB (Steps 1-4) Initial collection plan development Manage Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Assist development of the intelligence annex to order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Supervise and maintain INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	3. Conduct a Movement to Contact	1. Plan (BISE/Plans Cell)	Supervise and manage IPB (Steps 1-4) Initial collection plan development Manage Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Assist development of the intelligence annex to order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Supervise and maintain INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	4. Conduct an Attack	1. Plan (BISE/Plans Cell)	Supervise and manage IPB (Steps 1-4) Initial collection plan development Manage Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Assist development of the intelligence annex to order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Supervise and maintain INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	5. Conduct Expeditionary Deployment Operations	1. Plan (BISE/Plans Cell)	Validate individual and collective training (MITS) Implement personnel readiness plan Supervise required special training
		2. Prepare (BISE/CUOPS)	Review load-out plans Conduct pre-combat inspections Validate departure operations
		3. Execute (BISE/CUOPS)	Supervise deployment and railhead operations Interface with key leaders Receive equipment
		4. Assess (BISE/CUOPS)	Confirm personnel strength on ground Confirm equipment readiness Order shortage/replacement equipment



BISE NCOIC



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The BISE NCOIC: The senior enlisted advisor to the BISE OIC and BISE Chief. Understands doctrine and actively participates in MDMP, in production of ECOAs, INTSUMs, and other doctrinal products, as directed by the BISE OIC and the Brigade Commander. Major responsibilities of the BISE NCOIC include but are not limited to:</p> <ul style="list-style-type: none"> - Ensure the BISE is manned for 24 hour operations and its equipment is fully functional. - Supervise SL 10-30 Intelligence training tasks - Manage shift changes and Common Intelligence Picture (CIP) - Manage production, analysis, and dissemination of Intelligence products - Develop, maintain, and enforce Intelligence Standard Operation Procedures - Direct All Source Intelligence Operations - Develop the Intelligence Architecture Plan - Evaluate All Source Intelligence training 	1. Conduct Area Security	1. Plan (BISE/Plans Cell)	Supervise and manage IPB (Steps 1-4) Initial collection plan development Manage Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Assist development of the intelligence annex to order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Supervise and maintain INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	2. Conduct an Area Defense	1. Plan (BISE/Plans Cell)	Supervise and manage IPB (Steps 1-4) Initial collection plan development Manage Intelligence Estimate
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		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Supervise and maintain INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	3. Conduct a Movement to Contact	1. Plan (BISE/Plans Cell)	Supervise and manage IPB (Steps 1-4) Initial collection plan development Manage Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Assist development of the intelligence annex to order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Supervise and maintain INTSUM
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		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	5. Conduct Expeditionary Deployment Operations	1. Plan (BISE/Plans Cell)	Validate individual and collective training (MITS) Implement personnel readiness plan Supervise required special training
		2. Prepare (BISE/CUOPS)	Review load-out plans Conduct pre-combat inspections Validate departure operations
		3. Execute (BISE/CUOPS)	Supervise deployment and railhead operations Interface with key leaders Receive equipment
		4. Assess (BISE/CUOPS)	Confirm personnel strength on ground Confirm equipment readiness Order shortage/replacement equipment



INFOR & COLLECTION NCOIC



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Information and Collection NCOIC: The senior enlisted advisor to the Brigade Information Collection Manager. Understands doctrine and actively participates in MDMP, in production of ECOAs, INTSUMs, and other doctrinal products, as directed by the ICM and the Brigade Commander. Major responsibilities of the IC NCOIC include but are not limited to:</p> <ul style="list-style-type: none"> - Ensure the ICM Cell is manned for 24 hour operations and its equipment is fully functional. - Supervise SL 10-30 Intelligence training tasks - Manage shift changes and provide input to Common Intelligence Picture (CIP) - Provide IC input to Common Operating Picture (COP) - Manage production, analysis, and dissemination of collection products - Manage RFCs and RFIs from BNs to BDE and BDE to DIV - Manage ICSM - Attend and provide input to TWG - Develop, maintain, and enforce Intelligence Standard Operation Procedures - Direct All Source Intelligence Operations - Develop the Intelligence Architecture Plan - Evaluate All Source Intelligence training 	1. Conduct Area Security	1. Plan (BISE/Plans Cell)	Supervise IPB (Steps 1-4) Supervise initial collection plan development Supervise development of Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Develop the intelligence annex to plan or order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Maintain INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	2. Conduct an Area Defense	1. Plan (BISE/Plans Cell)	Supervise IPB (Steps 1-4) Supervise initial collection plan development Supervise development of Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Develop the intelligence annex to plan or order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Maintain INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	3. Conduct a Movement to Contact	1. Plan (BISE/Plans Cell)	Supervise IPB (Steps 1-4) Supervise initial collection plan development Supervise development of Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Develop the intelligence annex to plan or order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Maintain INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	4. Conduct an Attack	1. Plan (BISE/Plans Cell)	Supervise IPB (Steps 1-4) Supervise initial collection plan development Supervise development of Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Develop the intelligence annex to plan or order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Maintain INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
5. Conduct Expeditionary Deployment Operations	1. Plan (BISE/Plans Cell)	Validate individual and collective training (MITS) Implement personnel readiness plan Supervise required special training	
	2. Prepare (BISE/CUOPS)	Review load-out plans Conduct pre-combat inspections Validate departure operations	
	3. Execute (BISE/CUOPS)	Supervise deployment and railhead operations Interface with key leaders Receive equipment	
	4. Assess (BISE/CUOPS)	Confirm personnel strength on ground Confirm equipment readiness Order shortage/replacement equipment	



PLANS INTELLIGENCE SGT



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Intelligence Planning Sergeant (SSG): The senior enlisted advisor to the Brigade Intelligence Planner. Understands doctrine and actively participates in MDMP, in production of ECOAs, INTSUMs, and other doctrinal products, as directed by the Planner and the Brigade Commander. Major responsibilities of the Intelligence Planning Sergeant include but are not limited to:</p> <ul style="list-style-type: none"> - Ensure the Intelligence Planning Cell is manned for operations and its equipment is fully functional. - Supervise SL 10-30 Intelligence training tasks - Manage shift changes and provide input to Common Intelligence Picture (CIP) - Manage production, analysis, and dissemination of collection products - Manage RFCs and RFLs from BNs to BDE and BDE to DIV - Provide input to ICSM - Develop, maintain, and enforce Intelligence Standard Operation Procedures - Direct All Source Intelligence Operations - Develop the Intelligence Architecture Plan - Evaluate All Source Intelligence training 	1. Conduct Area Security	1. Plan (BISE/Plans Cell)	Supervise IPB (Steps 1-4) Supervise initial collection plan development Supervise development of Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Develop the intelligence annex to plan or order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Manage INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	2. Conduct an Area Defense	1. Plan (BISE/Plans Cell)	Supervise IPB (Steps 1-4) Supervise initial collection plan development Supervise development of Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Assist development of intelligence annex to order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Manage INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	3. Conduct a Movement to Contact	1. Plan (BISE/Plans Cell)	Supervise IPB (Steps 1-4) Supervise initial collection plan development Supervise development of Intelligence Estimate
		2. Prepare (BISE/CUOPS)	Manage information collection requirements Develop the intelligence annex to plan or order Supervise final IC plan development/ dissemination
		3. Execute (BISE/CUOPS)	Manage information collection requirements Manage CIP and intelligence portion of COP Manage INTSUM
		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	4. Conduct an Attack	1. Plan (BISE/Plans Cell)	Supervise IPB (Steps 1-4) Supervise initial collection plan development Supervise development of Intelligence Estimate
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		4. Assess (BISE/CUOPS)	Screen reports and mission summaries Identify remaining intelligence gaps Update future IC requirements
	5. Conduct Expeditionary Deployment Operations	1. Plan (BISE/Plans Cell)	Validate individual and collective training (MITS) Implement personnel readiness plan Supervise required special training
		2. Prepare (BISE/CUOPS)	Review load-out plans Conduct pre-combat inspections Validate departure operations
		3. Execute (BISE/CUOPS)	Supervise deployment and railhead operations Interface with key leaders Receive equipment
		4. Assess (BISE/CUOPS)	Confirm personnel strength on ground Confirm equipment readiness Order shortage/replacement equipment



Aviation Ops NCO



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The AVN TF operations NCO is responsible for ensuring command post activities are conducted. These include managing information, controlling operations, developing and disseminating orders, assessing operations, maintaining running estimates, coordinating with higher, lower, and adjacent units, and maintaining the common operational picture. In addition, the operations NCO is responsible for ensuring the main command post and/or tactical command post are capable of controlling current operations, conducting detailed analysis and planning future operations.</p>	1. Conduct Reconnaissance & Security Operations	1. Plan (AVN TF CP)	Assisting S3 with the planning priorities Assisting XO with driving planning timelines Coord. w/CO's to ensure understanding of tasks
		2. Prepare (AVN TF CP)	Ensure section understand the plan. Ensure fighting products are distributed Assist leadership with rehearsals
		3. Execute (AVN TF CP)	Supervising/Assisting CP personnel Assisting S3 with external coordination Coord. w/ sub CO's to drive timeline/resolve issues
		4. Assess (AVN TF CP)	Ensure post mission/reporting requirements complete Ensure A/C posture for follow-on missions Drive/Capture AAR comments and improvements
	2. Conduct Air Movement and Air Assault Missions	1. Plan (AVN TF CP)	Assisting S3 with the planning priorities Assisting XO with driving planning timelines Coord. w/CO's to ensure understanding of tasks
		2. Prepare (AVN TF CP)	Ensure section understand the plan. Ensure fighting products are distributed Assist leadership with rehearsals
		3. Execute (AVN TF CP)	Supervising/Assisting CP personnel Assisting S3 with external coordination Coord. w/ sub CO's to drive timeline/resolve issues
		4. Assess (AVN TF CP)	Ensure post mission/reporting requirements complete Ensure A/C posture for follow-on missions Drive/Capture AAR comments and improvements
	3. Conduct MEDEVAC & CASEVAC Operations	1. Plan (AVN TF CP)	Assisting S3 with the planning priorities Assisting XO with driving planning timelines Coord. w/CO's to ensure understanding of tasks
		2. Prepare (AVN TF CP)	Ensure section understand the plan. Ensure overlay are updated (MED COP) Assist leadership with rehearsals
		3. Execute (AVN TF CP)	Supervising/Assisting CP personnel Assisting S3 with external coordination Coord. w/ sub CO's to drive timeline/resolve issues
		4. Assess (AVN TF CP)	Ensure post mission/reporting requirements complete Ensure A/C posture for follow-on missions Drive/Capture AAR comments and improvements
	4. Conduct Offensive Operations	1. Plan (AVN TF CP)	Assisting S3 with the planning priorities Assisting XO with driving planning timelines Coord. w/CO's to ensure understanding of tasks
		2. Prepare (AVN TF CP)	Ensure section understand the plan. Ensure fighting products are distributed Assist leadership with rehearsals
		3. Execute (AVN TF CP)	Supervising/Assisting CP personnel Assisting S3 with external coordination Coord. w/ sub CO's to drive timeline/resolve issues
		4. Assess (AVN TF CP)	Ensure post mission/reporting requirements complete Ensure A/C posture for follow-on missions Drive/Capture AAR comments and improvements
	5. Conduct Expeditionary Deployment Operations	1. Plan (AVN TF CP)	Validate packing list for all MTOE equipment Assist in planning communications with higher HQs Coord. w/CO's to ensure understanding of tasks
		2. Prepare (AVN TF CP)	Verify functionality of all MTOE communication equip Ensure all MTOE equipment is brought, packed properly Assist in validation of CP SOPs/battle drills
		3. Execute (AVN TF CP)	Conduct PCCs/PCIs of all shop personal kit Assist with load operations of equipment as needed On arrival, assist with offload/emplacement as needed
		4. Assess (AVN TF CP)	Validate TOC/TAC structure and manning sustainability Robust communications with sub/adj/higher echelons Drive/Capture AAR comments and improvements



BCT EW NCOIC



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Electronic Warfare (EW) NCOIC is the senior enlisted advisor to the BCT Commander regarding Electronic Warfare and Cyberspace Electromagnetic Activities (CEMA).</p> <p>- Plan and conduct EW during the full range of military operations.</p> <p>- Plan the employment of Electronic Attack (EA), Electronic Protection (EP), and Electronic Warfare Support (ES) actions.</p> <p>- Analyze frequencies for targeting and the probability of frequency fratricide.</p> <p>- Collaborate with the brigade signal staff officer (S-6) to mitigate harmful effects from EW to friendly personnel, equipment, and facilities.</p> <p>- Plan, integrate, synchronize, and assess cyberspace and EW operations.</p> <p>- Collaborate with other members of the staff to integrate cyberspace and EW operations into the commander's concept of operations.</p> <p>- Plan, collaborate, and synchronize Cyber support and effects with the Information Operations Working Group (IOWG) stakeholders; IO, PSYOPS, Civil Affairs (CA), Legal, and Intelligence (S-2).</p> <p>- Responsible for understanding policies relating to cyberspace and EW, to provide accurate information to the commander for proper planning, coordination, and synchronization of cyberspace operations and EW.</p>	1. Control Area Security	1. Plan (BCT TOC - Plans)	Determine specified and implied tasks. Review Priority Intelligence Requirements (PIR). Plans for EW actions to supported unit.
		2. Prepare (BCT TOC - CUOPS)	Coordinate with other assets and enablers. Submit EW support requests. Validate EW targets against enemy EOB.
		3. Execute (BCT TOC - CUOPS)	Conduct Electronic Attack (EA) actions Conduct Electronic Protection (EP) actions. Conduct Electronic Warfare Support (ES) actions.
		4. Assess (BCT TOC - TAA)	Gather feedback from supported unit. Determine EW Effectiveness. Conduct After Action Review (AAR).
	2. Conduct an Area Defense	1. Plan (BCT TOC - Plans)	Determine specified and implied tasks. Review Priority Intelligence Requirements (PIR). Plans for EW actions to supported unit.
		2. Prepare (BCT TOC - Plans)	Coordinate with other assets and enablers. Submit EW support requests. Validate EW targets against enemy EOB.
		3. Execute (BCT TOC - CUOPS)	Conduct Electronic Attack (EA) actions Conduct Electronic Protection (EP) actions. Conduct Electronic Warfare Support (ES) actions.
		4. Assess (BCT TOC - TAA)	Gather feedback from supported unit. Determine EW Effectiveness. Conduct After Action Review (AAR).
	3. Conduct a Movement to Contact	1. Plan (BCT TOC - Plans)	Determine specified and implied tasks. Review Priority Intelligence Requirements (PIR). Plans for EW actions to supported unit.
		2. Prepare (BCT TOC - Plans)	Coordinate with other assets and enablers. Submit EW support requests. Validate EW targets against enemy EOB.
		3. Execute (BCT TOC - CUOPS)	Conduct Electronic Attack (EA) actions Conduct Electronic Protection (EP) actions. Conduct Electronic Warfare Support (ES) actions.
		4. Assess (BCT TOC - TAA)	Gather feedback from supported unit. Determine EW Effectiveness. Conduct After Action Review (AAR).
	4. Conduct an Attack	1. Plan (BCT TOC - Plans)	Determine specified and implied tasks. Review Priority Intelligence Requirements (PIR). Plans for EW actions to supported unit.
		2. Prepare (BCT TOC - Plans)	Coordinate with other assets and enablers. Submit EW support requests. Validate EW targets against enemy EOB.
		3. Execute (BCT TOC - CUOPS)	Conduct Electronic Attack (EA) actions Conduct Electronic Protection (EP) actions. Conduct Electronic Warfare Support (ES) actions.
		4. Assess (BCT TOC - TAA)	Gather feedback from supported unit. Determine EW Effectiveness. Conduct After Action Review (AAR).
	5. Conduct Expeditionary Deployment Operations	1. Plan (BCT TOC - Plans)	Validate individual and collective training (MITS) Implement personnel readiness plan Supervise required special training
		2. Prepare (BCT TOC - Plans)	Review load-out plans Conduct pre-combat inspections Validate departure operations
		3. Execute (BCT TOC - CUOPS)	Supervise deployment and railhead operations Interface with key leaders Receive equipment
		4. Assess (BCT TOC - TAA)	Confirm personnel strength on ground Confirm equipment readiness Order shortage/replacement equipment



BCT Fire Support NCO



<p>The fires cell operations NCO is the senior enlisted assistant to the brigade FSO. The fires cell NCO understands and actively participates in the MDMP, in production of the OPLAN or OPORD, and may act as shift leader; either in the main command post fires cell or in the tactical command post fires element. Major responsibilities of the fires cell operations NCO include:</p> <ul style="list-style-type: none"> Ensure the fires cell is fully manned for 24-hour operations and its equipment is fully functional. Perform fires cell digital network management and troubleshooting to ensure internal and external connectivity. Supervise the enlisted personnel in the fires cell and process administrative matters pertaining to the fires cell. Manage fires cell situational understanding input to the BCT common operational picture. Manage FSCMs (described in FM 3-09) and ensure they are disseminated throughout the BCT. Prepare required reports in accordance with BCT standard operating procedures. Maintain necessary files and documents. Develop and enforce the fires cell standard operating procedures 		BCT TOC/ FIRES CELL	<ul style="list-style-type: none"> Ensure running estimates are updated and current Participate in MDMP- Wargame, (Annex D developed) Review BCT OPORD prior to publish 	
		Fires cell, Plans	<ul style="list-style-type: none"> Receive subordinate unit requests for planned fires Establish Priority of Fires, and alternate assets Facilitate a Technical rehearsal and or Fire rehearsal 	
		TOC/ Fires cell	<ul style="list-style-type: none"> Manage status of all available fire support assets Manage and update all FSCM's and distribution Analyze Tgts. for CFF, pass and receive intel from S2 Receive all BDA from appropriate collection assets Analyze and distribute all BDA to TOC Ensure duties and responsibilities are being conducted 	
		Fires cell/ Plans	<ul style="list-style-type: none"> Assist in EA development/ receive BN plan Ensure running estimates are updated and current Assist in product development (Annex D etc.) 	
		Plans/ Fires Cell	<ul style="list-style-type: none"> Ensure fire systems are established and operational Ensure any changes to fires products are updated Facilitate a Technical rehearsal and or Fire rehearsal 	
		TOC/ Fires Cell	<ul style="list-style-type: none"> Manage status of all available fire support assets Maintain and update FSCM, ensure distributed to Units Pass and receive intelligence data to/from the S2 Receive all BDA from appropriate collection assets Analyze and distribute all BDA to TOC Fire cell duties and responsibilities being conducted 	
		BCT TOC/ FIRES CELL	<ul style="list-style-type: none"> Ensure running estimates are updated and current Participate in MDMP- Wargame, (Annex D developed) Review BCT OPORD prior to publish 	
		TOC/ Fires Cell	<ul style="list-style-type: none"> Ensure fire systems are established and operational Ensure all Fire product updates are sent and received Facilitate a fires rehearsal and tek rehearsal Manage status of current situation Maintain all FSCM's and ensure all Units receive Collect Fires BDA and pass to Intelligence S2 Receive all BDA from appropriate collection assets Analyze all BDA and submit to TOC Fire cell duties and responsibilities being conducted 	
		Fires Cell	<ul style="list-style-type: none"> Ensure running estimates are updated and current Participate in MDMP- Wargame, (Annex D developed) Review all Fire products/ and OPORD prior to publish Receive subordinate unit requests for planned fires Establish Priority of Fires, and alternate assets Facilitate a Technical rehearsal and or Fire rehearsal Manage status of all available fire support assets Maintain and update FSCM, ensure distributed to Units Analyze Tgts. for CFF, pass and receive intel from S2 Receive all BDA from appropriate collection assets Analyze and distribute all BDA to TOC Analyze Tgts. for CFF, pass and receive intel from S2 Validate Individual and Collective Training. 	
		TOC	<ul style="list-style-type: none"> Ensure running estimates are updated and current Participate in MDMP- Wargame, (Annex D developed) Review all Fire products/ and OPORD prior to publish Receive subordinate unit requests for planned fires Establish Priority of Fires, and alternate assets Facilitate a Technical rehearsal and or Fire rehearsal Manage status of all available fire support assets Maintain and update FSCM, ensure distributed to Units Analyze Tgts. for CFF, pass and receive intel from S2 Receive all BDA from appropriate collection assets Analyze and distribute all BDA to TOC Analyze Tgts. for CFF, pass and receive intel from S2 Validate Individual and Collective Training. 	
		Plans/ Fires Cell	<ul style="list-style-type: none"> Ensure running estimates are updated and current Participate in MDMP- Wargame, (Annex D developed) Review all Fire products/ and OPORD prior to publish Receive subordinate unit requests for planned fires Establish Priority of Fires, and alternate assets Facilitate a Technical rehearsal and or Fire rehearsal Manage status of all available fire support assets Maintain and update FSCM, ensure distributed to Units Analyze Tgts. for CFF, pass and receive intel from S2 Receive all BDA from appropriate collection assets Analyze and distribute all BDA to TOC Analyze Tgts. for CFF, pass and receive intel from S2 Validate Individual and Collective Training. 	
		Fires Cell	<ul style="list-style-type: none"> Ensure running estimates are updated and current Participate in MDMP- Wargame, (Annex D developed) Review all Fire products/ and OPORD prior to publish Receive subordinate unit requests for planned fires Establish Priority of Fires, and alternate assets Facilitate a Technical rehearsal and or Fire rehearsal Manage status of all available fire support assets Maintain and update FSCM, ensure distributed to Units Analyze Tgts. for CFF, pass and receive intel from S2 Receive all BDA from appropriate collection assets Analyze and distribute all BDA to TOC Analyze Tgts. for CFF, pass and receive intel from S2 Validate Individual and Collective Training. 	
		Home Station	<ul style="list-style-type: none"> Implement Personnel Readiness Plan. Supervise Required Special Training. Review Load-Out Plans 	
		BDE/ BN Area	<ul style="list-style-type: none"> Pre Combat Inspections Validate / Observe Departure Operations 	
		BDE CMD Node	<ul style="list-style-type: none"> Observe Out-Flow of BDE Fires Personnel Validate Commanders Intent is Met Interface with Key Leaders 	
			<ul style="list-style-type: none"> Personnel Strength Operational Readiness Rate 	
			<ul style="list-style-type: none"> Personnel/ Equipment Load-Out Plan 	
	ATP 3-09.42 pg 5-12 (Dtd. MAR 16)	FM 3-96 (Dtd. OCT 15) FM 7-0 ABCT Combined Arms Training Strategy (CATS)	IAW NTC OPS GROUP Observations and Best Practices.	IAW NTC OPS GROUP Observations and Best Practices



BDE S-1 NCOIC



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
The BDE S1 NCOIC plan, coordinate, and execute Human Resources Support for the Brigade. The Brigade S-1 section is a multifunctional organization that provides HR support to the Brigade that includes: manning the force, providing HR services, coordinating personnel support, and conducting HR planning and operations.	1. Conduct Area Security	1. Plan (Theater Gateway(MCC), ALOC, PHA)	Conduct S1 sync(Accountability, Casualty Operations/PHA) Rehearsals Conduct PCC/PCI on all equipment for PHA and S-1 shop Conduct comms(VSAT/NIPR/JCR/FM/CPOF) check
		2. Prepare (HR Opearation/Casualty Operations)	Verify Perstat format and timeline of submission Verify Casualty Packets and PHA/Casualty Tracker Verify running estimate/HR planning considerations
		3. Execute (HR Support)	Verify accountability of all boots on ground with HR Platoon Battle track Combat personnel strength Understand on what's going on with the BDE Operation
		4. Assess	Identify issues with reconstituted pax departing PHA Acquire Avg times of stay at the PHA Total # of Casualties
	2. Conduct an Area Defense	1. Plan (ALOC/PHA)	Check all COMMS (NIPR/JCR/FM/CPOF) with Units S-1 Contact PHA for update numbers of casualties Verify all Perstats was send on time, accountability
		2. Prepare (ALOC)	Check all Perstats. Make sure no changes Assist the S-1 OIC Send runner to BDE TOC and find out what time is BDE mission brief
		3. Execute (PHA)	Establish PHA(VSAT/Comms/Work area)..... Send email to Bn S-1s to let them know PHA is set and ready for operations Start casualty Operations
		4. Assess	Review all Perstats Review all casulaty packets before sending to the G1 for process Review all Trackers(Casualty, Red Cross, Unit Strength)
	3. Conduct a Movement to Contact	1. Plan (ALOC/PHA)	Check all COMMS (NIPR/JCR/FM/CPOF) with Units S-1 Contact PHA for update numbers of casualties Verify all Perstats was send on time, accountability
		2. Prepare (ALOC)	Check all Perstats. Make sure no changes Assist the S-1 OIC Send runner to BDE TOC and find out what time is BDE mission brief
		3. Execute (PHA)	Establish PHA(VSAT/Comms/Work area)..... Send email to Bn S-1s to let them know PHA is set and ready for operations Start casualty Operations
		4. Assess	Review all Perstats Review all casulaty packets before sending to the G1 for process Review all Trackers(Casualty, Red Cross, Unit Strength)
	4. Conduct an Attack	1. Plan (ALOC/PHA)	Check all COMMS (NIPR/JCR/FM/CPOF) with Units S-1 Contact PHA for update numbers of casualties Verify all Perstats was send on time, accountability
		2. Prepare (ALOC)	Check all Perstats. Make sure no changes Assist the S-1 OIC Send runner to BDE TOC and find out what time is BDE mission brief
		3. Execute (PHA)	Establish PHA(VSAT/Comms/Work area)..... Send email to Bn S-1s to let them know PHA is set and ready for operations Start casualty Operations
		4. Assess	Review all Perstats Review all casulaty packets before sending to the G1 for process Review all Trackers(Casualty, Red Cross, Unit Strength)
	5. Conduct Expeditionary Deployment Operations	1. Plan (ALOC(S-1/MCC (HR Pit))	Early Retro Memo, Redeployment Manifest, rotation award Assigned who leave early to prep for BDE redeployment Accountability, get ready for equipment turn in
		2. Prepare (MCC/BDE S-1)	Rehearse, PCC/PCI for equipment at MCC S-1 sync with all the Bn S-1 to discuss manifest and rotation awards Finalize Manifest and prepare for redeployment
		3. Execute (MCC(Theater Gateway))	Verify accountability, identification card (military ID) and manifest Execute manifest roll-call, and weight bags Load busses and buss Soldiers to aircraft
		4. Assess	Contact rear-detachment and email them manifest and flight # AAR for flight manifest and timeline Prepare for next flight
	1. Plan (ALOC(S-1/MCC (HR Pit))	Early Retro Memo, Redeployment Manifest, rotation award Assigned who leave early to prep for BDE redeployment Accountability, get ready for equipment turn in	
	2. Prepare (MCC/BDE S-1)	Rehearse, PCC/PCI for equipment at MCC S-1 sync with all the Bn S-1 to discuss manifest and rotation awards Finalize Manifest and prepare for redeployment	
	3. Execute (MCC(Theater Gateway))	Verify accountability, identification card (military ID) and manifest Execute manifest roll-call, and weight bags Load busses and buss Soldiers to aircraft	
	4. Assess	Contact rear-detachment and email them manifest and flight # AAR for flight manifest and timeline Prepare for next flight	



SIG SUP SYSTEM CHIEF (1 of 2)

Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Signal Support System Chief (S6 NCO) Supervises, plans and integrates the installation, employment and maintenance of signal support systems, automated telecommunications systems, satellite radio communications systems and communications networks, using radio, wire and battlefield automated systems. Develop Staff information services policy and procedures. Establish unit signal maintenance programs, policies and procedures. Plans and conducts Division, Brigade and Battalion Signal support operations and user owned and operated signal equipment training. Provide technical advice and assistance to commanders and subordinate units. Coordinates signal activities with higher, lower and adjacent headquarters.</p>	<p>1. Conduct Area Security-Conduct the Mission Command Operations Process for Brigades</p>	<p>1. Plan (Integration of the comm's operations COA into the maneuver COA; Potential joint or multinational comm's)</p>	<p>Understand CDR's concept of operations, intent, and have clear picture of overall comm's architecture; P.A.C.E plan by WFF</p> <p>Support MDMP; Primary and secondary locations of all CP nodes</p> <p>Coordinates with all elements involved; Satellite comm's requirements</p>
		<p>2. Prepare (WFF capability requirements, limitations, and detailed LOS analysis)</p>	<p>Spectrum requirements for assets that rely on a frequency and emissions control for required power</p> <p>Prepare for and conduct a combined arms rehearsal/ comm's rehearsal; Receive back brief from subordinate sections</p> <p>The use of retransmission, digital network links, and signal node placement/ Pre-Combat inspection</p>
		<p>3. Execute (Coordinates Locations of CP nodes and deployment of signal assets)</p>	<p>Initial task org and expect change; Conduct operations synch</p> <p>Establish redundancy and proper security procedures</p> <p>Provide technical and tactical advice concerning all aspects of logistical support and integration or signal assets</p>
		<p>4. Assess</p>	<p>Use running estimates to continuously assess the current situation, provide system maintenance oversight</p> <p>Make timely assessments in support of the operation, balancing instinct with established criteria</p> <p>Make recommendations, as appropriate</p>
	<p>2. Conduct an Area Defense-Conduct the Mission Command Operations Process for Brigades</p>	<p>1. Plan (Integration of the comm's operations COA into the maneuver COA; Potential joint or multinational comm's)</p>	<p>Understand CDR's concept of operations, intent, and have clear picture of overall comm's architecture; P.A.C.E plan by WFF</p> <p>Support MDMP; Primary and secondary locations of all CP nodes</p> <p>Coordinates with all elements involved; Satellite comm's requirements</p>
		<p>2. Prepare (WFF capability requirements, limitations, and detailed LOS analysis)</p>	<p>Spectrum requirements for assets that rely on a frequency and emissions control for required power</p> <p>Prepare for and conduct a combined arms rehearsal/ comm's rehearsal; Receive back brief from subordinate sections</p> <p>The use of retransmission, digital network links, and signal node placement/ Pre-Combat inspection</p>
		<p>3. Execute (Coordinates Locations of CP nodes and deployment of signal assets)</p>	<p>Initial task org and expect change; Conduct operations synch</p> <p>Establish redundancy and proper security procedures</p> <p>Provide technical and tactical advice concerning all aspects of logistical support and integration or signal assets</p>
		<p>4. Assess</p>	<p>Use running estimates to continuously assess the current situation, provide system maintenance oversight</p> <p>Make timely assessments in support of the operation, balancing instinct with established criteria</p> <p>Make recommendations, as appropriate</p>
	<p>3. Conduct a Movement to Contact-Conduct the Mission Command Operations Process for Brigades</p>	<p>1. Plan (Integration of the comm's operations COA into the maneuver COA; Potential joint or multinational comm's)</p>	<p>Understand CDR's concept of operations, intent, and have clear picture of overall comm's architecture; P.A.C.E plan by WFF</p> <p>Support MDMP; Primary and secondary locations of all CP nodes</p> <p>Coordinates with all elements involved; Satellite comm's requirements</p>
		<p>2. Prepare (WFF capability requirements, limitations, and detailed LOS analysis)</p>	<p>Spectrum requirements for assets that rely on a frequency and emissions control for required power</p> <p>Prepare for and conduct a combined arms rehearsal/ comm's rehearsal; Receive back brief from subordinate sections</p> <p>The use of retransmission, digital network links, and signal node placement/ Pre-Combat inspection</p>
		<p>3. Execute (Coordinates Locations of CP nodes and deployment of signal assets)</p>	<p>Initial task org and expect change; Conduct operations synch</p> <p>Establish redundancy and proper security procedures</p> <p>Provide technical and tactical advice concerning all aspects of logistical support and integration or signal assets</p>
		<p>4. Assess</p>	<p>Use running estimates to continuously assess the current situation, provide system maintenance oversight</p> <p>Make timely assessments in support of the operation, balancing instinct with established criteria</p> <p>Make recommendations, as appropriate</p>



SIG SUP SYSTEM CHIEF (2 of 2)



	4. Conduct an Attack-Conduct the Mission Command Operations Process for Brigades	1. Plan (Integration of the comm's operations COA into the maneuver COA; Potential joint or multinational comm's)	Understand CDR's concept of operations, intent, and have clear picture of overall comm's architecture; P.A.C.E plan by WFF Support MDMP; Primary and secondary locations of all CP nodes Coordinates with all elements involved; Satellite comm's requirements
		2. Prepare (WFF capability requirements, limitations, and detailed LOS analysis)	Spectrum requirements for assets that rely on a frequency and emissions control for required power Prepare for and conduct a combined arms rehearsal/ comm's rehearsal; Receive back brief from subordinate sections The use of retransmission, digital network links, and signal node placement/ Pre-Combat inspection
		3. Execute (Coordinates Locations of CP nodes and deployment of signal assets)	Initial task org and expect change; Conduct operations synch Establish redundancy and proper security procedures Provide technical and tactical advice concerning all aspects of logistical support and integration or signal assets
		4. Assess	Use running estimates to continuously assess the current situation, provide system maintenance oversight Make timely assessments in support of the operation, balancing instinct with established criteria Make recommendations, as appropriate
	5. Conduct Expeditionary Deployment Operations-Conduct the Mission Command Operations Process for Brigades	1. Plan (Integration of the comm's operations COA into the maneuver COA; Potential joint or multinational comm's)	Understand CDR's concept of operations, intent, and have clear picture of overall comm's architecture; P.A.C.E plan by WFF Support MDMP; Primary and secondary locations of all CP nodes Coordinates with all elements involved; Satellite comm's requirements
		2. Prepare (WFF capability requirements, limitations, and detailed LOS analysis)	Spectrum requirements for assets that rely on a frequency and emissions control for required power Prepare for and conduct a combined arms rehearsal/ comm's rehearsal; Receive back brief from subordinate sections The use of retransmission, digital network links, and signal node placement/ Pre-Combat inspection
		3. Execute (Coordinates Locations of CP nodes and deployment of signal assets)	Initial task org and expect change; Conduct operations synch Establish redundancy and proper security procedures Provide technical and tactical advice concerning all aspects of logistical support and integration or signal assets
		4. Assess	Use running estimates to continuously assess the current situation, provide system maintenance oversight Make timely assessments in support of the operation, balancing instinct with established criteria Make recommendations, as appropriate



BDE CBRN NCO



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The CBRN staff functions include the following items and are further described in ATP 3-11.36 and FM 6-0:</p> <ul style="list-style-type: none"> Conduct CBRN threat and vulnerability assessments. Recommend courses of action to minimize friendly and civilian vulnerability. Coordinate across the entire staff while assessing the effects of enemy CBRN-related attacks on current and future operations. Coordinate Army health system support requirements for CBRN operations with the surgeon. Establish personnel recovery coordination measures for CBRN environments. Advise the commander on the employment of CBRN assets and capabilities. Manage the chemical, biological, radiological, and nuclear warning and reporting system (CBRNWRS). Model CBRN hazards to assist in gaining hazard awareness and understanding of a CBRN event. Advise the commander on the effects of CBRN hazards. Assess weather and terrain data to determine the environmental effects on potential CBRN hazards. Assist subordinate CBRN staffs and units. Incorporate CBRN battalion or brigade staff into MDMP, rehearsals, and commander's updates. Integrate into working groups as designated (protection, information collection, and targeting). Manage chemical defense equipment. Assist units with acquiring medical CBRN defense materiel. 	1. Conduct Area Security	1. Plan (TOC)	Plan CBRN OPS and asset allocation; Task ORG Participate in IPB with S2 Recommend MOPP guidance; Identify clean/dirty Routes
		2. Prepare (TOC)	Coordinate operations with adjacent or supported units Participate in rehearsals (CAR & Sustainment)
		3. Execute (TOC)	Receive and disseminate CBRN reports Participate in Protection WG Coordinate with CBRN unit for RECON and DECON
		4. Assess	Continually assess required changes to plan & Task Org MOPP Level
	2. Conduct an Area Defense	1. Plan (TOC)	Plan CBRN OPS and asset allocation; Task ORG Participate in IPB with S2 Recommend MOPP guidance; Identify clean/dirty Routes
		2. Prepare (TOC)	Coordinate operations with adjacent or supported units Participate in rehearsals (CAR & Sustainment)
		3. Execute (TOC)	Receive and disseminate CBRN reports Participate in Protection WG Coordinate with CBRN unit for RECON and DECON
		4. Assess	Continually assess required changes to plan & Task Org MOPP Level
	3. Conduct a Movement to Contact	1. Plan (TOC)	Plan CBRN OPS and asset allocation; Task ORG Participate in IPB with S2 Recommend MOPP guidance; Identify clean/dirty Routes
		2. Prepare (TOC)	Coordinate operations with adjacent or supported units Participate in rehearsals (CAR & Sustainment)
		3. Execute (TOC)	Receive and disseminate CBRN reports Participate in Protection WG Coordinate with CBRN unit for RECON and DECON
		4. Assess	Continually assess required changes to plan & Task Org MOPP Level
	4. Conduct an Attack	1. Plan (TOC)	Plan CBRN OPS and asset allocation; Task ORG Participate in IPB with S2 Recommend MOPP guidance; Identify clean/dirty Routes
		2. Prepare (TOC)	Coordinate operations with adjacent or supported units Participate in rehearsals (CAR & Sustainment)
		3. Execute (TOC)	Receive and disseminate CBRN reports Participate in Protection WG Coordinate with CBRN unit for RECON and DECON
		4. Assess	Continually assess required changes to plan & Task Org MOPP Level
	5. Conduct Expeditionary Deployment Operations	1. Plan (TOC)	Plan CBRN OPS and asset allocation; Task ORG Participate in IPB with S2 Recommend MOPP guidance; Identify clean/dirty Routes
		2. Prepare (TOC)	Coordinate operations with adjacent or supported units Participate in rehearsals (CAR & Sustainment)
		3. Execute (TOC)	Receive and disseminate CBRN reports Participate in Protection WG Coordinate with CBRN unit for RECON and DECON
		4. Assess	Continually assess required changes to plan & Task Org MOPP Level



SENIOR PARALEGAL NCO



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The brigade senior paralegal NCO is the senior enlisted advisor and assistant to the brigade judge advocate, and serves as the noncommissioned officer in charge of the brigade legal section. The senior paralegal NCO supervises, trains, and mentors subordinate paralegal Soldiers and paralegal NCOs assigned to battalions. The senior paralegal NCO serves as a member of the brigade staff. This NCO should have successfully completed the Battle Staff NCO course and received an additional skill identifier. This NCO coordinates and conducts required training on legal issues, including law of war and rules of engagement.</p>	1. Conduct Area Security - (Provide Legal Support to Command Operations)	1. Plan (BDE Main)	Coordinate paralegal placement in BNs/BLS in CUOPS Ensure ROE is current/paralegals are familiar with ROE Verify BLS PACE plan with BNs
		2. Prepare (BDE Main)	Visit BN TOC workspace/supplies for BN paralegals Schedule ROE training for BDE/BN personnel Review paralegal training aids (i.e. BLS battle books)
		3. Execute (BDE Main)	Conduct ROE training for all BDE/BN personnel Validate PACE plan through BLS COMMEM Validate BLS battle books
		4. Assess	Revise BLS battle books with any necessary changes Revise PACE plan with any necessary changes Retrain ROE as necessary
	2. Conduct an Area Defense- (Provide Legal Support to Command Operations)	1. Plan (BDE Main/CUOPS)	Confirm communication from BDE to BN paralegals Produce BLS running estimate Establish internal BLS battle rhythm/manning; nest with BDE
		2. Prepare (BDE Main/CUOPS)	Confirm reporting requirements for legal SIRs Provide legal support in development/application of ROE Verify PACE plan with BN paralegals
		3. Execute (BDE Main/CUOPS)	Track and confirm legal SIRs with BNs Confirm BLS attendance at battle rhythm events Update/maintain BLS running estimate
		4. Assess	Confirm number of LSIRs reported Verify IO's appointed for mandatory investigations Confirm investigations with BN paralegals
	3. Conduct a Movement to Contact- (Provide Legal Support to Command Operations)	1. Plan (BDE Main/CUOPS)	Confirm communication from BDE to BN paralegals Produce BLS running estimate Establish internal BLS battle rhythm/manning; nest with BDE
		2. Prepare (BDE Main/CUOPS)	Confirm reporting requirements for legal SIRs Provide legal support in development/application of ROE Verify PACE plan with BN paralegals
		3. Execute (BDE Main/CUOPS)	Track and confirm legal SIRs with BNs Confirm BLS attendance at battle rhythm events Update/maintain BLS running estimate
		4. Assess	Confirm number of LSIRs reported Verify IO's appointed for mandatory investigations Confirm investigations with BN paralegals
	4. Conduct an Attack-(Provide Legal Support to Command Operations)	1. Plan (BDE Main/CUOPS)	Confirm communication from BDE to BN paralegals Produce BLS running estimate Establish internal BLS battle rhythm/manning; nest with BDE
		2. Prepare (BDE Main/CUOPS)	Confirm reporting requirements for legal SIRs Provide legal support in development/application of ROE Verify PACE plan with BN paralegals
		3. Execute (BDE Main/CUOPS)	Track and confirm legal SIRs with BNs Confirm BLS attendance at battle rhythm events Update/maintain BLS running estimate
		4. Assess	Confirm number of LSIRs reported Verify IO's appointed for mandatory investigations Confirm investigations with BN paralegals
	5. Conduct Expeditionary Deployment Operations	1. Plan (BDE Main/CUOPS)	Confirm total number of LSIRs Establish reconsolidation DTG of BN paralegals at BDE Confirm total number of pending investigations
		2. Prepare (BDE Main/CUOPS)	Identify redeployment plan for BLS personnel Identify personnel to participate in stability STX Verify and account for all equipment
		3. Execute (BDE Main/CUOPS)	Close out all investigations with BDE Commander Identify all FLIPLs to complete at homestation Move all BLS personnel/equipment to RUBA
		4. Assess	Reception/integration of all personnel/equipment Review completed investigations Prepare for legal AAR



PSYOP DET NCOIC (SSG/SFC)



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Detachment NCOIC Serves as the Senior Noncommissioned Officer of a 13 Soldier Tactical Psyop Detachment (TPD) and as the Senior enlisted MISO planner for supported unit Commanders in the absence of an assigned Brigade MISO Planner; responsible for the health, welfare, safety, discipline, and professional development of 6 NCOs and 5 Soldiers; responsible for the accountability, serviceability and maintenance of all detachment equipment; ensures the Detachment is trained and ready for immediate deployment; plans and executes tactical MISO in support of joint and combined exercises, operations; combat operations; operations other than war; and overt peacetime MISO programs.</p>	1. Conduct Military Information Support Operations for Detachment	1. Plan (LTP, BN HQ, CO HQ, BDE TOC)	Provide PSYOP input into higher HQ intent and Mission Verify logistical requirements for Detachment Assist in Mission Analysis
		2. Prepare (BN HQ, CO HQ, BDE TOC)	Verify equipment status and ensure FMC Verify Detachment load plan/ packing list Supervising all MISO tasks at the detachment level
		3. Execute (BDE HQ, DET HQ FIELD)	Recommend teams to units based on requirements Supervising the collection/ analysis of relevant information Coordinating the execution of approved psychological actions
		4. Assess	Detachment understands higher commands mission guidance Receive back brief from Team leaders All equipment is FMC
	2. Conduct Military Information Support Operations Integration for Detachment	1. Plan (LTP, BDE HQ, Home Station)	Assist Integrate MISO into the maneuver unit's MDMP Coordinating the execution of approved psychological actions. Integrating with the BDE Staff
		2. Prepare (BDE HQ, BN HQ)	Integrating MISO into IPB Integrating MISO into the targeting process. Supporting the MISO staff planner or serving as a planner
		3. Execute (BDE HQ, BN HQ)	Synchronize /deconflict MISO activities at the detachment level Attend staff meetings (BUB, CUB, Targeting, IOWG) Planning, managing, and monitoring SLE activities at the BDE
		4. Assess	MISO is incorporated into the BDE planning process Relevant MISO input being incorporated into the planning process Teams have been issued definite task and purpose
	3. Develop Military Information Support Plan for Team	1. Plan (Home Station, LTP, BDE HQ)	Review Target Audience Analysis done by teams Conduct series development assessment board Analyze team MOP/MOE collection Plan
		2. Prepare (Home Station)	Supervise PCC/PCI's of detachment equipment Verify comms equipment for DET conduct internal comms check Assist in development of MISO support plan to the BDE
		3. Execute (Home Station)	Load plan draft completed/packing list developed Ensure shortages for all equipment are filled and/or annotated Evaluate and refine Psyop Series
		4. Assess	Equipment shortaged filled comms equipment FMC Detachment load plan complete and uniform across all teams PSYOP series approved by company series review board
	4. Conduct Expeditionary Deployment Operations	1. Plan (Home Station)	Conduct pre-deployment mission brief for DET Establish DET SOP/TAC SOP Identify friction point within movement and support for Det
		2. Prepare (Home Station, Mob Site)	Ensure all pre-deployment requirements completed Verify all detachment licences are in IAW with Army Policy Finalize Detachment TAC SOP, train battle drills
		3. Execute (Field Deployment location)	Ensure accountability of personnel and equipment Assign and define priorities of work during Continue Detachment integration into the planning process
		4. Assess	Tasks completed on time/ Detachment battle rhythm established Teams are FMC with all equipment and personnel MISO incorporated into the initial planning process



PSYOP TEAM LEADER (SGT/SSG)



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?		
<p>The Team leader serves as the Team Chief of a three Soldier Tactical Psyop Team Team (TPT) in a Tactical Psyop Company (TPC); responsible for the health, welfare, safety, discipline and professional development two NCOs; responsible for the accountability, serviceability, and maintenance of all team equipment; ensures his team is trained to conduct MISO and maintain the ability to deploy worldwide with little to no notice.</p>	<p>1. Conduct Military Information Support Operations for Detachment</p>	1. Plan (LTP, Home Station, BDE HQ, BN HQ, Field)	Gather information for series development Conduct initial product development Attend relevant IRC planning meetings		
		2. Prepare (BDE HQ, BN HQ)	Conduct PCC/PCI and PMCS equipment Address any shortages in equipment or information Ensure supported unit integration is complete		
		3. Execute (BN HQ, Field)	Disseminate products Conduct KLEs, conducts propaganda analysis Report information to higher for input into targeting		
		4. Assess	Conduct post-testing of products Provide analysis information to higher Request supplies and information for future missions		
		<p>2. Conduct Military Information Support Operations Integration for Detachment</p>	1. Plan (LTP, Home station, Det HQ, BN HQ)	Create capabilities brief Ensure all team members know the mission Identify task and purpose	
			2. Prepare (Det HQ, BN HQ)	Conduct electronic or personal introductions with Staff ID key personnel within Staff As ADVON, begin integration with key Staff	
			3. Execute (BN HQ)	Meet with supported unit early and often Request PSYOP relevant information after missions Attend meetings (BUB, CUB, Targeting)	
			4. Assess	Supported unit is receptive to receiving info from MISO Psyop team task and purpose is included into the OPORD Team received input and received follow on missions	
			<p>3. Develop Military Information Support Operations Plan for Team</p>	1. Plan (Home Station, LTP, BDE HQ)	Conduct Target Audience Analysis Conduct Series Development Determine measures of effectiveness
				2. Prepare (Home Station)	Record sounds for Tactical Deception products Acquire equipment needed for mission Ensure plan supports CDR's initial mission guidance
				3. Execute (BN HQ)	Provide input to the targeting process Attend all relevant staff sync meetings Ensure MISO is integrated into supported order
				4. Assess	Analyze measures of effectiveness Report all relevant information to higher Change plan as needed
	<p>4. Conduct Expeditionary Deployment Operations</p>	1. Plan (Home Station)		Conduct pre-deployment mission brief for team Develop solutions for organizational constraints Develop finalized PACE plan, training on commo equipment	
		2. Prepare (Home Station, MOB Site)		Ensure admin and training readiness Develop and follow team load plan Finalize TAC SOP, train battle drills	
		3. Execute (Home Station, Deployment Location)		Ensure accountability of personnel and equipment Assign and define priorities of work during reception Continue initial integration	
		4. Assess		Tasks completed on time Weapon systems and equipment is complete and operational Synchronization of reporting is established and followed	



CMOC OPERATIONS NCOIC



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>Assist commanders and staff officers in planning, organizing, directing, supervising, training, and coordinating activities for CMO at all levels of command. Perform CAO and CMO planning at echelons of Division and above.</p> <p>Operations Sergeant on a Brigade level staff for a CA BDE; assists with the coordination and resource management of all missions with requirements from USARAF, JFCOM, AFRICOM, — USEUCOM, NATO, USACAPOC(A), and higher HQs; plans and executes all unit CONUS and OCONUS deployment actions; assists with developing and implementing standardized training protocols; plans, trains, advises, and executes Civil Military Operations in support of the Commander's theater objectives and regional strategies; responsible for team members, maintenance and accountability of team equipment.</p>	<p>Conduct Civil-Military Operations Center Operations For Civil Affairs Company</p>	1. Plan (Home Station, CMOC, MOB, BDE HQ)	<p>Receive WARNORD</p> <p>Begin intergration with supported unit</p> <p>Develop SOP</p>
		2. Prepare (Home Station, CMOC, MOB, BDE HQ)	<p>Fully integrate with supported unit</p> <p>Revise SOP IAW Supported Unit SOP</p> <p>Plan</p>
		3. Execute (CMOC, BDE HQ)	<p>Conduct TLP</p> <p>Assist in runnning estamete development</p> <p>Support execution of CMOC operations</p>
		4. Assess (CMOC, BDE HQ)	<p>Assist updates to running estimate</p> <p>Evaluate MOPs and MOEs</p> <p>Disseminated assessments</p>
	<p>Coordinate Populace Control Operations For a Civil Affairs Company</p>	1. Home Station, CMOC, MOB, BDE HQ)	<p>Review Area Study</p> <p>Identify Unified Action Partners (UAP)</p> <p>Conduct rehearsals</p>
		2. Prepare (Home Station, CMOC, MOB, BDE HQ)	<p>Coordinate with UAPs</p> <p>Review Area/Town Studies</p> <p>Conduct Rehearsals</p>
		3. Execute (CMOC, BDE HQ)	<p>Conduct TLP</p> <p>Supervise supporting unit integration</p> <p>Record events</p>
		4. Assess (CMOC, BDE HQ)	<p>Assist updates to running estimate</p> <p>Evaluate assessments</p> <p>Input evaluated assessments into CIM</p>
	<p>Coordinate Resource Control Operations For Civil Affairs Company</p>	1. Plan (Home Station, CMOC, MOB, BDE HQ)	<p>Review Area Study</p> <p>Identify Unified Action Partners</p> <p>Begin coordination with UAPs</p>
		2. Prepare (Home Station, CMOC, MOB, BDE HQ)	<p>Coordinate with UAPs</p> <p>Conduct Initial Assessment</p> <p>Conduct Rehearsals</p>
		3. Execute (CMOC, BDE HQ)	<p>Conduct TLP</p> <p>Supervise supporting unit integration</p> <p>Record events</p>
		4. Assess (CMOC, BDE HQ)	<p>Assist updates to running estimate</p> <p>Evaluate assesments</p> <p>Input Evaluated Assessments into CIM</p>
	<p>Support Foreign Humanitarian Assistance Operations For Civil Affairs Company</p>	1. Plan (Home Station, CMOC, MOB, BDE HQ)	<p>Review Area Study</p> <p>Identify Unified Action Partners</p> <p>Begin coordination with UAPs</p>
		2. Prepare (Home Station, CMOC, MOB, BDE HQ)	<p>Coordinate with UAPs</p> <p>Conduct Initial Assessment</p> <p>Conduct Rehearsals</p>
		3. Execute (CMOC, BDE HQ)	<p>Conduct TLP</p> <p>Supervise supporting unit integration</p> <p>Record events</p>
		4. Assess (CMOC, BDE HQ)	<p>Assist updates to running estimate</p> <p>Evaluate assessments</p> <p>Input evaluated assessments into CIM</p>
	<p>Coordinate Support To Civil Administration For A Civil Affairs Company</p>	1. Plan (Home Station, CMOC, MOB, BDE HQ)	<p>Review Area Study</p> <p>Identify Unified Action Partners</p> <p>Begin coordination with UAPs</p>
		2. Prepare (Home Station, CMOC, MOB, BDE HQ)	<p>Coordinate with UAPs</p> <p>Conduct Initial Assessment</p> <p>Conduct Rehearsals</p>
		3. Execute (CMOC, BDE HQ)	<p>Conduct TLP</p> <p>Supervise supporting unit intergration</p> <p>Record events</p>
		4. Assess (CMOC, BDE HQ)	<p>Assist updates to running estimate</p> <p>Evaluate assessments</p> <p>Input evaluated assessments into CIM</p>
<p>Conduct Civil Information Management For Civil Affairs Company</p>	1. Plan (Home Station, CMOC, MOB, BDE HQ)	<p>Establish SOP</p> <p>Train Soldiers on CIM software</p> <p>Exercise CIM reporting</p>	
	2. Prepare (Home Station, CMOC, MOB, BDE HQ)	<p>ID Information Requests</p> <p>ID Reporting PACE</p> <p>Practice PACE</p>	
	3. Execute (CMOC, CIM CELL, BDE HQ)	<p>Capture information</p> <p>Report</p> <p>Follow up</p>	
	4. Assess (CMOC, BDE HQ)	<p>Analyze and refine team assessments</p> <p>Update Running Estimates</p> <p>Plan IR from teams for information gaps</p>	



CA TEAM SERGEANT



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>1. The Civil Affairs Team Sergeant Assesses and determines the capabilities and effectiveness of Foreign Nation (FN)/Host Nation (HN) government functions systems (governance; public health & welfare; infrastructure; rule of law; economic stability; and public education and information) and the impact of these functions on CAO and CMO. Advises, facilitates, and assists in restoring, establishing or organizing government functions as directed. Coordinate resources to support CAO and CMO. Assesses and determines the impact of military operations on FN/ HN government functions. Supervises, coordinates, and participates in evaluating, analyzing, planning and production of CA area studies and CMO estimates. Conducts liaison and coordinates with representatives of USG/DoD agencies and other agencies/organizations. Supervise actions supporting the conduct of CAO and CMO.</p> <p>Research, conduct, coordinate, and participate in analysis, planning, and production of Civil Affairs related documents and actions supporting all functions of specialty missions. Help plan U.S. government inter-agency procedures for national or regional emergencies. Assist with civil-military planning and support. Coordinates military resources to support reconstruction activities. Foster and maintain dialogue with civilian aid agencies and civilian relief and assistance organizations. Establish mechanisms for emergency coordination and administration where political-economic structures have been incapacitated.</p>	<p>Conduct Civil-Military Operations Center Operations For Civil Affairs Company</p>	1. Plan (Home Station, CMOC, MOB, BDE HQ)	<ol style="list-style-type: none"> 1. Receive WARNORD 2. Begin intergration with supported unit 3. Develop SOP
		2. Prepare (Home Station, CMOC, MOB, BDE HQ)	<ol style="list-style-type: none"> 1. Fully integrate with supported unit 2. Revise SOP IAW Supported Unit SOP 3. Plan
		3. Execute (CMOC, BDE HQ)	<ol style="list-style-type: none"> 1. Conduct TLP 2. Assist in running estimate development 3. Support execution of CMOC operations
		4. Assess (CMOC, BDE HQ)	<ol style="list-style-type: none"> 1. Assist updates to running estimate 2. Evaluate MOPs and MOEs 3. Disseminated assessments
	<p>Coordinate Populace Control Operations For a Civil Affairs Company</p>	1. Plan (Home Station, CMOC, MOB, BN HQ)	<ol style="list-style-type: none"> 1. Review Area Study 2. Identify Unified Action Partners (UAP) 3. Begin coordination with UAPs
		2. Prepare (Home Station, MOB, BN HQ)	<ol style="list-style-type: none"> 1. Coordinate with UAPs 2. Conduct Initial Assessment 3. Conduct Rehearsals
		3. Execute (BN HQ)	<ol style="list-style-type: none"> 1. Conduct TLP 2. Supervise supporting unit integration 3. Record events
		4. Assess (CMOC, BN HQ)	<ol style="list-style-type: none"> 1. Assist updates to running estimate 2. Evaluate assessments 3. Disseminated assessments
	<p>Coordinate Resource Control Operations For Civil Affairs Company</p>	1. Plan (Home Station, CMOC, MOB, BN HQ)	<ol style="list-style-type: none"> 1. Review Area Study 2. Identify Unified Action Partners 3. Begin coordination with UAPs
		2. Prepare (Home Station, MOB, BN HQ)	<ol style="list-style-type: none"> 1. Coordinate with UAPs 2. Conduct Initial Assessment 3. Conduct Rehearsals
		3. Execute (BN HQ, Company)	<ol style="list-style-type: none"> 1. Conduct TLP 2. Supervise supporting unit integration 3. Record events
		4. Assess (CMOC, BN HQ)	<ol style="list-style-type: none"> 1. Assist updates to running estimate 2. Evaluate assessments 3. Disseminate assessments
	<p>Support Foreign Humanitarian Assistance Operations For Civil Affairs Company</p>	1. Plan (Home Station, CMOC, MOB, BN HQ)	<ol style="list-style-type: none"> 1. Review Area Study 2. Identify Unified Action Partners 3. Begin coordination with UAPs
		2. Prepare (Home Station, MOB, BN HQ)	<ol style="list-style-type: none"> 1. Coordinate with UAPs 2. Conduct Initial Assessment 3. Conduct Rehearsals
		3. Execute (BN HQ, Company)	<ol style="list-style-type: none"> 1. Conduct TLP 2. Supervise supporting unit integration 3. Record events
		4. Assess (CMOC, BN HQ)	<ol style="list-style-type: none"> 1. Assist updates to running estimate 2. Evaluate assessments 3. Disseminate assessments
	<p>Coordinate Support To Civil Administration For A Civil Affairs Company</p>	1. Plan (Home Station, CMOC, MOB, BN HQ)	<ol style="list-style-type: none"> 1. Review Area Study 2. Identify Unified Action Partners 3. Begin coordination with UAPs
		2. Prepare (Home Station, MOB, BN HQ)	<ol style="list-style-type: none"> 1. Coordinate with UAPs 2. Conduct Initial Assessment 3. Conduct Rehearsals
		Execute (BN HQ)	<ol style="list-style-type: none"> 1. Conduct TLP 2. Supervise supporting unit intergration 3. Record events
		4. Assess (CMOC, BN HQ)	<ol style="list-style-type: none"> 1. Assist updates to running estimate 2. Evaluate assessments 3. Disseminate assessments
<p>Conduct Civil Information Management For Civil Affairs Company</p>	1. Plan (Home Station, CMOC, MOB, BN HQ)	<ol style="list-style-type: none"> 1. Establish SOP 2. Train Soldiers on CIM software 3. Exercise CIM reporting 	
	2. Prepare (Home Station, MOB, BN HQ)	<ol style="list-style-type: none"> 1. ID Information Requests 2. ID Reporting PACE 3. Practice PACE 	
	3. Execute (BN HQ)	<ol style="list-style-type: none"> 1. Capture information 2. Report 3. Follow up 	
	4. Assess (CMOC, BN HQ)	<ol style="list-style-type: none"> 1. Assess 2. Follow up 3. Disseminate assessments 	
Regulations:	Regulations: ATP 3-57.70 FM 3-57 (Change 002, April 18, 2014)	Regulations: IAW NTC OPS GROUP Observations and Best Practices.	Regulations: IAW NTC OPS GROUP Observations and Best Practices.



RELIGIOUS AFFAIRS NCO



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The BDE 56M is the senior enlisted who is responsible for Coordinating Religious Support (RS) activities across the Operational Environment along with the BDE Chaplain; manages information flow for the BDE Unit Ministry Team UMT); advise the command on morale, health, welfare and ethical climate of the organization; coordinates internal/external advisement at the operational level; monitor status of subordinate UMTs; determine RS implication of Casualty Volume and Logistics Flow; integrate RS into the traumatic event management process, maintaining situational understanding of the BDE AO for RS.</p>	1. Conduct Area Security (Provide Religious Support in an Operational Environment)	1. Plan (ALOC/TOC)	Conduct MDMP/provide supervision for subordinate RS planning Develop (Running Estimate)/Prepare Tab D Synchronize Religious Support Activities with Staff
		2. Prepare (Develop Tab D (Religious Support) to Appendix 2 (Personnel Service Support) to Annex F (Sustainment)	Develop Common Operating Pictures for BDE UMT Establish critical report requirements for BDE/BNs Provide Internal/External advisement
		3. Execute (Religious Support)	Establish battle rhythm Maintain Situational Understanding of BCT AO for Religious Support Battle tracking
		4. Assess (RS Plan)	Monitor the Status of Subordinate UMTs Assess Tactical SOPs
	2. Conduct an Area Defense	1. Plan (ALOC/TOC)	Attend OPORD Brief Conduct confirmation Brief/Rehearsals Attend Back Brief, CAR, DB or SOP/Sustainment Rehearsal
		2. Prepare (Required Reports)	Determine Pertinent Religious Support Implications Rehearse MASCAL/Traumatic Event Management Monitor Casualty Volume and Logistic Flow
		3. Execute (Care for the wounded and dying)	Assist/aid CH to provide ministry to wounded/dying Prepare movement plan/request, conduct PCC/PCI Battle Field Circulate (BFC) throughout AO
		4. Assess	Provide Force Protection for the BDE UMT Assess Security Plan Monitor the Status of Subordinate UMTs
	3. Conduct movement to contact	1. Plan (TOC/ALOC)	Conduct Risk Assessment Provide Force Protection for the BDE UMT
		2. Prepare (MASCAL) Coordinate Force Protection	Coordinate RS Area coverage
		3. Execute (Delivering RS)	Prioritizing RS efforts base on time/location/movement Maintain Situational Understanding of BCT AO for Religious Support
		4. Assess	Assess Communication Plan Monitor the Status of Subordinate UMTs Provide Force Protection for the BDE UMT
	4. Conduct an Attack	1. Plan (Coordinate Area coverage)	Conduct Risk Assessment Update Running Estimate/COP Coordinate RS Area coverage
		2. Prepare (Refine RS Plan Engagement) External Advisement	Prepare for Soldier Leader Engagement Establish Communications Plan/ Validate BN PACE Plan
		3. Execute (Provide RS) External Advisement based Cdr's intent	Maintaining current operations Maintain Situational Understanding of BCT AO for Religious Support Update Running Estimate
		4. Assess	Assess Security Plan Provide Force Protection for the BDE UMT Monitor Status of Subordinate UMTs
	5. Conduct Expeditionary Deployment Operations at BDE Level	1. Plan (TOC/TAC/ALOC)	Rear-D Coverage plan Cultural Awareness/ Internal Religious Advisement to CMD Assist CH in developing Religious Support Plan (Tab D)
		2. Prepare (Theater Reception)	Counseling/ integration/Resiliency Training Reception of Unit into theater Religious advisement internal/External
		3. Execute (Assist in BDE TOC/ALOC Establishment)	Supervision of RS planning activities into unit missions Monitor the Status of Subordinate UMTs
		4. Assess	



CAV TRP 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The 1SG is the troop's senior NCO. First sergeants have the primary responsibility for training individual skills and sustaining the troop's ability to fight. First sergeants are the troop's sustainment operator; they help the commander to plan, coordinate, and supervise all sustainment activities that support the tactical mission. The 1SGs duties include the following:</p> <ul style="list-style-type: none"> - Establish and maintain the foundation for troop discipline. - Manages refit and recuperation of forces. (Refer to FM 3-98 for more information.) - Assist the commander in performing pre-combat inspections. - Execute and supervise routine operations. Routine operations may include— Enforcing the tactical standard operating procedures. Planning and coordinating training. Coordinating and reporting personnel and administrative actions. Supervising supply, maintenance, communications, and field hygiene operations. -Supervise, inspect, and/or observe all matters designated by the commander. - Primary sustainment operator and assists the commander to plan, coordinate, and supervise all sustainment activities that support the tactical mission. (See chapter 7, of this publication for more information.) - Assist in preparation of the operations order, especially paragraph 4 (sustainment). - Plan, rehearse, and supervise key sustainment actions in support of the tactical mission, such as— Resupply of class I, III, IV, and V products and materials. Maintenance and recovery. Medical treatment and evacuation. Replacement and return-to-duty processing. - Coordinates with the XO in all critical sustainment functions. - Conduct training and ensure proficiency in individual and unit collective skills that support the troop's mission-essential task list. 	1. Conduct Zone Reconnaissance	1. Plan (TRP CP)	Develop Sustainment and Medical plans Assist the TRP Commander with planning Attend OPOD and brief paragraph four
		2. Prepare (TRP CP, TRP AO, LRP site)	Identify and Integrate attachments Attend TRP rehearsal / SQDN sustainment rehearsal Conduct PCIs (Load plans, Maps and graphics)
		3. Execute (TRP CP, TRP AO, Role I)	Conduct CASEVAC operations, know Role 1 locations Ensure security of the CP, Conduct resupply Assist CP operations, maintain SA of TRP operations
		4. Assess	TRP and PLT's CASEVAC operations from POI to Role I TRP's ability to provide accurate and timely reporting The effectiveness of the TRP's PACE plan
	2. Conduct Area Reconnaissance	1. Plan (TRP CP)	Develop Sustainment and Medical plans Supervise TRP priorities of work Assist in IPB and understand probable line of contact
		2. Prepare (TRP CP, TRP AO)	Conduct TRP PCIs (Communication and Night Optics) Determine CASEVAC routes Attend TRP rehearsal / SQDN sustainment rehearsal
		3. Execute (TRP CP, LRP, Role I, TRP AO)	Disseminate updated Role1 locations to PSGs Bound CP forward in order to support PLT operations Monitor CP operations and accuracy of reports to SQDN
		4. Assess	DOW rate and the effectiveness of the CASEVAC plan Effectiveness of TRP and PLT TLPs CP's ability to jump in a timely manner
	3. Conduct a Guard	1. Plan (TRP CP)	Conduct time distance analysis of CASEVAC routes Integrate risk mitigation into the plan Plan sustainment and evacuation of dismounted OPs
		2. Prepare (TRP CP, TRP AO)	Conduct PCIs on dismounted OPs (CWORMS) Ensure ROZ requests are submitted to SQDN Verify Fires plan supports TRP operations
		3. Execute (TRP CP, LRP, Role I, TRP AO)	Conduct TRP level resupply operations Monitor reports from PLTs for relevant information Verify establishment of RFA/NFA over all OP locations
		4. Assess	Timeliness of ROZ approval Effectiveness of OP locations Medical evacuation of dismounted elements
	4. Conduct a Screen	1. Plan (TRP CP)	Understand the CBRN casualty evacuation plan Ensure functional work rest cycle Ensure Mortar fires are integrated into the plan
		2. Prepare (TRP CP, TRP AO)	Monitor maintenance operations. Conduct PCIs (CBRN equipment) Conduct resupply operations of CL. I, III, and V
		3. Execute (TRP CP, LRP, Role I, TRP AO)	Verify establishment of RFA/NFA over all OP locations Verify Mortar Firing Points are in supporting range Assist the XO on all sustainment requirements
		4. Assess	Accuracy of supply request from the PLTs Effectiveness and synchronization of Mortar Fires CBRN casualty evacuation and Decon
	5. Conduct Area Security	1. Plan (TRP CP)	Develop security and Air Defense plan for the TRP CP TRP maintenance and recovery operations Plans nested within TRP SOP
		2. Prepare (TRP CP, TRP AO)	Develop CP information tracking system Emphasize adjacent unit coordination Conduct PCIs (M88, towbars, tow cables, etc.)
		3. Execute (TRP CP, LRP, Role I, TRP AO)	Validate recovery operations with FMT Supervise TRP CP OPS Adjacent unit coordination
		4. Assess	Validate and update TRP SOP TRP Air Defense plan (Stinger employment) Self-recovery / FMT recovery operations
	6. Conduct Expeditionary Deployment Operations	1. Plan (TRP HQs and Training events)	Complete individual skill and mandatory training Critical personnel trained (UMO, HAZMAT, etc.) Ensure dismounted elements are trained
		2. Prepare (TRP AO)	Complete SRP / individual readiness Prepare all vehicles for transport and pack containers PCIs (load plans, tie downs, deployment bags)
		3. Execute (TRP AO)	Identify and move to points of friction Track all TRP personnel movements Provide final guidance to rear detachment NCOIC
		4. Assess	Personnel and equipment movement Risk Mitigation during ALL operations Accountability and reporting to SQDN



CAV TRP PSG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?	
<p>The PSG is the senior noncommissioned officer (NCO) in the platoon and second in succession of command. The senior most experienced scout in the platoon and the only NCO that assumes a leadership role from a commissioned officer, the PSG provides expertise, helps, and advises the platoon leader. They lead the platoon in the platoon leader's absence, and supervise the platoons' administration, logistics, and maintenance. The PSG assists the platoon leader with the development of paragraph four of the OPORD. PSGs understand the commander's intent and that of the commander two levels up.</p>	1. Conduct Zone Reconnaissance	1. Plan (PLT AO, TRP CP)	Develop casualty collection plan Review PL's fighting products and provide advice Attend TRP and Platoon OPORD	
		2. Prepare (PLT AO, CCP location, TRP CP)	Integrate attachments Conduct PLT TLPs (attend TRP and PLT Rehearsals) Conduct PCCs (Load plans and commo equipment)	
		3. Execute (PLT AO, CCPs)	Conduct CASEVAC operations, know Role 1 locations Conduct resupply operations Monitor PLT reports ensuring accuracy	
		4. Assess	PLT's CASEVAC operations from POI to CCP PLT's ability to rapidly and accurately report PLT's ability to execute the PACE plan	
		2. Conduct Area Reconnaissance	1. Plan (PLT AO, TRP CP)	Plan sustainment and medical evacuation Assist PL in planning, Provide tactical experience Identify transition point from movement to maneuver
			2. Prepare (PLT AO, TRP CP)	Conduct PLT PCCs (Maps/Graphics) Supervise priorities of work (Maintenance) Facilitate the TRP and PLT Rehearsals
			3. Execute (PLT AO, CCP, TRP AO)	Disseminate updated CCP grids to SLs Assist the PL with conduct of reconnaissance Validate maintenance plan
			4. Assess	DOW rate at POI and medical evacuation plan Effectiveness of PLT TLPs Maintenance plan and completion of the DA5988E
	3. Conduct a Guard	1. Plan (PLT AO, TRP CP)	Conduct time distance analysis to TRP CCP Assist in the identification of templated OPs Plan sustainment and evacuation of dismounted OPs	
		2. Prepare (PLT AO, TRP CP)	Conduct PCCs on dismounted OPs (CWORMS) Ensure UAS and operator is prepared for operations Assist in ID of possible obstacle locations	
		3. Execute (PLT AO, CCPs)	Resupply both mounted and dismounted elements Ensure reconnaissance in depth with use of UAS Verify establishment of RFA/NFA over all OP locations	
		4. Assess	Employment of UAS reconnaissance Effectiveness of OP location Medical evacuation of dismounted elements	
	4. Conduct a Screen	1. Plan (PLT AO, TRP CP)	Understand CASEVAC plan under CBRN conditions Assist PL in direct and indirect fire plan Ensure implementation of direct fire control measures	
		2. Prepare (PLT AO, TRP CP)	Conduct PCCs (Mask, JSLIST, JCAD, etc.) Assist PL in EA development Conduct resupply operations of CL. I, III, and V	
		3. Execute (PLT AO, TRP CCP)	Send accurate OP grids to FSO for RFA/NFA Validate fire plan (direct/indirect) Properly employ CBRN detection equipment	
		4. Assess	Accuracy of supply request to the XO Effectiveness and synchronization of PLT fire plan Operations under CBRN conditions	
	5. Conduct Area Security	1. Plan (PLT AO, TRP CP)	Develop and submit ROZ request to FSO Assist the PL in terrain analysis (OAKOC) Identify units supporting FPOL, RPOL or RH	
		2. Prepare (PLT AO, TRP CP)	Conduct link up with supporting unit, Validate PACE Disseminate graphic control measures and overlays Conduct PCCs (Vehicle markings, early warning kit)	
		3. Execute (PLT AO, TRP CCP)	Execute FPOL, RPOL and RH operations Ensure the identification of primary and alternate BPs Ensure continuous improvement of security	
		4. Assess	Effectiveness of FPOL, RPOL and RH execution PLT graphics and overlays Effectiveness of early warning systems	
	6. Conduct Expeditionary Deployment Operations	1. Plan (PLT AO, TRP HQs and Training events)	Ensure dismounted scouts are properly trained Critical personnel training (Ammo Handler, Field San.) Inject Risk mitigation in all operations	
		2. Prepare (PLT AO, TRP AO, TRP HQ)	Complete SRP / individual readiness Prepare all vehicles for transport and pack containers PCCs (load plans, tie downs, deployment bags)	
		3. Execute (PLT AO, TRP AO, Railhead)	Provide leader coverage during rail load operations Track all PLT personnel movements Ensure 100% accuracy of PLT MAL	
		4. Assess	Personnel and equipment movement Risk Mitigation during ALL operations Accountability and reporting	



CAV TRP SL



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The term section leader is used to denote which squad leader (known as SQDLLDR) is in charge of a specific TASKORG. The section leader is responsible for the tactical employment and combat readiness of their section, including the health, welfare, and training of Soldiers, and maintenance of weapons and equipment of their squad. They help the platoon leader plan the scheme of maneuver and make relevant recommendations during planning and execution.</p> <p>The section leader maintains section status of personnel, weapons, and equipment and submits standardized reports to the platoon leader or PSG. They ensure that ammunition, supplies, and loads are evenly distributed in the section. Section leaders direct the maintenance of the section's weapons and equipment and perform PCC.</p> <p>The section leaders delegate tasks to squad and team leaders, and supervises there accomplishment. While maneuvering their section during execution, within the platoon leader's guidance, the section leader will refine the plan to meet the needs of a changing operational environment.</p> <p>Additionally, the section leader assists the platoon leader in planning direct and indirect fire control measures and employs indirect fires and Army aviation assets. They understand key tasks and information collection requirements and employ their section to accomplish them. They prepare a section sector sketch and develop a route reconnaissance overlay in support of route reconnaissance missions.</p>	1. Conduct Zone Reconnaissance	1. Plan (PLT AO)	Identify within the AO dismounted OPs are required Assist the PL with route planning Receive the mission and provide feedback to the PL
		2. Prepare (PLT AO, TRP CP)	Integrate attachments and identify sustainment needs Conduct TLPs (attend TRP and PLT Rehearsals) Conduct PCCs (Load plans, Night Optics and Commo)
		3. Execute (PLT AO, CCPs)	Conduct mounted land navigation Report sustainment needs to PSG Timely and accurate reporting of reconnaissance
		4. Assess	Ability of Section to navigate while mounted day/night Sections ability to provide accurate and timely reporting Effectiveness of route planning
	2. Conduct Area Reconnaissance	1. Plan (PLT AO, TRP CP)	Understand BDE, SQDN and TRP PIR's Map recon with PL, identify bridges, routes, crossings) Determine how terrain will support maneuver plan
		2. Prepare (PLT AO, TRP CP)	Conduct PCCs (Maps/Graphics, DVEs, Load plans) Ensure understanding of PIRs to the lowest level Attend TRP and PLT Rehearsals
		3. Execute (PLT AO, CCP, TRP AO)	Execute section maneuver plan Reconnoiter specific terrain within the AO Identify and report PIR requirements
		4. Assess	Understanding of PIR at the lowest level Effectiveness of Section TLPs Timely and accurate reports
	3. Conduct a Guard	1. Plan (PLT AO, TRP CP)	Assist PL with selection of battle positions Conduct map recon identify section boundaries Identify likely friendly obstacle locations
		2. Prepare (PLT AO, TRP CP)	Conduct PCCs on dismounted OPs (CWORMS) Ensure UAS and operator is prepared for operations Collect class IV for obstacle emplacement
		3. Execute (PLT AO, CCPs)	Further refine EA Development in support of PLT plan Emplace obstacles to support EA development Identify dead space within AO, adjust OP locations
		4. Assess	Effectiveness of obstacles Functionality of battle positions EA development plan
	4. Conduct a Screen	1. Plan (PLT AO, TRP CP)	Identify mounted/dismounted positions Assist PL in PLT fire plan (direct/indirect) Develop resupply method of long duration OPs
		2. Prepare (PLT AO, TRP CP)	Conduct PCCs (Mask, JSLIST, JCAD, CWORMS) Assist PL in EA development Conduct resupply operations of CL. I, III, and V
		3. Execute (PLT AO)	Send accurate OP grids to FSO for RFA/NFA Gain and maintain contact with the enemy Collect range cards and develop sector sketch
		4. Assess	Accuracy of supply request to the XO Effectiveness of sector sketch (overlapping Fires) Ability of section to maintain contact with the enemy
	5. Conduct Area Security	1. Plan (PLT AO, TRP CP)	Identify adjacent units in preparation of RPOL/FPOL/RH Assist the PL in defensive characteristics of the terrain Employment of mounted and dismounted operations
		2. Prepare (PLT AO, TRP CP)	Conduct mounted route rehearsal of FPOL/RPOL lane Secure all Class III (GAA, FRH, Oil, CLP, GMD, ect) Conduct PCCs (Vehicle markings, early warning kit)
		3. Execute (PLT AO)	Execute FPOL, RPOL or RH operations Conduct and supervise priorities of work Execute PMCS/ submit 5988E to PSG
		4. Assess	Effectiveness of FPOL, RPOL and RH execution Sections ability to conduct priorities of work PMCS and overall maintenance of equipment
	6. Conduct Expeditionary Deployment Operations	1. Plan (PLT AO, TRP HQs and Training events)	Verify Section/PLT MAL is accurate and up to date Critical personnel training (Ammo Handler, Field San.) Focus training on dismounted operations
		2. Prepare (PLT AO, TRP AO, TRP HQ)	Complete SRP / individual readiness. Complete all vehicle services and maintenance PCCs (load plans, tie downs, deployment bags, PPE)
		3. Execute (PLT AO, TRP AO, Railhead)	Rail load operations mitigate risk at the lowest level Complete high dollar worksheet and secure barracks Movement of personnel (100% accountability)
		4. Assess	Maintenance and services plan Risk Mitigation during rail load operations Accountability and reporting



CAV FSC 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The company first sergeant is the senior NCO and normally the most experienced Soldier in the company. The first sergeant is the commander's primary tactical advisor and the expert on individual and NCO skills. The company's first sergeant is the primary sustainment operator. The first sergeant assists the commander to plan, coordinate, and supervise all logistical activities that support the tactical mission. The first sergeant works closely with the executive officer in sustainment planning for the company. The first sergeant operates where the commander directs, usually positioned with the Company trains and places the FMT or contact team within the perimeter. The 1SGs duties include the following:</p> <ul style="list-style-type: none"> - Establish and maintain the foundation for troop discipline. - Manages refit and recuperation of forces. (Refer to FM 3-98 for more information.) - Assist the commander in performing pre-combat inspections. - Execute and supervise routine operations. Routine operations may include— Enforcing the tactical standard operating procedures. Planning and coordinating training. Coordinating and reporting personnel and administrative actions. Supervising supply, maintenance, communications, and field hygiene operations. - Supervise, inspect, and/or observe all matters designated by the commander. - Primary sustainment operator and assists the commander to plan, coordinate, and supervise all sustainment activities that support the tactical mission. (See chapter 7, of this publication for more information.) - Assist in preparation of the operations order, especially paragraph 4 (sustainment). - Plan, rehearse, and supervise key sustainment actions in support of the tactical mission, such as— Resupply of class I, III, IV, and V products and materials. Maintenance and recovery. Medical treatment and evacuation. Replacement and return-to-duty processing. - Coordinates with the XO in all critical sustainment functions. - Conduct training and ensure proficiency in individual and unit collective skills that support the troop's mission-essential task list. 	1. Conduct Sustainment Support in Area Security	1. Plan (TRP CP)	Assist with sustainment, maintenance and medical plans Assist the Commander with deployment planning Attend OPORD and BPT to brief paragraph four Identify and integrate attachments
		2. Prepare (TRP CP, TRP AO, LRP site)	Attend Company rehearsal / SQDN sustainment rehearsal Conduct PCIs (Load plans, Maps and graphics)
		3. Execute (TRP CP, TRP AO, Role I)	Conduct CASEVAC operations; know Role 1 locations Ensure security of the CP, Conduct resupply Assist CP operations, maintain SA of Company operations Company CASEVAC operations from POI to Role I
		4. Assess	Company's ability to provide accurate and timely reporting The effectiveness of the Company PACE plan
	2. Conduct Unit Defense	1. Plan (TRP CP)	Assist with sustainment, maintenance and medical plans Supervise Company priorities of work Assist in IPB and understand probable line of contact
		2. Prepare (TRP CP, TRP AO)	Conduct PCIs (Communication and Night Optics) Determine CASEVAC routes Attend Company rehearsal / SQDN sustainment rehearsal
		3. Execute (TRP CP, LRP, Role I, TRP AO)	Disseminate updated Role1 locations to PSGs Bound CP forward in order to support PLT operations Monitor CP operations and accuracy of reports to SQDN
		4. Assess	DOW rate and the effectiveness of the CASEVAC plan Effectiveness of Company TLPs CP's ability to jump in a timely manner
	3. Conduct Sustainment Support in an Area Defense	1. Plan (TRP CP)	Conduct time distance analysis of CASEVAC routes Integrate risk mitigation into the plan Plan evacuation and sustainment of Company CP
		2. Prepare (TRP CP, TRP AO)	Conduct PCIs on dismounted fighting positions Ensure PERSTAT reports are submitted to SQDN Verify MAINT/Sustainment plans support CO operations
		3. Execute (TRP CP, LRP, Role I, TRP AO)	Conduct Company level resupply operations Monitor reports from TRPs for relevant information Verify establishment of LRP locations
		4. Assess	Timeliness to evacuate casualties Effectiveness of fighting position locations Medical evacuation of FSC elements
4. Conduct Sustainment Support in a Movement to Contact	1. Plan (TRP CP)	Understand the CBRN casualty evacuation plan Ensure functional work rest cycle Ensure crew serve weapon systems are FMC	
	2. Prepare (TRP CP, TRP AO)	Monitor maintenance operations. Conduct PCIs (CBRN equipment) Conduct resupply operations of CL. I, III, and V	
	3. Execute (TRP CP, LRP, Role I, TRP AO)	Verify establishment of UMCP and Company CP Monitor and analyze equipment readiness status Assist the CDR/XO on all sustainment requirements	
	4. Assess	Accuracy of supply request from the PLTs Effectiveness and synchronization of all safety measures CBRN casualty evacuation and Decontamination	
5. Conduct Sustainment Support in an Attack	1. Plan (TRP CP)	Develop security plan for the TRP CP Provide input to maintenance and recovery operation plans Ensure plans are nested within Company SOP	
	2. Prepare (TRP CP, TRP AO)	Develop CP information tracking system Emphasize adjacent unit coordination Conduct PCIs (M88, towbars, tow cables, etc.)	
	3. Execute (TRP CP, LRP, Role I, TRP AO)	Validate recovery operations with FMT Supervise Company CP OPS Adjacent unit coordination	
	4. Assess	Validate and update Company SOP as needed Tracking procedures for all classes of supply Self-recovery / FMT recovery operations	
6. Conduct Expeditionary Deployment Operations	1. Plan (TRP HQs and Training events)	Complete individual skill and mandatory training Ensure Critical personnel trained (UMO, HAZMAT, etc.) Ensure collective training supports METL	
	2. Prepare (TRP AO)	Complete SRP / individual readiness Prepare all vehicles for transport and pack containers PCIs (load plans, tie downs, deployment bags)	
	3. Execute (TRP AO)	Conduct vehicle maintenance and recovery operations Track all TRP personnel movements Provide final guidance to rear detachment NCOIC	
	4. Assess	Personnel and equipment movement Risk Mitigation during ALL operations Accountability and reporting to SQDN	



CAV Maintenance PSG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The platoon sergeant is the platoon's most experienced NCO and second in command. The platoon sergeant is accountable to the platoon leader for the leadership, discipline, training, and welfare of the platoon's Soldiers. The platoon sergeant coordinates the platoon's maintenance and logistical requirements and compiles maintenance reports and provides them to the platoon leader and company first sergeant.</p> <p>The operator and/or crew perform preventive maintenance checks and services. Based on mission variables, the Soldier can diagnose and replace subcomponent items as outlined in the MAC charts. Maintenance platoon sergeant duties consist of but not limited to the following;</p> <ul style="list-style-type: none"> -Perform Pre deployment Maintenance Activities -Prepare Equipment for Deployment -Employ Camouflage, Concealment, and Deception Techniques -Treat and evaluate casualties -Conduct Support Maintenance Operations 	1. Conduct Maintenance Support in an Area Defense	1. Plan (PLT AO)	Develop maintenance, recovery and support requirements Assist the PL with route planning for recovery Coordinate delivery of all CL IX
		2. Prepare (PLT AO, TRP CP)	Conduct maintenance support for the battlefield Attend SQDN Maintenance Meeting Conduct PCCs (Load plans, Night Optics and Commo)
		3. Execute (PLT AO, TRP CP)	Conduct mounted land navigation during recovery operations Report parts availability constraints and shortages to SME Ensure timely and accurate reporting of O/H quantities of bench stock (SSL) and CL IX parts requested
		4. Assess	Ability of Platoon to navigate during day/night operations PLT ability to provide accurate reporting IAW the TACSOP Platoon effectiveness of route reconnaissance prior to recovery
	2. Conduct Unit Camouflage	1. Plan (PLT AO, TRP CP)	Implement CBRN Protective Measures at Platoon Level Map reconnaissance with PL and recovery team prior to SP Determine how terrain will support recovery and UMCP location
		2. Prepare (PLT AO, TRP CP)	Conduct PCCs & PCI's (Map with load plan) / PMCS Ensure understanding of PIRs to the lowest level Attend all Rehearsals along with BSA Maintenance meetings
		3. Execute (PLT AO, TRP AO)	Employ Camouflage, Concealment Execute treatment and evacuation of casualties Identify and report PIR requirements
		4. Assess	Understanding of PIR at the lowest level Effectiveness of PCC's and PCI's Timely and accurate reporting of enemy activity within AO
	3. Conduct Maintenance Support in an Area Defense (Maint. Platoon)	1. Plan (PLT AO)	Assist PL with selection of battle positions Identifying location for vehicle reconstitution holding area Identifying location for CL III bulk storage within AO
		2. Prepare (PLT AO)	Prepare location for non-mission capable vehicles Reporting procedures for vehicles within the reconstitution area Preparing Vehicle staging area within AO
		3. Execute (TRP AO)	Conduct vehicle maintenance and recovery operations Conduct security operations within UMCP Conduct resupply operations of CLIII (B) and CLIX parts
		4. Assess	Maintenance reporting, shortages and parts O/H quantities Accurate parts and bulk POL consumption reporting Accurate reporting of daily recovery and parts installed
4. Conduct Maintenance Support in a Movement to Contact	1. Plan (PLT AO, TRP CP)	Identify PACE items (M1, M2, STRYKER); ETA of availability Establish PACE plan with platoon Develop priority of maintenance for mission essential equipment	
	2. Prepare (PLT AO, TRP CP)	Conduct PCCs and PCI's (Mask, JSLIST) Verify communication equipment by PMCS Map reconnaissance and platoon route rehearsals	
	3. Execute (PLT AO)	Monitor and analyze recovery operations Validate location of recovery requests with SQDN S4 Verify all logistical supply requests from BSA / SPO	
	4. Assess	Accuracy of maintenance and recovery request to the CDR / S4 Assess communication within the platoon and SQDN TOC Monitor maintenance syncs and 5988 flow at LRP sites	
5. Conduct Maintenance Support in an Attack (Distribution Platoon)	1. Plan (PLT AO, TRP CP)	Identify fighting positions Manning of troop fighting positions and rest cycles Discuss dispersment plan of critical supply elements	
	2. Prepare (PLT AO, TRP CP)	Conduct contact to recovery rehearsals Secure all Class III (GAA, FRH, Oil, CLP) Conduct PCCs and PCI's of recovery equipment	
	3. Execute (PLT AO)	Execute security measures within UMCP Conduct and supervise priorities of work Execute PMCS/ submit 5988E to Maintenance	
	4. Assess	Effectiveness of concealment within the AO Sections ability to conduct priorities of work PMCS and overall maintenance of equipment	
6. Conduct Expeditionary Deployment Operations	1. Plan (PLT AO, TRP AO)	Verify PLT MAL and accurate numbers to FSC 1SG Critical personnel training (Hazardous Material, H8) Focus training on vehicle loading and night driving	
	2. Prepare (PLT AO, TRP AO, TRP HQ)	Complete SRP / individual readiness. Complete all vehicle services and maintenance packages PCCs (load plans, tie downs, deployment bags, PPE)	
	3. Execute (PLT AO, TRP AO, TRP HQ)	Movement operations while mitigating risks at the lowest level Monitor correct 5988 flow and parts requisitions Safe movement of personnel (100% accountability)	
	4. Assess	Accountability and reporting of all personnel and equipment Risk Mitigation during movement operations Maintenance and services plan	



CAV FSC PSG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Platoon Sergeant is the senior NCO at the platoon level and primary advisor to the Platoon Leader. They are responsible for the continued professional development and mentoring of the Platoon Leader. The Platoon Sergeant is primarily responsible for the health, welfare, training, and development of the Soldiers in their charge. They are the first level of NCO that has input into the unit's Mission Essential Task List and train collective tasks at the platoon level. The Platoon Sergeant uses their extensive experience and knowledge base to provide input to their superiors for purposes of planning or executing operations. The Distro Platoon Sergeant duties consist of but not limited to the follow:</p> <ul style="list-style-type: none"> -Provide Ammunition to the Squadron -Establish Ammunition Holding Area -Direct Distribution Company Supply Operations -Manage Transportation Operations -Conduct Bulk Petroleum Distribution Operations -Conduct Logistics Package (LOGPAC) Support -Provide Field Feeding Support -Employ Camouflage, Concealment, and Deception Techniques 	1. Conduct Sustainment Support in an Area Defense	1. Plan (PLT AO)	Develop logistics planning and support requirements Assist the PL with route planning Coordinate delivery of all classes of supply
		2. Prepare (PLT AO, TRP CP)	Conduct logistical preparations for the battlefield Conduct TLPs (attend SQDRN Rehearsals) Conduct PCCs (Load plans, Night Optics and Commo)
		3. Execute (PLT AO, TRP CP)	Conduct mounted land navigation Report sustainment constraints and shortages to PL Accurate reporting of on hand quantities of supply
		4. Assess	Ability of Platoon to navigate during day/night operations Platoon ability to provide accurate and timely reporting Platoons effectiveness of route planning
	2. Conduct Unit Defense	1. Plan (PLT AO, TRP CP)	Implement CBRN Protective Measures at Platoon Level Map recon with PL, identify main supply routes Determine how terrain will support logistical packages
		2. Prepare (PLT AO, TRP CP)	Conduct PCCs & PCI's (Map with load plan) / PMCS Ensure understanding of PIRs to the lowest level Attend SQDRN / TRP and PLT Rehearsals
		3. Execute (PLT AO, TRP AO)	Employ Camouflage and Concealment Execute treatment and evacuation of casualties Identify and report PIR requirements
		4. Assess	Understanding of PIR at the lowest level Effectiveness of PCC's and PCI's Timely and accurate reporting of enemy activity within AO
	3. Conduct Sustainment Support in an Area Defense (Distribution Platoon)	1. Plan (PLT AO)	Assist PL with selection of battle positions Identifying location for Ammo holding Area Identifying location for bulk fuel operations within AO Prepare location for Ammo holding Area
		2. Prepare (PLT AO)	Preparing location for bulk fuel operations within AO Preparing Vehicle staging area within AO
		3. Execute (TRP AO)	Conduct Ammo holding Area operations Conduct Bulk fuel operations within AO Conduct resupply operations of CL, I, III, and V
		4. Assess	Ammunition reporting, shortages and O/H quantity Accurate fuel consumption reporting and O/H gals. to S4 Accurate reporting of distribution of all classes of supply
	4. Conduct Sustainment Support in a Movement to Contact	1. Plan (PLT AO, TRP CP)	Identify resupply locations Establish PACE plan with platoon Develop secondary COA for resupply locations
		2. Prepare (PLT AO, TRP CP)	Conduct PCCs and PCI's (Mask, JSLIST) Verifying communication equipment by PMCS Map reconnaissance and platoon route rehearsals
		3. Execute (PLT AO)	Monitor and analyze resupply operations Validating logistical resupply locations with SQDRN S4 Verifying all logistical supply requests from SQDRN
		4. Assess	Accuracy of supply request to the FSC CDR / S4 Assess comms. within the PLT and SQDN TOC Monitor logistical syncs at LRP sites
	5. Conduct Sustainment Support in an Attack (Distribution Platoon)	1. Plan (PLT AO, TRP CP)	Identify fighting positions Manning of troop fighting positions and rest cycles Discuss dispersment of Fueler, Ammo, Class III (B)
		2. Prepare (PLT AO, TRP CP)	Conduct LOGPAC rehearsals Secure all Classes of supply Conduct PCCs and PCI's
		3. Execute (PLT AO)	Execute security measures Conduct and supervise priorities of work Execute PMCS/ submit 5988E to Maintenance
		4. Assess	Effectiveness of concealment within the AO Sections ability to conduct priorities of work PMCS and overall maintenance of equipment
	6. Conduct Expeditionary Deployment Operations	1. Plan (PLT AO, TRP AO)	Verify PLT MAL and accurate numbers to FSC 1SG Critical personnel training (Ammo Handler, Field San.) Focus training on vehicle loading and night driving
		2. Prepare (PLT AO, TRP AO, TRP HQ)	Complete SRP / individual readiness. Complete all vehicle services and maintenance packages PCCs (load plans, tie downs, deployment bags, PPE)
		3. Execute (PLT AO, TRP AO, TRP HQ)	Movement operations while mitigating risks Monitor correct 5988 flow and parts requisitions Safe movement of personnel (100% accountability)
		4. Assess	Accountability and reporting of all personnel Risk Mitigation during movement operations Maintenance and services plan



Aviation 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The 1SG is the senior enlisted advisor to the Commander at the Company level. 1SGs are responsible for maintaining and enforcing standards, ensuring training objectives are met, developing the Soldiers in the unit, all administrative functions, and ensuring the health, welfare, and morale of the unit and their Families. The 1SG serves as a lead integrator with outside organizations and entities. The 1SG is the standard bearer for their organization. -Be out-front /lead from example. -Ensure PCC and PCI are being completed and to standard. -Produce maximum combat power by ensuring adequate safety measures are in place and enforcing the standard. -Understand and provide coordination for security plans, medical evacuation, maintenance (Ground and air) and logistics.</p>	<p>1. Perform FARP Procedures</p>	<p>1. Plan (CP for TLPs)</p>	<p>Participate in TRM/occupation planning Identify equipment/personnel requirements Integrate contingency plans (CCPs, AXPs, etc.)</p>
		<p>2. Prepare (CO Area)</p>	<p>Verify PCC/PCIs Validate movement tables and routes Attend BN/CO/PLT RXLs</p>
		<p>3. Execute (FARP/CP)</p>	<p>Validate security posture and CCD Enforce PPE requirements Verify CLIII/CLV reporting requirements</p>
		<p>4. Assess (CO Area)</p>	<p>Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info was disseminated to all levels</p>
	<p>2. Conduct Petroleum Distro Operations</p>	<p>1. Plan (BN/CO Area)</p>	<p>Identify ground / air refueling requirements Integrate into the BN operational timeline Identify CLI/CLIII/CLV resupply requirements</p>
		<p>2. Prepare (BN/CO Area)</p>	<p>Verify adjacent CO requirements at LOGSYNCH Communicate BN Operational Timeline Ensure equipment maintenance conducted</p>
		<p>3. Execute (FARP/CO Area)</p>	<p>Verify FARP operations Validate ground vehicle CLIII distribution Enforce environmental compliance regulations</p>
		<p>4. Assess (CO Area)</p>	<p>Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info was disseminated to all levels</p>
	<p>3. Conduct Support Maintenance Operations</p>	<p>1. Plan (BN/CO Area)</p>	<p>Ensure 5988 submissions across BN with BN XO Integrate into the BN operational timeline Identify personnel/equipment requirements</p>
		<p>2. Prepare (BN/CO Area)</p>	<p>Validate BN movements Validate recovery team postured / prepared Validate parts / tools available</p>
		<p>3. Execute (CO Area)</p>	<p>Ensure constant communications with BN Enforce PPE requirements Ensure proper use of work packages</p>
		<p>4. Assess (CO Area)</p>	<p>Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info was disseminated to all levels</p>
	<p>4. Conduct Unit Defense</p>	<p>1. Plan (CO for TLPs)</p>	<p>Conduct METT-TC assessment Ensure synchronization with BN plan Participate CASEVAC/CCP planning Conduct CO RXL / participate in BN RXL</p>
		<p>2. Prepare (CO Area)</p>	<p>Validate fighting pos., obstacles, range cards Identify CASEVAC resources</p>
		<p>3. Execute (CO Area & ROLE 1)</p>	<p>Synchronize engagements / reporting Enforce uniform posture / PPE Oversee CASEVAC/CCP operations</p>
		<p>4. Assess (CO Area)</p>	<p>Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info was disseminated to all levels</p>
<p>5. Conduct LOGPAC Support</p>	<p>1. Plan (BN/CO Area)</p>	<p>Monitor / report supply status to BN (LOGSTAT) Attend LOGSYNCH to forecast requirements Identify personnel/equipment requirements</p>	
	<p>2. Prepare (CO Area)</p>	<p>Verify PCC/PCIs Coordinate actions at LRP Validate recovery / communications plan</p>	
	<p>3. Execute (BN/CO CP)</p>	<p>Enforce movement timelines Verify reporting requirements Ensure battle tracking at BN</p>	
	<p>4. Assess (CO Area)</p>	<p>Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info was disseminated to all levels</p>	



Aviation PSG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The SFC may serve in a variety of positions from Platoon Sergeant to NCOIC, or as a member of the staff at battalion or brigade levels. The Platoon Sergeant is the senior NCO at the platoon level and primary advisor to the Platoon Leader. The Platoon Sergeant is primarily responsible for the health, welfare, training, and development of the Soldiers in their charge. They are the first level of NCO that has input into the unit's Mission Essential Task List and train collective tasks at the platoon level. The SFC who is an NCOIC on staff uses their extensive experience and knowledge base to provide input to their superiors for purposes of planning or executing operations. - enforce the standard and know the soldiers. - set the example, be out front and ensure that Soldier are in compliance as it pertains to safety, uniform, and duty. - consistently check on the health and welfare of the Soldiers (readiness). - understand the Commanders intent and ensure that Soldier understand the "why".</p>	1. Perform FARP Procedures	1. Plan (CP for TLPs)	Determine FARP layout requirements Develop security layout requirements Identify equipment/personnel requirements
		2. Prepare (CO Area)	Facilitate movement/operations RXLs Verify CLIII/CLV quantity requirements Attend AMB
		3. Execute (FARP/CP)	Validate personnel/SI accountability Enforce SOP standards Report CLIII/CLV issued
		4. Assess (CO Area)	Conduct AAR with FARP SMs Evaluate FARP NCO's actions Verify info was disseminated to all levels
	2. Conduct Petroleum Distro Operations	1. Plan (BN/CO Area)	Forecast fuel /Ammo requirements Plan mission window offset based on requirements Confirm mission plan with BN asset
		2. Prepare (BN/CO Area)	Prepare mission FRAGO Issue FRAGO to unit Confirm FRAGO and issue to PLT leader
		3. Execute (FARP/CO Area)	Write OPORD Issue the OPORD Supervise and asses risk factors
		4. Assess (CO Area)	Identify risks Establish risk mitigating factors and apply Supervise and Evaluate
	3. Conduct Support Maintenance Operations	1. Plan (BN/CO Area)	Ensure 5988 submissions across BN with BN XO Integrate into the BN operational timeline Identify personnel/equipment requirements
		2. Prepare (BN/CO Area)	Validate Platoon movements PCC/PCI recovery team equipment Inspect parts / tools available Ensure PMCS are completed
		3. Execute (CO Area)	Make sure Soldiers are using appropriate PPE PCC/PCI
		4. Assess (CO Area)	Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info and assess to improve
	4. Conduct Unit Defense	1. Plan (CO for TLPs)	Review METT-TC assessment Ensure synchronization with Company Participate CASEVAC/CCP planning
		2. Prepare (CO Area)	Conduct CO RXL / participate in BN RXL Construct fighting pos., obstacles, range cards Identify CASEVAC resources
		3. Execute (CO Area & ROLE 1)	Synchronize engagements / reporting Enforce uniform posture / PPE Oversee CASEVAC/CCP operations
		4. Assess (CO Area)	Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info and assess to improve
	5. Conduct LOGPAC Support	1. Plan (BN/CO Area)	Equipment requirements Establish timeline and route Threat assessment
		2. Prepare (CO Area)	Mission Prep. Conduct PCC/PCI Coordinate recovery plan w/ FSC Maint.
		3. Execute (BN/CO CP)	Ensure comms w/ BN/CP CASEVAC Plan Track LOGPAC timeline and movement
		4. Assess (CO Area)	Keep commander update on any changes Conduct indebt safety brief Ensure everyone is present and tracking all info



Aviation Squad Leader



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The SSG leads squads and sections and is a critical link in the NCO support channel. As a first line supervisor, SSGs are responsible for the health, welfare, and safety of their soldiers. The SSG enforces standards, develops, and trains Soldiers in MOS skills and unit missions. Provide oversight and ensure PCCs and PCIs are being conducted routinely. - Know the Soldier and the performance level of them. - Enforce safety standards -Be the first line of communications between the Soldiers and the PLT SGT. - Constantly assess and ensure accountability of Soldiers, equipment and logistic supplies.</p>	1. Perform FARP Procedures	1. Plan (CP for TLPs)	Verify FARP diagram is IAW SOPs Identify contingency plan capability 3 Select personnel/equipment per mission
		2. Prepare (CO Area)	Conduct movement/operations RXLs Attend AMB Conduct PCC/PCIs
		3. Execute (FARP/CP)	Conduct personnel/SI accountability Conduct FARP Ops IAW SOPs Record CLII/CLV issued/returned
		4. Assess (CO Area)	Conduct AAR with FARP SMs Evaluate Pad Chief actions Verify info was disseminated to all levels
	2. Conduct Petroleum Distro Operations	1. Plan (BN/CO Area)	Review fuel /Ammo requirements Plan mission personnel based on requirements Confirm mission plan with PLT asset
		2. Prepare (BN/CO Area)	Review mission FRAGO Issue FRAGO to squad Confirm FRAGO and issue to PLT SGT
		3. Execute (FARP/CO Area)	Review OPORD Issue the OPORD Assess risk factors
		4. Assess (CO Area)	Identify risks Establish risk mitigating factors and apply Supervise and Evaluate
	3. Conduct Support Maintenance Operations	1. Plan (BN/CO Area)	Complete 5988 Review PLT operational timeline Identify squad personnel/equipment requirements
		2. Prepare (BN/CO Area)	Validate PLT level movements PCC/PCI recovery team equipment Inspect and account for parts / tools available
		3. Execute (CO Area)	Complete PMCS IAW TM -10 Operate licensed on equipment Ensure PPE is worn at all time
		4. Assess (CO Area)	Ensure MTR SGT intent is being met Evaluate priorities of work Ensure tasks are complete
	4. Conduct Unit Defense	1. Plan (CO for TLPs)	Review METT-TC assessment Ensure synchronization with PLT SGT Participate CASEVAC/CCP preparation
		2. Prepare (CO Area)	Participate in PLT/Squad RXLs Construct fighting pos., obstacles, range cards Identify CASEVAC resources
		3. Execute (CO Area & ROLE 1)	Perform defensive engagements / reporting Enforce uniform posture / PPE Oversee weapons accountability and cleaning
		4. Assess (CO Area)	Ensure all policies and procedures are enforced Evaluate effectiveness of systems / processes Verify info and assess to improve
5. Conduct LOGPAC Support	1. Plan (BN/CO Area)	Understand Equipment requirements Review timeline and route Review Threat assessment	
	2. Prepare (CO Area)	Prepare for mission Verify Comms Conduct PCC/PCI	
	3. Execute (BN/CO CP)	Ensure correct comms with HHQ CASEVAC Plan LOGPAC timeline and movement	
	4. Assess (CO Area)	Ensure vehicles are PMCS IAW -10 Ensure info is disseminated to the lowest level 100% Accountability; Soldiers and equipment	



Aviation FSC 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The first sergeant (1SG) acts in the name of the commander and is the commander's primary advisor concerning all Soldiers. The 1SG trains, educates, and shares experiences with both the commander and Soldiers, while maintaining loyalty to the commander's position. The 1SG is the standard-bearer in appearance, morals, ethics, values, competences, and commitment. The 1SG, in conjunction with the commander, develops and agrees on goals, standards and objectives for the company. The 1SG knows the commander's strengths and weaknesses and ensures the company is ready for any mission.</p>	1. Perform FARP Procedures	1. Plan (CP for TLPs)	Participate in TRM/occupation planning Identify equipment/personnel requirements Integrate contingency plans (CCPs, AXP, etc.)
		2. Prepare (CO Area)	Verify PCC/PCIs Validate movement tables and routes Attend BN/CO/PLT RXLs
		3. Execute (FARP/CP)	Validate security posture and CCD Enforce PPE requirements Verify CLIII/CLV reporting requirements
		4. Assess (CO Area)	Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info was disseminated to all levels
	2. Conduct Petroleum Distro Operations	1. Plan (BN/CO Area)	Identify ground / air refueling requirements Integrate into the BN operational timeline Identify CLI/CLIII/CLV resupply requirements
		2. Prepare (BN/CO Area)	Verify adjacent CO requirements at LOGSYNCH Communicate BN Operational Timeline Ensure equipment maintenance conducted
		3. Execute (FARP/CO Area)	Verify FARP operations Validate ground vehicle CLIII distribution Enforce environmental compliance regulations
		4. Assess (CO Area)	Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info was disseminated to all levels
	3. Conduct Support Maintenance Operations	1. Plan (BN/CO Area)	Ensure 5988 submissions across BN with BN XO Integrate into the BN operational timeline Identify personnel/equipment requirements
		2. Prepare (BN/CO Area)	Validate BN movements Validate recovery team postured / prepared Validate parts / tools available
		3. Execute (CO Area)	Ensure constant communications with BN Enforce PPE requirements Ensure proper use of work packages
		4. Assess (CO Area)	Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info was disseminated to all levels
	4. Conduct Unit Defense	1. Plan (CO for TLPs)	Conduct METT-TC assessment Ensure synchronization with BN plan Participate CASEVAC/CCP planning
		2. Prepare (CO Area)	Conduct CO RXL / participate in BN RXL Validate fighting pos., obstacles, range cards Identify CASEVAC resources
		3. Execute (CO Area & ROLE 1)	Synchronize engagements / reporting Enforce uniform posture / PPE Oversee CASEVAC/CCP operations
		4. Assess (CO Area)	Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info was disseminated to all levels
	5. Conduct LOGPAC Support	1. Plan (BN/CO Area)	Monitor / report supply status to BN (LOGSTAT) Attend LOGSYNCH to forecast requirements Identify personnel/equipment requirements
		2. Prepare (CO Area)	Verify PCC/PCIs Coordinate actions at LRP Validate recovery / communications plan
		3. Execute (BN/CO CP)	Enforce movement timelines Verify reporting requirements Ensure battle tracking at BN
		4. Assess (CO Area)	Ensure Commander's priorities are enforced Evaluate effectiveness of systems / processes Verify info was disseminated to all levels



CAB Company 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The 1SG is the team's senior NCO and is usually its most experienced Soldier. He is the commander's primary tactical advisor and an expert in individual and NCO skills. He is the team's primary sustainment operator. He helps the commander plan, coordinate, and supervise all logistical activities that support the tactical mission.</p>	1. Conduct Area Security	1. Plan (Company CP)	1. Writes the sustainment paragraph and assists the XO with sustainment planning 2. Develops CCPs to support the operation 3. Provides Company Cdr input as tactical advisor
		2. Prepare (Company Area)	1. Conducts PCCs and PCIs 2. Integrates sustainment into the Co. maneuver rehearsals. 3. Attends sustainment rehearsals with the XO
		3. Execute (Located with Company Trains, LRP, Co CCP)	1. Positioned to advise the CDR and influence the fight 2. Directs and Supervises CASEVAC, Damaged equipment, Detainee OPS 3. Receive LOGPAC at LRP conduct company resupply
		4. Assess	1. Follow up deficiencies from the PCI 2. Is Battalion Sustainment synchronized? 3. Are Company SOPs being followed?
	2. Conduct an Area Defense	1. Plan (Company CP)	1. Writes the sustainment paragraph and assists the XO with sustainment planning 2. Develops CCPs to support the operation 3. Provides Company Cdr input as tactical advisor
		2. Prepare (Company Area)	1. Conducts PCCs and PCIs 2. Verify and Proof Positions 3. Rehearse clean/dirty routes to role 1
		3. Execute (Located with Company Trains, LRP, Co CCP)	1. Supervise Sustainment and Casevac operations 2. Receive LOGPAC at LRP conduct company resupply 3. Ensure security of company trains
		4. Assess	1. Follow up deficiencies from the PCI 2. Is Battalion Sustainment synchronized? 3. Are Company SOPs being followed?
	3. Conduct Movement to Contact	1. Plan (Company CP)	1. Writes the sustainment paragraph and assists the XO with sustainment planning 2. Develops CCPs to support the operation 3. Provides Company Cdr input as tactical advisor
		2. Prepare (Company Area)	1. Conducts PCCs and PCIs 2. Integrates sustainment into the Co. maneuver rehearsals. 3. Attends sustainment rehearsals with the XO
		3. Execute (Located with Company Trains, LRP, Co CCP)	1. Positioned to advise the CDR and influence the fight 2. Directs and Supervises CASEVAC, Damaged equipment, Detainee OPS 3. Receive LOGPAC at LRP conduct company resupply
		4. Assess	1. Follow up deficiencies from the PCI 2. Is Battalion Sustainment synchronized? 3. Are Company SOPs being followed?
4. Conduct an Attack	1. Plan (Company CP)	1. Writes the sustainment paragraph and assists the XO with sustainment planning 2. Develops CCPs to support the operation 3. Provides Company Cdr input as tactical advisor	
	2. Prepare (Company Area)	1. Conducts PCCs and PCIs 2. Leads sustainment rehearsals with the XO 3. Integrates sustainment into the Co. maneuver rehearsals.	
	3. Execute (Located with Company Trains, LRP, Co CCP)	1. Positioned to advise the CDR and influence the fight 2. Directs and Supervises CASEVAC, Damage equipment, Detainee OPS 3. Receive LOGPAC at LRP conduct company resupply	
	4. Assess	1. Was it properly executed in space and time? 2. Were rehearsals effective? 3. Are Company SOPs being followed?	
5. Conduct Expeditionary Deployment Operations	1. Plan (Company HQ)	1. Develops and Maintains Company Battle Roster 2. Supervise mandatory training 3. Supervise Routine Operations and Personnel Readiness	
	2. Prepare (BN Area)	1. Conducts PCCs and PCIs 2. Conducts training on NCO and small unit skills 3. Supervises loadout	
	3. Execute (Company Area, APOD)	1. Company pusher at point of departure 2. Supervise out flow of the company 3. On last main body for the company	
	4. Assess	1. Were all personnel qualified and deployable? 2. Are all deployment related tasks trained? 3. Did we maintain accountability of all personnel and equipment?	



CAB Platoon Sergeant



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The platoon sergeant is the platoon's most experienced NCO and second-in-charge, accountable to the platoon leader for leadership, discipline, training, and welfare of the platoon's Soldiers. He sets the example in everything. He assists the platoon leader by upholding standards and platoon discipline. His expertise includes tactical maneuver, employment of weapons and systems, sustainment, administration, security, accountability, protection warfighting functions, and Soldier care. As the second-in-charge, the platoon sergeant assumes no formal duties except those prescribed by the platoon leader.</p>	1. Conduct Area Security	1. Plan (BN/ CO AO)	Works with the PL on the tactical plan and develops CASEVAC plan Request classes of supply Attends Company Operations Order
		2. Prepare (BN/ CO AO)	Conducts PCCs and PCIs Assists PL with security Briefs squad leaders
		3. Execute (BN/ CO AO)	Assist and advise the PL in execution of the tactical plan Distributes resupply Manage CASEVAC
		4. Assess	Is the PLT synched with the Company? Consolidate and re-organize Re-engage deficiencies
	2. Conduct an Area Defense	1. Plan (BN/ CO AO)	Works with the PL on the tactical plan and develops CASEVAC plan Request classes of supply Attends Company Operations Order
		2. Prepare (BN/ CO AO)	Assist and advise the PL in EA dev Establish Security Plan/ Alert Plan Validate defensive positions with PL
		3. Execute (BN/ CO AO)	Assist and advise the PL in execution of the tactical plan Supervise and direct sustainment and CASEVAC Reports to higher
		4. Assess	Is the PLT synched with the Company? Consolidate and re-organize Re-engage deficiencies
	3. Conduct Movement to Contact	1. Plan (BN/ CO AO)	Works with the PL on the tactical plan and develops CASEVAC plan Request classes of supply Attends Company Operations Order
		2. Prepare (BN/ CO AO)	Conducts PCCs and PCIs Assists PL with security Briefs squad leaders
		3. Execute (BN/ CO AO)	Assist and advise the PL in execution of the tactical plan Distributes resupply Manage CASEVAC
		4. Assess	Is the PLT synched with the Company? Consolidate and re-organize Re-engage deficiencies
4. Conduct an Attack	1. Plan (BN/ CO AO)	Works with the PL on the tactical plan and develops CASEVAC plan Request classes of supply Attends Company Operations Order	
	2. Prepare (BN/ CO AO)	Conducts PCCs and PCIs Assists PL with security Briefs squad leaders	
	3. Execute (BN/ CO AO)	Assist and advise the PL in execution of the tactical plan Distributes resupply Manage CASEVAC	
	4. Assess	Is the PLT synched with the Company? Consolidate and re-organize Re-engage deficiencies	
5. Conduct Expeditionary Deployment Operations at the Battalion Level	1. Plan (BN/ CO AO)	Develops and Maintains PLT Battle Roster Supervise mandatory training Supervise Routine Operations and Personnel Readiness	
	2. Prepare (BN/ CO AO)	Verifies packing list Conduct Pre-Combat Checks Develops bump Plan	
	3. Execute (BN/ CO AO)	Maintain accountability Ensure proper reports to higher Problem solve at friction points	
	4. Assess	Were all personnel qualified and deployable? Are all deployment related tasks trained? Did we maintain accountability of all personnel and equipment?	



CAB Squad Leader



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The squad leader is the senior Infantry Soldier in the squad and is responsible for everything the squad does or fails to do. He is responsible for the care of the squad's Soldiers, weapons, and equipment, and leads the squad through two team leaders. The senior dismounted squad leader is responsible for the employment of the dismount element until the platoon leader or platoon sergeant arrives.</p>	1. Conduct an Area Security	1. Plan (BN/CO TAA)	Brief Squad on priorities of work Assist Platoon Leader with Planning Attend PLT OPORD
		2. Prepare (BN/CO TAA)	Conduct TLPs Verify communication with higher Conduct pre combat inspection
		3. Execute (BN/CO AO)	Execute tactical plan Control fire and maneuver and maintain situational awareness Communicate timely and accurate SITREPs
		4. Assess	Team Leader reporting Placement of Teams/Section Follow up on any deficiencies from PCC/PCI
	2. Conduct an Area Defense	1. Plan (BN/CO TAA)	Brief squad on priorities of work Assist Platoon Leader with Planning Identify possible fighting positions and TRPs
		2. Prepare (BN/CO TAA)	Conduct TLPs Prepare Range card and sector sketches Conduct pre combat inspection
		3. Execute (BN/CO AO)	Execute tactical plan Control fire and maneuver and maintain situational awareness Communicate timely and accurate SITREPs
		4. Assess	Back brief task and purpose Ensure Squad/Section is performing maintenance Follow up on any deficiencies from PCC/PCI
	3. Conduct Movement to Contact	1. Plan (BN/CO TAA)	Assist Platoon Leader with Planning Identify possible routes and key terrain Attend PLT OPORD
		2. Prepare (BN/CO TAA)	Conduct TLPs Clean and test fire weapons Conduct pre combat inspection
		3. Execute (BN/CO AO)	Execute tactical plan Control fire and maneuver and maintain situational awareness Communicate timely and accurate SITREPs
		4. Assess	Actions on enemy contact Squad/Section use of tactical formations Communication and accuracy of SITREPs
	4. Conduct and Attack	1. Plan (BN/CO TAA)	Assist Platoon Leader with Planning Coordinate with PSG for CASEVAC Plan Attend PLT OPORD
		2. Prepare (BN/CO TAA)	Conduct TLPs Prep Squad Equipment Conduct pre combat inspection
		3. Execute (BN/CO AO)	Execute tactical plan Control fire and maneuver and maintain situational awareness Communicate timely and accurate SITREPs
		4. Assess	Use of cover and concealment Action on enemy contact Team/Section reporting
	5. Conduct Expeditionary Deployment Operations	1. Plan	Supervise collective training and individual task. Ensure Squad/Section MEDPROS are current. Ensure Squad/Section attend mandatory training
		2. Prepare (CO AREA)	Inspect packing list. Conduct pre combat inspection Understand PLT status
		3. Execute (APOD BN AREA)	Maintain accountability of personnel and SI Update PSG with any possible issues or deficiencies Be ready to execute bump plan
		4. Assess	Were all personnel fully qualified and deployable? Are all deployment related tasks trained? Did we maintain 100% accountability of personnel and equipment?



CAB FSC 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>FSC First Sergeant. The 1SG's duties may include enforcing the tactical SOP; planning and coordinating training; coordinating and reporting personnel and administrative actions; and supervising supply, maintenance, communications, and field hygiene operations.</p>	1. Conduct Expeditionary Deployment Operations	1. Plan (Company CP)	Advise Task Organization Supervise Deployment (Mobilization) Plan Supervise Predeployment Maintenance Activities
		2. Prepare (Company CP)	Supervise Rehearsals and all DRE phases Supervise Unit Redeployment (Mobilization) plan Redistributed personnel and equipment to meet the intent
		3. Execute (JOPES)	Select Transportation Coordinator for equipment input Verify all the equipment is dispatched and inspected Inspect all the Load Plans
		4. Assess	Improve Load plans Ensure equipment is properly PMCS'd Ensure the 1750 are completed
	2. Conduct Unit Defense	1. Plan (Company CP)	Advise Task Organization Supervise protection plan Develop CASEVAC Plan
		2. Prepare (Company CP)	Supervise Rehearsals Implement and supervises CBRN Protective Measures Supervises Casualty Evacuation rehearsals
		3. Execute (Defensive Positions)	Supervise Rehearsals Inspect defensive positions with crew served weapons Inspect that sectors of fire are marked properly
		4. Assess	Improve Security Ensure treatment and evacuation of casualties Resupply operations
	3. Conduct Sustainment Support in an Area Defense	1. Plan (Company CP)	Advise Task Organization Advise Feeding Plan Develop Rest cycle for the LOG PAC personnel
		2. Prepare (Company CP)	Supervise locations of the CLIII Supervise location of the Maintenance platoon Supervise food rations and hot rations cycles
		3. Execute (BN/CO AO)	Ensure the LOGPAC are conducted in a timely manner Ensure all the mechanics are using the proper PPE Guarantee all the Soldiers receive CL I
		4. Assess	Ensure rations cycles are followed Verify all equipment is properly maintained Develop a rest cycle
	4. Conduct Sustainment Support in a Movement to Contact	1. Plan (Company CP)	Ensure emergency resupply is planned for Plan on the conservation of classes of supplies CASEVAC
		2. Prepare (Company CP)	Supervise priority of classes of supplies Conducts PCC and PCI Supervise Rehearsals
		3. Execute (Company CP)	Coord internal and external support requirements that exceed unit capabilities. Provides general supplies to the supported battalion Provide appropriate report (Damage vehicles etc.)
		4. Assess	Conduct resupply Provides general supplies to the supported battalion Direct destruction of unit equipment to prevent enemy use
	5. Conduct Sustainment Support in an Attack	1. Plan (Company CP)	Conduct resupply Oversees Logistical package (LOGPAC) operations Provides ammunition
		2. Prepare (Company CP)	Coordinates LOGPAC support. Supervise field maintenance to maneuver companies Maintain communications
		3. Execute (Company AOD)	Conduct air resupply Provides Battle Damage Assessment and Repair (BDAR) Execute LOGPAC
		4. Assess	Supervise and refine LOGPAC Conduct resupply Conduct CASEVAC
	6. Conduct Sustainment Support in Area Security	1. Plan (Company CP)	Coordinates LOGPAC support. Provides food service and food preparation Coordinates internal and external support requirements
		2. Prepare (Company CP)	Prepares, serves and distributes the full operational rations Tracks scheduled services for the maneuver battalion Synch with 1SG's to consolidate the numbers of all classes of supplies
		3. Execute (Company CP)	Provides food for the supported battalion Performs dispatching operations Conduct before, during, and after PMCS on organic equip.
		4. Assess	Supervise field maintenance to maneuver companies Ensure the equipment is properly dispatched Enforce PMCS for all the vehicles in the AO.



CAB FSC Distro PSG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>DISTRO Platoon Sergeant. The Platoon Sergeant is the senior NCO at the platoon level and primary advisor to the Platoon Leader. They responsible for the continued professional development and mentoring of the Platoon Leader. The Platoon Sergeant is Platoon Sergeant is primarily responsible for the health, welfare, training and development of the Soldiers in their charge.</p>	1. Conduct Expeditionary Deployment Operations	1. Plan (Company CP)	Establish initial Task Organization Develop Deployment (Mobilization) Plan Develop Predeployment Maintenance Activities
		2. Prepare (Company CP)	Oversee Rehearsals and all DRE phases Improve Unit redeployment (Mobilization) plan Identified personnel and equipment to meet the intent
		3. Execute (JOPES)	Recommend Transportation Coordinator for equipment input Verified all the equipment is dispatched and inspected Inspect all the Load Plans
		4. Assess	Improve Load plans Verified the equipment are properly PMCS Verified the 1750 are completed
	2. Conduct Unit Defense	1. Plan (Company CP)	Establish initial Task Organization Conduct protection plan Execute CASEVAC Plan
		2. Prepare (Company CP)	Oversee Rehearsals Conduct CBRN Protective Measures Oversee Evacuate Casualties rehearsals
		3. Execute (Defensive Positions)	Oversee Rehearsals Observe positions with cruiser weapons Conduct the sector of fire are marked properly
		4. Assess	Improve Security Conduct treatment and evacuation of casualties Conduct resupply operations
	3. Conduct Sustainment Support in an Area Defense	1. Plan (Company CP)	Establish Task Organization Execute Feeding Plan Execute Rest cycle for the LOG PAC personnel
		2. Prepare (Company CP)	Verified locations of the CLIII and provide numbers OH/Distro Oversee locations of the Maintained location Oversee food rations and hot rations cycles
		3. Execute (BN/CO AO)	Conduct LOGPAC are conducted in a timely manner Oversee all the mechanics are using the proper PPE Provide food to all the Soldiers in the section
		4. Assess	Oversee rations cycles are follow Verify all equipment is properly repaired Ensure a rest cycle is follow
	4. Conduct Sustainment Support in a Movement to Contact	1. Plan (Company CP)	Coordinate emergency resupply Oversee the conservation of classes of supplies Plans CASEVAC
		2. Prepare (Company CP)	Supervise priority of classes of supplies Conducts PCC and PCI Oversee Rehearsals
		3. Execute (Company CP)	Coordinates internal and external support requirements that exceed unit capabilities. Deliver general supplies to the supported battalion Provide appropriate report (Damage vehicles etc.)
		4. Assess	Conduct resupply Provides general supplies to the supported battalion Verify the destruction of unit equipment to prevent enemy use
	5. Conduct Sustainment Support in an Attack	1. Plan (Company CP)	Conduct resupply Oversees Logistical package (LOGPAC) operations Provides ammo
		2. Prepare (Company CP)	Coordinates LOGPAC support. Oversee field maintenance to maneuver companies Maintain communications at all times
		3. Execute (Company AOD)	Conduct air resupply Provides Battle Damage Assessment and Repair (BDAR) Coordinate and provide LOGPAC
		4. Assess	Conduct and refine LOGPAC Conduct resupply Conduct CASEVAC
	6. Conduct Sustainment Support in Area Security	1. Plan (Company CP)	Coordinates LOGPAC support. Provides food service and food preparation Coordinates internal and external support requirements
		2. Prepare (Company CP)	Prepares, serves and distributes the full operational rations Tracks scheduled services for the maneuver battalion Synch with 1SG to consolidate the numbers of all classes of supplies
		3. Execute (Company CP)	Provides food for the supported battalion Conduct dispatching operations Conduct before, during, and after PMCS on organic equipment
		4. Assess	Conduct field maintenance to maneuver companies Verify the equipment is properly dispatched Conduct PMCS for all the vehicles in the platoon.



CAB FSC Maintenance PSG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>Maintenance Platoon Sergeant. The Platoon Sergeant is the senior NCO at the platoon level and primary advisor to the Platoon Leader. They responsible for the continued professional development and mentoring of the Platoon Leader. The Platoon Sergeant is Platoon Sergeant is primarily responsible for the health, welfare, training and development of the Soldiers in their charge.</p>	1. Conduct Expeditionary Deployment Operations	1. Plan (Company CP)	Establish initial Task Organization Develop Deployment (Mobilization) Plan Develop Predeployment Maintenance Activities Oversee Rehearsals and all DRE phases
		2. Prepare (Company CP)	Improve Unit redeployment (Mobilization) plan Identified personnel and equipment to meet the intent
		3. Execute (JOPES)	Recommend Transportation Coordinator for equipment input Verified all the equipment is dispatched and inspected Inspect all the Load Plans
		4. Assess	Improve Load plans Verified the equipment are properly PMCS Verified the 1750 are completed
	2. Conduct Unit Defense	1. Plan (Company CP)	Establish initial Task Organization Conduct protection plan Execute CASEVAC Plan
		2. Prepare (Company CP)	Oversee Rehearsals Conduct CBRN Protective Measures Oversee Evacuate Casualties rehearsals
		3. Execute (Defensive Positions)	Oversee Rehearsals Observe positions with cruiser weapons Conduct the sector of fire are marked properly
		4. Assess	Improve Security Conduct treatment and evacuation of casualties Conduct resupply operations
	3. Conduct Sustainment Support in an Area Defense	1. Plan (Company CP)	Establish Task Organization Execute Feeding Plan Execute Rest cycle for the LOG PAC personnel
		2. Prepare (Company CP)	Verified locations of the CLIII and provide numbers OH/Distro Oversee locations of the Maintained location Oversee food rations and hot rations cycles
		3. Execute (BN/CO AO)	Conduat LOGPAC are conducted in a timely manner Oversee all the mechanics are using the proper PPE Provide food to all the Soldiers in the section
		4. Assess	Oversee rations cycles are follow Verify all equipment is properly repaired Ensure a rest cycle is follow
	4. Conduct Sustainment Support in a Movement to Contact	1. Plan (Company CP)	Coordinate emergency resupply Oversee the conservation of classes of supplies Plans CASEVAC
		2. Prepare (Company CP)	Supervise priority of classes of supplies Conducts PCC and PCI Oversee Rehearsals
		3. Execute (Company CP)	Coordinates internal and external support requirements that exceed unit capabilities. Deliver general supplies to the supported battalion Provide appropriate report (Damage vehicles etc.)
		4. Assess	Conduct resupply Provides general supplies to the supported battalion Verify the destruction of unit equipment to prevent enemy use
	5. Conduct Sustainment Support in an Attack	1. Plan (Company CP)	Conduct resupply Oversees Logistical package (LOGPAC) operations Provides ammo
		2. Prepare (Company CP)	Coordinates LOGPAC support. Conduct field maintenance to maneuver companies Maintain communications at all times
		3. Execute (Company AOD)	Conduct air resupply Provides Battle Damage Assessment and Repair (BDAR) Coordinate and provide LOGPAC
		4. Assess	Conduct and refine LOGPAC Conduct resupply Conduct CASEVAC
	6. Conduct Sustainment Support in Area Security	1. Plan (Company CP)	Coordinates LOGPAC support. Provides food service and food preparation Coordinates internal and external support requirements
		2. Prepare (Company CP)	Prepares, serves and distributes the full operational rations Tracks scheduled services for the maneuver battalion Synch with 1SG to consolidate the numbers of all classes of supplies
		3. Execute (Company CP)	Provides food for the supported battalion Conduct dispatching operations Conduct before, during, and after PMCS on organic equipment
		4. Assess	Conduct field maintenance to maneuver companies Verify the equipment is properly dispatched Conduct PMCS for all the vehicles in the platoon.



BEB OPS SGM/OPS SGT



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?	
<p>The Operations Sergeant Major is a Senior Noncommissioned Officer in the CP responsible for monitoring and supervising the performance of the Enlisted Operations Staff. The Operations Sergeant Major assists the Operations Officer in all matters pertaining to the operations process to include planning, rehearsals, and monitoring and controlling operations in the COI. The Operations Sergeant Major directs Section Noncommissioned Officers to manage guard rosters, sleep plans, and shift schedules as well as to maintain discipline in and around the CP. The Operations Sergeant Major works hand in hand with the Headquarters Company Noncommissioned Officer in Charge on the logistics requirements, tactical employment, and security of the CP.</p>	1. Provide Engineer Support to Mobility Operations	1. Plan (BEB CP)	Ensure staff running estimates are up to date. Participate in reverse breach planning. Participate in mobility MDMP.	
		2. Prepare (BEB CP)	Assist S4 with CLV allocation and distribution. Ensure scheduling and location of breaching rehearsals. QA/QC BN OPORD and Annex G prior to BN S3 review.	
		3. Execute (BEB TAA)	Verify CLV resupply. Verify dissemination of the OPORD to subordinate units. Verify allocation and link-up of engineer assets.	
		4. Assess (BEB CP)	Ensure BN MCP is battle tracking during the breach. Assist the XO/S4 on execution of the sustainment plan. Assist with casualty and equipment evacuation.	
		2. Conduct Engineer Countermobility Operations	1. Plan (BEB CP)	Assist the XO/S4 in planning CLIV distribution. Participate in defense MDMP. Recommend priorities for allocation of engineer assets.
			2. Prepare (BEB CP)	Participate in the Logistical Sync (LOG Sync.) Engage fellow OPS SGMs regarding command support relationships of tasked EN assets. QA/QC BN OPORD and Annex G prior to BN S3 review.
			3. Execute (BEB CP)	Enforce obstacle emplacement tracking. Verify allocation and link-up of engineer assets. Monitor maintenance status of engineer assets.
			4. Assess (BEB CP)	Assist developing and refining unit SOPs. Supervise obstacle reporting and tracking. Monitor combat power utilization and status reporting.
	3. Conduct Survivability Operations	1. Plan (BEB CP)	Direct the planning of CP security. Recommend priorities for allocation of engineer assets. Assist in identifying Survivability requirements.	
		2. Prepare (BEB TAA)	Assist S4 in coordinating CLI-III for Survivability Equip. Ensure scheduling and location of defensive rehearsals. QA/QC BN OPORD and Annex G prior to BN S3 review.	
		3. Execute (BEB TAA)	Supervise the implementation of the CP security plan. Verify CLI-III allocation and distribution. Monitor maintenance status of engineer assets.	
		4. Assess (BEB CP)	Coordinate and enforce CP security plan. Assist developing and refining unit SOPs. Enforce survivability emplacement tracking.	
	4. Conduct Department of Defense Information Network Army (DODIN-A) Operations	1. Plan (BEB CP)	Assist in building the BN communications plan. Advise BN staff on retrans task org and security plan. Validate JCR role names and chat room invitees.	
		2. Prepare (BEB CP)	Enforce BN PACE plan and radio procedures. Assist S4 in coordinating resupply for retrans teams. Ensure retrans teams have an up to date MEDCOP.	
		3. Execute (BEB CP)	Enforce Enterprise Management. Monitor combat radio systems to mitigate friction. Monitor status of retrans teams.	
		4. Assess (BEB CP)	Assist developing and refining unit SOPs. Displace CP when communications are lost with BDE. Enforce knowledge management procedures.	
	5. Manage Information Collection Requirements	1. Plan (BEB CP)	Participate in MDMP. Provide input to the BN Intel Collection Plan. Advise the BN S3 on BN internal PIR.	
		2. Prepare (BEB CP)	Advise BN S2 on use of BN internal intel collection assets (RAVEN, RCP, LOGPAC.) Plan work/rest cycle for constant situational awareness. Advise the BN S4 on support for the UAS Platoon.	
		3. Execute (BEB CP)	Monitor BN internal intel collection. Ensure BN COP is updated with latest intelligence. Ensure BN S2 updates running estimates.	
		4. Assess (BEB CP)	Assist developing and refining unit SOPs. Monitor maintenance status of intel collection assets. Enforce intelligence reporting requirements to BDE according to BDE PIR.	
	6. Conduct Expeditionary Deployment Operations at the Battalion Level	1. Plan (BEB CP)	Assist in planning CP displacement. Assist in preparation of reports on personnel and equipment readiness. Advise BN S3 on expeditionary deployment operations.	
		2. Prepare (BEB CP)	Conduct BN alert and recall. Coordinate with higher headquarters for life support. QA/QC BN OPORD and Annex G prior to BN S3 review.	
		3. Execute (BEB CP)	Enforce BEB march tables. Oversee the set-up, operation, and dismantling of the CP. Enforce standards and discipline in and around the CP.	
		4. Assess (BEB CP)	Assist developing and refining unit SOPs. Monitor status of the BN's personnel and equipment. Continually refine CP operations.	



BEB HHC 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?	
<p>First Sergeant for Headquarters and Headquarters Company comprised of five primary staff sections, three special staff sections, BN Command Group, Medical Platoon, CBRN Reconnaissance Platoon, and Company HQ Section; responsible for advising the Commander on all enlisted matters, promoting and executing Commanders Guidance; assist the Company Executive Officer with supervising maintenance and accountability of all assigned MTOE equipment and coordinating logistical support for company and BN CTCP operations; responsible for company personnel management systems affecting the Health and Welfare, Discipline, Readiness, Professional Development, and Safety of Soldiers, Noncommissioned Officers and Officers.</p>	<p>1. Coordinate Company Support Operations</p>	<p>1. Plan (CO CP)</p>	<p>Advise XO on developing Company internal Preventive Maintenance Checks and Service schedule. Advise CDR/XO on inspections/inventories to ensure authorized equipment and required components O/H. Develop load plans and packing lists for all classes of supply.</p>	
		<p>2. Prepare (CO TAA/BEB MAIN)</p>	<p>Place shortages and NMC parts on order. Anticipate unit supply needs and requirements based on mission requirements. Comply with non-rolling stock maintenance schedule.</p>	
		<p>3. Execute (CO TAA)</p>	<p>Supervise PMCS. XO/1SG monitor unit supply operations. Ensure timely reporting of all routine reports.</p>	
		<p>4. Assess</p>	<p>Monitor parts flow, delivery dates, and 5988s. Attend sustainment rehearsals. Validate LOGSTAT/PERSTAT accuracy.</p>	
		<p>2. Set up Unit Headquarters and Bivouac Areas</p>	<p>1. Plan (CO CP/BEB TAA)</p>	<p>Conduct Leaders Recon of new TAA. Implement CBRN Protective Measures. Medical support to CO and TAA.</p>
			<p>2. Prepare (CO TAA/BEB TAA)</p>	<p>Develop security and layout plan for TAA. PCC vehicles and equipment. Brief tenant units and lead elements layout and occupation plan.</p>
			<p>3. Execute (CO CP/BEB TAA)</p>	<p>Validate and publish company sector sketch to BN. Place JCADs and observation post as required. Identify and disseminate Role 1, CCP and AXP locations to BN.</p>
			<p>4. Assess</p>	<p>Validate PACE plan and adjust security posture as needed. Assess and rehearse CO and TAA battle drills. Rehearse CASEVAC from POI to Role 2.</p>
	<p>3. Conduct Expeditionary Deployment Operations</p>	<p>1. Plan (CO CP)</p>	<p>Advise on prioritize Mandatory, Collective & Individual Tng. Participate in Mission Command Exercises. Plan CO Personnel Readiness SRP.</p>	
		<p>2. Prepare (CO CP)</p>	<p>Validate Mandatory, Collective & Individual Tng. Assess risk and supervise PCIs. Assign Roles and Responsibilities to the CO.</p>	
		<p>3. Execute (CO CP)</p>	<p>Conduct CO Alert and Recall. Enforce CO March Tables. Advise and make recommendations to CO Cdr.</p>	
		<p>4. Assess</p>	<p>Validate effectiveness of CP Operations. Personnel Deployment Status. Validate Platoon readiness.</p>	



MI Company 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The 1SG is the Senior Noncommissioned Officer (NCO) in the company. He or she is responsible for providing the commander with personal, professional, and technical advice on enlisted Soldier matters and the NCO Corps as a whole. He or she focuses on Soldier welfare and individual training, and the execution of the commander's decisions and policies. The 1SG can act as the commander's representative in supervising intelligence operations and intelligence support to operations as determined by the commander.</p>	1. Conduct Aerial Reconnaissance Missions	1. Plan (BDE MAIN/CAB CP)	Determine UAS PLT integration and OPCON/TACON relationship with CAB. Recommend priorities and allocation of UAS PLT resources IAW BDE and BEB PIRs. Confirm supply, COMSEC, and security support for UAS PLT.
		2. Prepare (BISE/BDE MAIN)	Confirm PCC/PCI of UAS PLT equipment prior to movement. Supervise UAS PLT COMMEMX/Red Test. Initiate UAS PLT movement to admin/launch/recovery locations IAW WARNORD/OPORD.
		3. Execute (CAB CP)	Maintain awareness of UAS operations, status, and requirements. Execute logistics support to UAS PLT as needed. Confirm satisfactory information collection activities.
		4. Assess (CO CP/BDE MAIN)	Monitor performance of METs and subtasks. Determine if performance satisfied operational requirements and CDR's PIR/SIR.
	2. Manage Information Collection Requirements	1. Plan (BISE/BDE HQ)	Advise CDR/BDE Staff during PIR and SIR development. Conduct MDMP with CDR/BDE Staff.
		2. Prepare (BISE)	Familiarize with information collection SYNC matrix and collection overlay. Support BDE Staff rehearsal(s) as needed.
		3. Execute (BISE/BDE MAIN)	Confirm SITTEMP and COA development. Advise CDR/BDE Staff on PIR/SIR adjustments as needed.
		4. Assess (CO CP/BDE MAIN)	Monitor performance of METs and subtasks. Determine if performance satisfied operational requirements and CDR's PIR/SIR; address discrepancies.
	3. Perform Situation Development	1. Plan (BDE MAIN/BEB CP)	Conduct MDMP with CDR and Staff. Conduct TLPs with MI CO organic elements. Advise CDR and Staff during PIR and SIR development. Validate MITS for COIST.
		2. Prepare (BISE/BDE MAIN)	Confirm intelligence architecture preparation to support COIST DCGS-A requirements at BISE. Support BDE Staff rehearsal(s) as needed. Confirm successful DCGS-A COMMEMX.
		3. Execute (BISE/BDE MAIN)	Integrate COIST with BDE BISE. Maintain situational awareness of common operational picture; advise Staff on organic resource allocation. Track the battle; awareness of status/disposition or organic assets.
		4. Assess (CO CP/BDE MAIN)	Execution of METs and subtasks. Performance satisfied operational requirements and CDR's PIR/SIR; address discrepancies. Assess quality of intelligence reports (INTSUM, GRINTSUM, etc.) and effect on common operational picture.
	4. Conduct Human Intelligence Collection	1. Plan (BDE MAIN/BEB CP)	Determine HUMINT Collection integration and OPCON/TACON relationship with maneuver units. Validate debrief and interrogation plans. Confirm supply, COMSEC, and security support for HUMINT platforms.
		2. Prepare (BEB BN Area)	Validate HUMINT collection and dissemination plan. Confirm PCC/PCI of HUMINT platforms. Validate sensor-to-shooter linkages.
		3. Execute (BEB/Manuever CP)	Integrate HUMINT platforms with designated elements IAW collection plan. Facilitate reallocating resources as directed by CDR Confirm satisfactory information collection activities.
		4. Assess (CO CP/BDE MAIN)	Monitor performance of METs and subtasks. Determine if performance satisfied operational requirements and CDR's PIR/SIR; address discrepancies Assess employment of HUMINT collection platforms and impact on mission.
	5. Conduct Signals Intelligence Collection	1. Plan (BEB CP)	Determine SIGINT Collection integration and OPCON/TACON relationship with maneuver units. Confirm SATCOM and NSA permission to operate is approved. Confirm supply, COMSEC, and security support for SIGINT platforms.
		2. Prepare (BEB BN Area)	Validate SIGINT collection and dissemination plan. Confirm PCC/PCI of SIGINT platforms. Validate COMMEMX/Red Test/Black Test. Validate sensor-to-shooter linkages.
		3. Execute (BEB/Manuever CP)	Integrate SIGINT platforms with designated elements IAW collection plan. Facilitate reallocating resources as directed by CDR. Confirm satisfactory information collection activities.
		4. Assess (CO CP/BDE MAIN)	Monitor performance of METs and subtasks. Determine if performance satisfied operational requirements and CDR's PIR/SIR; address discrepancies. Assess employment of SIGINT collection platforms and impact on mission.
6. Conduct Expeditionary Deployment Operations	1. Plan (BEB CP)	Prioritize Mandatory, Collective, & Individual Training. Participate in Mission Command Exercises. Execute Personnel Readiness Process.	
	2. Prepare (BEB BN Area)	Validate Company for deployment. Prepare Equipment for deployment. Assign Rail/Sea/Air Movement Teams.	
	3. Execute (BEB Main Body)	Perform Deployment Alert Activities. Perform Rail/Sea/Air Load Activities. Advise and make recommendations to CO CDR.	
	4. Assess (CO CP/BDE MAIN)	Personnel Deployment Status. Equipment Deployment Status. MET Performance at Subordinate Echelons.	



Signal Company 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Signal Company 1SG is the Senior Signal NCO in the BDE. They provide technical advice and assistance to the CDR. The 1SG is responsible for the establishment and enforcement of the company's signal maintenance program. They receive all reporting requirements and provide them to higher headquarters. The 1SG provides honest and sound feedback to the CDR and the BDE S6 team. They coordinate logistical support for all C4I network assemblages within the company.</p>	1. Provide Network Transmission Path for Brigade Signal Companies	1. Plan (BDE MAIN/CO CP)	<p>Ensure power generation requirements for equipment are identified and provided.</p> <p>Identify equipment spares and coordinate with BSB for equipment transport and handling responsibility.</p> <p>Ensure satellite requests are submitted for duration of operation.</p>
		2. Prepare (BDE MAIN/CO CP)	<p>PCCs/PCIs of grounding equipment.</p> <p>Participate in BDE COMMEX.</p> <p>Conduct TLPs.</p>
		3. Execute (BDE MAIN/BEB MAIN/CO CP)	<p>Confirm that all equipment is properly grounded.</p> <p>Conduct site visit of BDE TAC and BN elements.</p> <p>Ensure authorized outages are being conducted to allow for equipment maintenance.</p>
		4. Assess (BDE MAIN/CO CP)	<p>Link establishment proficiency.</p> <p>Coordinated with BDE S6 for establishment of work/rest cycle for optimal performance.</p> <p>Ensures routine maintenance of assemblages are a priority.</p>
	2. Provide Network Switching Services for Brigade Signal Companies	1. Plan (BDE MAIN/CO CP)	<p>Identify power generation requirements for equipment.</p> <p>Identify equipment spares and coordinate with BSB for equipment responsibility.</p> <p>Ensure satellite requests are submitted for duration of operation.</p>
		2. Prepare (BDE MAIN/CO CP)	<p>PCCs/PCIs of grounding equipment.</p> <p>Participate in BDECOMMEX.</p> <p>Supervise TLPs.</p>
		3. Execute (BDE MAIN/BEB MAIN/CO CP)	<p>Confirm all equipment is properly grounded.</p> <p>Conduct site visit of BDE Mobile Command Group and BN elements.</p> <p>Authorized outages for equipment maintenance.</p>
		4. Assess (BDE MAIN/CO CP)	<p>Link establishment proficiency.</p> <p>Coordinated with BDE S6 for establishment of work/rest cycle for optimal performance.</p> <p>Ensures routine maintenance of assemblages are a priority.</p>
	3. Provide Tactical Radio Support for Brigade Signal Companies	1. Plan (BDE MAIN/CO CP))	<p>Identify RTNS teams and coordinate external validations.</p> <p>Supervise maintenance and testing of RTNS equipment to identify and order equipment shortages.</p> <p>Establish RTNS SOPs that identify site setup/antenna placement/COMSEC change over procedures etc....</p>
		2. Prepare (Training Event)	<p>Supervise RTNS static displays for shared understanding.</p> <p>Supervise external validation of RTNS teams.</p> <p>Coordinate RTNS resupply actions.</p>
		3. Execute (BDE MAIN/CO CP)	<p>Employ RTNS assets.</p> <p>Supervise COMSEC changeover procedures.</p> <p>Conduct battlefield circulations of RTNS teams.</p>
		4. Assess (BDE MAIN/CO CP)	<p>Training objectives met.</p> <p>RTNS site set up.</p> <p>PACE execution.</p>
4. Conduct Expeditionary Deployment Operations	1. Plan (CO CP)	<p>Identify and validate tasks to be trained.</p> <p>Identify maintenance requirements.</p> <p>Personnel readiness.</p>	
	2. Prepare (CO CP and Training Events)	<p>Supervise tasks to be trained and conduct PCCs.</p> <p>SRP of deploying personnel.</p> <p>Supervise thorough maintenance of equipment.</p>	
	3. Execute (CO CP)	<p>Main body movements.</p> <p>Receipt and accountability of equipment.</p> <p>Deployment operations.</p>	
	4. Assess (BDE MAIN/CO CP)	<p>Task performances of company.</p> <p>Equipment and personnel readiness evaluation.</p> <p>Company deployment operations.</p>	



Military Police 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?	
<p>The First Sergeant is the Senior Noncommissioned Officer and is typically the most experienced Soldier in the unit. The First Sergeant is responsible for providing individual training, enforcing discipline, and resolving Soldier issues across the company. The First Sergeant also provides professional Noncommissioned Officer development and coaches, counsels, and mentors unit Soldiers. He oversees the coordination of training and supervises the execution of the commander's orders. The First Sergeant serves as the commander's primary tactical advisor and expert on individual and Noncommissioned Officer skills. In support of Unified Land Operations, the First Sergeant resources platoons, supervises the execution of the company mission, and enforces company standard operating procedures (SOPs).</p>	1. Perform Support to Mobility	1. Plan (BEB Main)	Coordination for classes of supply/maintenance support. Verify site selection is based on METT-TC. Supervises PCC/PCI.	
		2. Prepare (Company Area)	Allocates logistical support required for detainee operations. Verify Soldiers understand rules of engagement. Provides guidance fratricide/force protection measures.	
		3. Execute (CP's, Company Area)	Ensures OPS Cell monitors platoon executing mission. Verify that OPS Cell sends police information to higher. Oversees timely and accurate battle tracking by OPS Cell.	
		4. Assess (Company Area)	Timely and accurate reporting procedures. Ability to accurately report enemy situation. Follow up on deficiencies from the PCI.	
		2. Perform Support to Security	1. Plan (CP's)	Verify Role I/CCP locations established to include AXPs. Coordination for classes of supply/maintenance support. Supervise TLPs.
			2. Prepare (CP's)	Ensures company CP provides current intel and threat info. Location of medical support is identified. Coordinate engineer support required for force protection materials.
			3. Execute (Company Area, Role1)	Supervises casualty evacuation plan and TLP's. Directs improvements to plan. Enforces use of personal protective equipment.
			4. Assess (CP'S)	Effectively consolidates info on COP. Able to effectively move around battle space. Identifies ways to means to reduce DOW rate.
	3. Perform Detention Operations	1. Plan (Company Area)	Verify availability of resources required for detainee OPS. Ensures platoon selects appropriate sites for holding area. Coordinates for all classes of supply to include shelter for DCP.	
		2. Prepare (Company Area)	Verify that the platoon has current operating procedures. Oversees coordination of MI, Medical, Engineer, and Logistic Units. Verify safe, humane treatment of detainees in custody.	
		3. Execute (CP'S, Company Area, DCP)	Verify that processing procedures are being done correctly. Supervises proper control, protection, and accountability. Oversees information flow to Brigade Provost Marshal.	
		4. Assess (Company Area)	Detainee is processed and released after proper command authority is given. Oversees the reporting of detainees to higher. Validates necessary training.	
	4. Perform Police Operations	1. Plan (CP's, Company Area)	Oversees the company's TLP. Verify that coordination for support requirements are conducted. Ensure that the unit is IAW company TACSOP and discipline/FIT TO FIGHT.	
		2. Prepare (Company Area)	Coordination for classes of supply/maintenance support. Oversees rehearsals include actions on enemy contact. Verify Communication established within platoons/squads.	
		3. Execute (Company Area, Role 1)	Verify that OPS Cell sends police information to higher. Present at Role 1 during CASEVAC/MEDVAC or recovery OPS. Oversee employment of the company's SOP.	
		4. Assess (CP's, Company Area)	Recovery operations. Timely and accurate reporting procedures. Executed rest, sleep plan, and reduced stress levels within company.	
	5. Conduct Expeditionary Deployment Operations	1. Plan (Company Area and Training Events)	Integration and reception with higher. Validate collective training and individual tasks. Implement personnel readiness plan.	
		2. Prepare (Company Area)	Validate/observe departure operations. Review load-out plans. Conducts LDP.	
		3. Execute (Company TAA)	Supervises battle tracking on all systems both digital and analog. Present at Role 1 during CASEVAC/MEDVAC or recovery OPS. Oversee employment of the company's SOP.	
		4. Assess	Personnel strength/readiness. Reception and integration of personnel and equipment. Timely and accurate reporting procedures.	



MAC 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The 1SG is the senior NCO in companies and troops. The position of 1SG is similar to that of the CSM in importance, responsibility and prestige. 1SGs enforce discipline, fostered loyalty and commitment in their Soldiers, maintained duty rosters, drilled, and made morning reports to their company commanders. 1SGs maintain daily contact with and are responsible for training and ensuring the health and welfare of the entire unit and Families, this position requires extraordinary leadership and professional competence. The Company can expect the 1SG to:</p> <ul style="list-style-type: none"> • Possess the same qualities expected of all NCOs. • Maintain discipline. • Train, educate, and share experiences with both the commander and Soldiers. • Be loyal to the commander's position. • Develop and agree on the goals, standards and objectives of the company. • Have mutual trust and respect for each other. • Know the commander's strengths and weaknesses. • Know their responsibilities as defined in AR 600-20. • Possess a strong sense of duty. • Ready the company for any mission. • Be the standard-bearer in appearance, morals, ethics, values, competences, and commitment. • Be an advisor, but execute orders. • Be the subject matter expert in Army programs that best supports the needs of Soldiers and their Families. 	<p>1. Conduct Expeditionary Deployment Operations at the Company Level</p>	<p>1. Plan (CO CP)</p>	<p>Prioritize Mandatory, Collective & Individual Tng. Participate in Mission Command Exercises. Plan Company Personnel Readiness SRP.</p>
		<p>2. Prepare (CO CP/BN CAR)</p>	<p>Validate Company for Deployment. Validate Mandatory, Collective & Individual Tng. Assign Roles and Responsibilities to the Platoons.</p>
		<p>3. Execute (CO CP)</p>	<p>Conduct Company Alert and Recall. Enforce Company March Tables Advise and make recommendations to Company CDR.</p>
		<p>4. Assess</p>	<p>TOC Operations. Personnel Deployment Status. Training performance at echelons.</p>
	<p>2. Conduct Reconnaissance Planning</p>	<p>1. Plan (Company CP movement site)</p>	<p>Advise the CO/1SG CDR on Reconnaissance and Security Guidance. Advise on the plan to ensure efficient mixing, cueing and redundancy of reconnaissance assets. Provide advice and guidance to the Battalion staff as required.</p>
		<p>2. Prepare (Company CP/Movement site)</p>	<p>Validate Companys PACE plan. Ensure implementation of work/rest plan. Ensure Risk Management at all echelons.</p>
		<p>3. Execute (Company CP/Movement site)</p>	<p>Facilitate LRP/LOGPAC operations. Assist in unit medical/sustainment coordination. Monitor vehicle & Personnel recovery operations.</p>
		<p>4. Assess</p>	<p>Effectiveness and utilization of Risk Management. Adherence to TASCOP. Companies and Battalions Communication Architecture.</p>
	<p>3. Conduct Survivability Operations</p>	<p>1. Plan (Company CP/Battlion CP)</p>	<p>Participate in Blade Allocation planning. Advise Platoons in General Engineering Spt. Assist in Identifying Survivability requirements</p>
		<p>2. Prepare (Company CP)</p>	<p>Prepare Company for Operational Decontamination. Verify Survivability Task Organization. Verify Class I-III support for Survivability Equip.</p>
		<p>3. Execute (Company CP)</p>	<p>Enforce Fighting/Protective positions standards. Monitor Maintenance of Survivability Equipment. Enforce Operators work/rest plan.</p>
		<p>4. Assess</p>	<p>Analyze Blade Utilization. Engagement Area Development Effects. Reporting/Information Distribution.</p>
	<p>4. Provide Engineer Support for Mobility Operations</p>	<p>1. Plan (Company CP)</p>	<p>Assist staff in understanding Breach Tenants. Participate in Reverse Breach Planning. Participate in Mobility MDMP.</p>
		<p>2. Prepare (Company CP/ Battalion CP and Sustainment Rehearsal)</p>	<p>Ensure Route Clearance rehearsals. Verify Engineer Breaching Rehearsals/Validate Crews. Observe Gap Crossing rehearsals.</p>
		<p>3.(Execute Company CP and Engagement Area)</p>	<p>Assist Facilitating Area Damage Control. Verify Engineer Augmentation Support. Assist Supervising Class V resupply.</p>
		<p>4. Assess</p>	<p>SOSRA Drill. Combine Arms Breach Time. Engineer Crew Performance.</p>
	<p>5. Provide Engineer Support for Counter Mobility Operations</p>	<p>1. Plan (Company CP)</p>	<p>Provide input for Mission Command Operations Process. Participate in planning Obstacle Integration. Participate in planning the Class IV Distribution.</p>
		<p>2. Prepare (Company CP and Battlion)</p>	<p>Participate in Bde Sustainment Rehearsal. Engage TF CSMs on Command Support Relationship for the BEB. Verify Obstacle Resource requirements.</p>
		<p>3. Execute (Company CP)</p>	<p>Advise the Company Cdr on Engagement Area Dev. Enforce Obstacle Emplacement Standards. Monitor Network Munitions process.</p>
		<p>4. Assess</p>	<p>Engagement Area Development Effects. Obstacle fire integration. Classes of Supply Distro plan.</p>



A BEB 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The 1SG is the senior NCO in companies and troops. The position of 1SG is similar to that of the CSM in importance, responsibility and prestige. 1SGs enforce discipline, foster loyalty and commitment in their Soldiers, maintain duty rosters, drill, and make morning reports to their company commanders. 1SGs maintain daily contact with and are responsible for training and ensuring the health and welfare of the entire unit and Families, this position requires extraordinary leadership and professional competence.</p> <p>The Company can expect the 1SG to:</p> <ul style="list-style-type: none"> • Possess the same qualities expected of all NCOs. • Maintain discipline. • Train, educate, and share experiences with both the commander and Soldiers. • Be loyal to the commander's position. • Develop and agree on the goals, standards and objectives of the company. • Have mutual trust and respect for each other. • Know the commander's strengths and weaknesses. • Know their responsibilities as defined in AR 600-20. • Possess a strong sense of duty. • Ready the company for any mission. • Be the standard-bearer in appearance, morals, ethics, values, competences, and commitment. • Be an advisor, but execute orders. • Be the subject matter expert in Army programs that best supports the needs of Soldiers and their Families. 	1. Conduct Reconnaissance Planning	1. Plan (CO CP)	Assist the CO Cdr in the Operations Process. Assist in creating OPORD (Paragraph 4). Provide input for Reconnaissance Plan.
		2. Prepare (CO TAA/TF CP CAR)	Supervise Troop Leading Procedures. Validate Company Task organization. Verify platoons have correct forms to conduct Reconnaissance.
		3. Execute (CO TAA)	Ensure reconnaissance elements reach their designated start points within timeline. Supervise that Company operations collectes and reports information to BEB CP/TF CP. Monitor/Enforce Battle tracking at CO Level.
		4. Assess	Proper use of Reconnaissance forms on the type of Reconnaissance conducted. Engineer Crew Performance. Verify that PCC/PCI was conducted.
	2. Provide Engineer Support for Mobility Operations	1. Plan (CO CP)	Assist Platoons in understanding Breach Tenants. Provide input for Reverse Breach Planning. Provide input for Mobility Operations.
		2. Prepare (CO TAA/TF CP CAR)	Ensure Route Clearance rehearsals. Verify Engineer Breaching Rehearsals / Validate Crews. Supervise Gap Crossing rehearsals.
		3. Execute (CO TAA)	Assist Facilitating Area Damage Control. Verify Engineer Augmentation Support. Assist Supervising Class V resupply.
		4. Assess	SOSRA Drill. Combine Arms Breach execution timeline. Engineer Crew Performance.
	3. Provide Engineer Support to Explosive Hazards Clearing Operations	1. Plan (CO CP)	Assist Platoons in understanding Breach Tenants. Provide input for Reverse Breach Planning. Provide input for Explosive Hazards Clearing Operations.
		2. Prepare (CO TAA/TF CP CAR)	Verify PCC/PCI are being conducted. Verify Engineer Breaching Rehearsals / Validate Crews. Attend TF CAR.
		3. Execute (CO TAA)	Assist in Command and Control of AVD Reduction asset. Identify CCP's for operations. Assist Supervising Class V resupply.
		4. Assess	SOSRA Drill. Combine Arms Breach execution timeline. Engineer Crew Performance.
	4. Provide Engineer Support to Countermobility	1. Plan (CO CP)	Provide input for Countermobility Operations Process and Engagement Area Development. Assist in planning Obstacle Integration. Assist in planning the Class IV Distribution.
		2. Prepare (CO CP/TF TAA)	Attend in TF Sustainment Rehearsal. Engage TF CSM on Command Support Relationship. Verify Obstacle Resource requirements.
		3. Execute (CO CP/Engagement Area)	Advise the CO Cdr on Engagement Area Development. Enforce Obstacle Emplacement Standards. Monitor/Enforce Battle tracking at CO Level.
		4. Assess	Engagement Area Development Effects. Assessment of Obstacle Emplacement. Classes of Supply Distro plan.
	5. Coordinate Survivability Operations	1. Plan (CO CP)	Provide input for Blade Allocation planning. Advise Company in General Engineering Spt. Assist in Identifying Survivability requirements.
		2. Prepare (Co TAA/TF CP CAR and Sustainment Rehearsal)	Prepare Company for Operational Decontamination. Verify and Assist on Survivability Task Organization. Verify Class I-III support for Survivability Equip.
		3. Execute (CO TAA and Engagement Area)	Enforce Fighting / Protective positions standards. Monitor Maintenance of Survivability Equipment. Validate and implement operators work/rest plan.
		4. Assess	Analyze Blade Utilization. Engagement Area Development Effects. Reporting/Information Distribution.
	6. Conduct Expeditionary Deployment Operations	1. Plan (CO HQ)	Prioritize Mandatory, Collective & Individual Tng. Advise CO Cdr during Mission Command Exercises. Plan CO Personnel Readiness SRP.
		2. Prepare (CO Area/Motor Pool)	Validate Company for Deployment. Validate Mandatory, Collective & Individual Tng. Assign Roles and Responsibilities to the CO.
		3. Execute (CO Main Body)	Conduct CO Alert and Recall. Enforce CO March Tables. Advise and provide recommendations to CO Cdr.
		4. Assess	CP Operations. Personnel Deployment Status. Training performance at platoons.



B BEB 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The 1SG is the senior NCO in companies and troops. The position of 1SG is similar to that of the CSM in importance, responsibility and prestige. 1SGs enforce discipline, foster loyalty and commitment in their Soldiers, maintain duty rosters, drill, and make morning reports to their company commanders. 1SGs maintain daily contact with and are responsible for training and ensuring the health and welfare of the entire unit and Families, this position requires extraordinary leadership and professional competence.</p> <p>The Company can expect the 1SG to:</p> <ul style="list-style-type: none"> • Possess the same qualities expected of all NCOs. • Maintain discipline. • Train, educate, and share experiences with both the commander and Soldiers. • Be loyal to the commander's position. • Develop and agree on the goals, standards and objectives of the company. • Have mutual trust and respect for each other. • Know the commander's strengths and weaknesses. • Know their responsibilities as defined in AR 600-20. • Possess a strong sense of duty. • Ready the company for any mission. • Be the standard-bearer in appearance, morals, ethics, values, competences, and commitment. • Be an advisor, but execute orders. • Be the subject matter expert in Army programs that best supports the needs of Soldiers and their Families. 	1. Conduct Reconnaissance Planning	1. Plan (CO CP)	Assist the CO Cdr in the Operations Process. Assist/Participate in creating OPORD (Paragraph 4). Provide input for Reconnaissance Plan.
		2. Prepare (CO TAA/TF CAR)	Supervise Troop Leading Procedures. Validate Company Task organization. Verify platoons have correct forms to conduct Reconnaissance.
		3. Execute (CO TAA)	Ensure reconnaissance elements reach their designated start points within timeline. Ensure Company operations reports the collected information to BEB Main/TF Main Supervise/Enforce Battle tracking at CO Level.
		4. Assess	Proper use of Reconnaissance forms on the type of Reconnaissance conducted. Engineer Crew Performance. Verify that PCC/PCI was conducted.
	2. Provide Engineer Support for Mobility Operations	1. Plan (CO CP)	Assist Platoons in understanding Breach Tenants. Advise in Reverse Breach Planning. Provide input for Countermobility Operations Process and EA DEV.
		2. Prepare (CO TAA/TF CAR)	Ensure Route Clearance rehearsals. Verify Engineer Breaching Rehearsals / Validate Crews. Observe Gap Crossing rehearsals.
		3. Execute (CO TAA)	Assist Facilitating Area Damage Control. Verify Engineer Augmentation Support. Assist Supervising Class V resupply.
		4. Assess	SOSRA Drill. Combine Arms Breach Execution timeline. Engineer Crew Performance.
	3. Provide Engineer Support to Explosive Hazards Clearing Operations	1. Plan (CO CP)	Assist Platoons in understanding Breach Tenants. Advise in Task Organization Planning. Advise in Planning process for LOC's.
		2. Prepare (CO TAA/TF CAR)	Ensure Route Clearance/Breaching rehearsals conducted. Verify Route Clearance Rehearsals / Validate Crews. Verify Engineer Breaching Rehearsals / Validate Crews.
		3. Execute (CO TAA)	Assist Facilitating Area Damage Control. Verify Engineer Augmentation Support. Assist Supervising Class V resupply.
		4. Assess	SOSRA Drill. Combine Arms Breach Execution timeline. Engineer Crew Performance.
	4. Provide Engineer Support to Countermobility	1. Plan (CO CP)	Provide input for Countermobility Operations Process and EA DEV. Assist in planning Obstacle Integration. Assist in planning the Class IV Distribution.
		2. Prepare (CO TAA/TF TAA)	Attend Battalion Sustainment Rehearsal. Engage 1SGs on Command Support Relationship for the TF(TF CSM/TF 1SG's). Verify Obstacle Resource requirements.
		3. Execute (CO CP/Engagement Area)	Advise the CO Cdr on EA DEV Enforce Obstacle Emplacement Standards. Supervise/Enforce Battle tracking at CO Level.
		4. Assess	Engagement Area Development Effects. Assessment of Obstacle Emplacement. Classes of Supply Distro plan.
	5. Coordinate Survivability Operations	1. Plan (CO CP)	Advise in Blade Allocation planning. Advise Company in General Engineering Spt. Assist in Identifying Survivability requirements.
		2. Prepare (Co TAA/TF CAR and Sustainment Rehearsal)	Prepare Company for Operational Decontamination. Verify and Assist on Survivability Task Organization. Verify Class I-III support for Survivability Equip.
		3. Execute (CO TAA and Engagement Area)	Enforce Fighting / Protective positions standards. Monitor Maintenance of Survivability Equipment. Enforce Operators work /rest plan.
		4. Assess	Analyze Blade Utilization. Engagement Area Development Effects. Reporting/Information Distribution. (Dual Reporting TF Main/BEB Main)
6. Conduct Expeditionary Deployment Operations	1. Plan (CO HQ)	Prioritize Mandatory, Collective & Individual Tng. Advise in Mission Command Exercises. Plan CO Personnel Readiness SRP. Validate Company for Deployment.	
	2. Prepare (CO Area/Motor Pool)	Validate Mandatory, Collective & Individual Tng. Assign Roles and Responsibilities to the CO.	
	3. Execute (CO Main Body)	Conduct CO Alert and Recall. Enforce CO March Tables. Advise and make recommendations to CO Cdr.	
	4. Assess	CP Operations Personnel Deployment Status. Training performance at platoons	



BEB FSC 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The 1SG is the senior enlisted advisor to the Commander at the Company/Troop/Battery level. 1SGs are responsible for maintaining and enforcing standards, ensuring training objectives are met, developing the Soldiers in the unit, all administrative functions, and ensuring the health, welfare, and morale of the unit and their Families. The 1SG serves as a coordinator for training and resources, as well as the lead integrator with outside organizations and entities. The 1SG is the standard bearer for their organization and serves as a role model for all Soldiers, NCOs and Officers.</p> <p>1) Planning, direction, and supervision of supply distribution and maintenance support to the BEB.</p> <p>2) Daily receipt, temporary storage, re-distribution, transportation, and issuance of all classes of supply (less Class VIII) to the BEB.</p> <p>3) Class III (B) retail fuel support to BEB.</p> <p>4) Water storage and distribution support to the BEB.</p> <p>5) Individuals of this organization can assist in the coordinated defense of the unit's area or installation.</p> <p>6) This unit performs limited field maintenance on organic equipment.</p>	1. Conduct Distribution Operations	1. Plan (Company CP/BEB CP/SUST RXL)	Participate in Supply Distribution planning. Determine what classes are needed/amount/CCLs/responsibility. Determine level of support.
		2. Prepare (Unit TAA / BN CP (BSB&BEB))	Direct & Verify Distribution Operations (all Classes). Verify supplies are ordered and available. Verify TMRs are requested.
		3. Execute (CP/ UMCP/BEB TAA and the Engagement Area)	Verify distribution. Verify Leadership movement knowledge & capabilities. Communicate with receiving units.
		4. Assess	Verify what was actually distributed internally. Verify rolling data is kept and tracked by CP/S4. Communicate with receiving units.
	2. Conduct Maintenance Operations	1. Plan (Company CP/BEB CP/SUST RXL)	Participate in maintenance planning. Verify teams and Task Org. to units (FMTs). Know capabilities.
		2. Prepare (Unit TAA / BN CP (BSB&BEB))	Direct Maintenance operations. Conduct PCC/PCI of equipment prior to execution. Ensure Recovery BII/CEI are present.
		3. Execute (CP/ UMCP/BEB TAA and the Engagement Area)	Verify UMCP establishment and operations. Ensure connectivity with GCSS-Army and FMTs is achieved. Ensure safety of all maintenance operations.
		4. Assess	Conduct checks of maintenance office for work flow. Track how many maintenance jobs were completed. Conduct AAR / recommend changes to improve operations.
	3. Perform Company Headquarters Functions	1. Plan (Company CP/BEB CP/SUST RXL)	Determine the location of the CP. Ensure personnel (XO/1SG) are on BEB Quartersing Team. Attend the BCT SUST RXL.
		2. Prepare (Unit TAA / BN CP (BSB&BEB))	Develop tracking systems for commodity management. Verify training on communication systems. Conduct dry run of CP set-up to ensure success.
		3. Execute (CP/ UMCP/BEB TAA and the Engagement Area)	Establish CP, communication with higher, and tracking systems. Maintain communication with higher at all times. Develop situational understanding of the battlefield.
		4. Assess	Communicate with the FSC Commander ways for improvement. Conduct AARs with headquarters Soldiers. Seek improvements in Sustainment and Communications.
	4. Perform Company Security Operations	1. Plan (Company CP/BEB CP)	Plan and refine security plan. Advise BEB staff in general engineering support . Assist in identifying survivability requirements.
		2. Prepare (Unit TAA / BN CP (BSB&BEB))	Ensure survivability and defensive positions are established. Develop standards for cover & concealment. Rehearse convoy security drills.
		3. Execute (CP/ UMCP/BEB TAA and the Engagement Area)	Develop tracking system for guard shifts. Coordinate with FSC Commander for gun truck support. Maintain communications with battalion.
		4. Assess	Make adjustments as required to fulfill the mission. Conduct continuous AARs. Request assessments from BEB S2.



ORD CO (EOD) 1SG (1 of 2)



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The 1SG is the Senior NCO MTOE EOD Company. The position of 1SG is similar to that of the CSM in importance, responsibility and prestige. 1SG's enforce discipline, fostered loyalty and commitment in their Soldiers, maintained duty rosters, drilled, and made morning reports to their company commanders. 1SGs maintain daily contact with and are responsible for training and ensuring the health and welfare of the entire unit and Families, this position requires extraordinary leadership and professional competence.</p>	1. Conduct Explosive Ordnance Disposal Operations.	1. Plan (CO CP)	Review appropriate SOP / TACSOP. Review BaseOrd Annex B (Operations) Ensure subordinates are trained and ready to receive mission IAW SOP / TACSOP, BaseOrd Annex B. Supervise compliance at Echlon.
		2. Prepare (CO CP)	Validate Team Leader / Team Member EOD Certification IAW AR 75-15, Annex C (EOD CTL) Ensure all SM data has been uploaded in EODIMS Supervise compliance at Echlon.
		3. Execute (CO CP)	Supervise EOD Mission IAW AR 75-15 Review EOD Mission reporting criteria. Verify the submission of reporting through echlon.
		4. Assess	Maintain unit reporting activity through Company CP. Supervise SIGACT reporting at Echlon. Review SIGAT Trends for future mission targeting activity.
	2. Provide Domestic Operational Support.	1. Plan CO AOR (CONUS)	Review appropriate SOP / BaseOrd Annex B (Operations) Ensure GTC / DTS complianc for all SM IAW JTFR. Validate SM have received CCA prior to receipt of mission.
		2. Prepare CO AOR (CONUS)	Validate all MFR / RFS / MOU are current. Ensure Domestic Response SOP is complinat with BaseOrd. Validate TL / TM Certification IAW 75-15 Annex C
		3. Execute CO AOR (CONUS)	Review EOD Mission reporting criteria. Facilitate 2 fully equipt EOD Response Teams. Supervise EOD Mission IAW AR 75-15.
		4. Assess	Assess EOD Mission Compliance IAW AR 75-15 Review EOD Mission reporting criteria. Supervise compliance at Echlon.
	3. Conduct C-EID Operational Suppot.	1. Plan (CO CP)	Review appropriate SOP / TACSOP. Review BaseOrd Annex B (Operations) Ensure subordinates are trained and ready to receive mission IAW SOP / TACSOP, BaseOrd Annex B. Supervise compliance at Echlon.
		2. Prepare (CO TAA)	Validate Team Leader / Team Member EOD Certification IAW AR 75-15, Annex C (EOD CTL) Ensure all SM data has been uploaded in EODIMS Supervise compliance at Echlon.
		3. Execute (CO TAA)	Supervise EOD Mission IAW AR 75-15 Review EOD Mission reporting criteria. Verify the submission of reporting through echlon.
		4. Assess	Assess EOD Mission Compliance IAW AR 75-15 Review EOD Mission reporting criteria. Supervise compliance at Echlon.
	4. Collect Weapons Technical Intelligence (WTI to Support Taargeting Process.	1. Plan (CO CP)	Review appropriate SOP / TACSOP. Review BaseOrd Annex B (Operations) Ensure subordinates are trained and ready to receive mission IAW SOP / TACSOP, BaseOrd Annex B. Supervise compliance at Echlon.
		2. Prepare (CO TAA)	Validate Team Leader / Team Member EOD Certification IAW AR 75-15, Annex C (EOD CTL) Ensure all SM data has been uploaded in EODIMS Supervise compliance at Echlon.
		3. Execute (BDE MAIN)	Assist in the Threat Analisis of the AOR to build ATN. Supervise the chain of custody for all TECHINT recovered or received from the incident site. Advise targeting packages based on SIGACT / TECHINT trends through out the CO AOR.
		4. Assess	Assess EOD Mission Compliance IAW AR 75-15 Review EOD Mission reporting criteria. Supervise compliance at Echelon.



ORD CO (EOD) 1SG (2 of 2)



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
	5. Manage Explosive Ordnance Disposal Support.	1. Plan (CO CP)	Implement Explosive Ordnance Disposal Safety Procedures and Protocols.
			Assess compliance IAW SOP / BaseOrd.
			Review Reporting Criteria at Echlon.
		2. Prepare (CO TAA)	Validate Team Leader / Team Member EOD Certification IAW AR 75-15, Annex C (EOD CTL)
			Ensure all SM data has been uploaded in EODIMS
			Supervise compliance at Echlon.
		3. Execute (CO TAA)	Provide fully equipt EOD Response capabilities based on RFF / FTN. ISO the AOR.
			Review all Host Nation MOU IAW SOFAA. Supervise the
	4. Assess	Assess EOD Mission Compliance IAW AR 75-15	
		Review EOD Mission reporting criteria. Supervise compliance at Echlon.	
	6. Conduct Expeditionary Deployment Operations	1. Plan (BEB MAIN)	Prioritize Mandatory, Collective, & Individual Training
			Participate in Mission Command Exercises
			Execute Personnel Readiness Process
		2. Prepare (BEB TAA)	Validate Company for deployment
			Prepare Equipment for Deployment
			Assign Rail/Sea/Air Movement Teams
3. Execute (BEB MAIN)		Perform Deployment Alert Activities	
		Perform Rail/Sea/Air Load Activities Advise and make recommendations to CO CDR	
4. Assess	Personnel Deployment Status		
	Equipment Deployment Status MET Performance at Subordinate Echelons		
7. Establish Company Headquarters	1. Plan (BEB MAIN)	Set up of company administrative and bivouac areas.	
		Unit to setup unit supply area.	
		Coordinated internal logistics.	
	2. Prepare (BEB BEB TAA)	Revise a layout based on current situation.	
		Occupy positions required for local area security.	
		Employ safety procedures for sleeping areas.	
	3. Execute (BEB TAA)	Inspect sleeping areas that are up to standard.	
		Observed mortuary affairs and enemy POW CCP. Established a casualty collection point.	
4. Assess	Monitor the situation to collect relevant information.		
	Conduct after action review if time allows. Revise standard operating procedure as needed.		



ECC/ESC 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Company 1SG is responsible for advising the Company Commander on all matters. Responsible for the training of 14 military occupational specialties and their professional development, welfare, morale, quality of life, and discipline of all assigned Soldiers. Responsible for the daily operations, coordination, logistics, mission compliance, technical and tactical guidance, and standards operating procedures. Also the inspection of training and the maintenance and accountability of the company property.</p>	<p>1. Provide General Engineer Support for Mobility Operations</p>	<p>1. Plan (BEB Main, CO CP)</p>	Provides input on type of equipment and number of SM.
			Assist in the production estimates and BOM.
			Coordinate with the supported unit.
		<p>2. Prepare (CO CP)</p>	Coordinate the delivery of the BOM.
			Coordinate the Class I and III support.
			Conduct PCC and PCIs.
		<p>3. Execute (CO CP, Construction site)</p>	Provides input on the execution of the project.
			Assist in the QA/QC of the project.
	<p>4. Assess (Construction Site)</p>	Supervises and enforces the safety plan.	
		Analyze the support for the mission.	
		Assess the mobility support for the mission.	
	<p>2. Coordinate Survivability Operations</p>	<p>1. Plan (BEB Main, CO CP)</p>	Assist the CO on the survivability planning.
			Provides input on type of equipment and number of SM.
			Coordinate with the supported unit.
			Coordinates the Casualty Evacuation plan.
		<p>2. Prepare (CO CP)</p>	Assist in verifying battle/ fighting/ AVD position requirements.
			Corrects any equipment and personnel shortfalls.
		<p>3. Execute (CO CP, on the OBJ)</p>	Assist in ensuring the work is IAW with the plan.
			Ensures the reports are sent to higher Headquarters.
		<p>4. Assess (OBJ)</p>	Assist the CO in evaluating the progress.
Assess the work rates.			
Assess the priorities of work.			
Ensures the constructed positions are to standard.			
<p>3. Perform Construction Operations</p>	<p>1. Plan (BEB Main, CO CP)</p>	Provides input on type of equipment and number of SM.	
		Assist in the production estimates and BOM.	
		Coordinate with the supported unit.	
	<p>2. Prepare (CO CP)</p>	Coordinate the delivery of the BOM.	
		Coordinate the Class I and III support.	
		Conduct PCC and PCIs.	
	<p>3. Execute (CO CP, Construction site)</p>	Provides input on the execution of the project.	
		Assist in the QA/QC of the project.	
<p>4. Assess (Construction Site)</p>	Supervises and enforces the safety plan.		
	Analyze the support for the mission.		
	Assess the mobility support for the mission.		
<p>4. Conduct Expeditionary Deployment Operations</p>	<p>1. Plan (BN/ CO HQ)</p>	Conducts AAR to ensure performance improvement.	
		Reviews/ updates unit training status.	
		Assists the CO in identifying all deployment- related tasks.	
		Ensures that all tasks are trained to standard.	
	<p>2. Prepare (CO HQ and post agencies)</p>	Determine how personnel will move to ports.	
		Coordinate pre-deployment SRP.	
		Coordinate support for the Unit's families for deployment.	
	<p>3. Execute (CO HQ)</p>	Ensures 100% of company was notified.	
		Ensures 100% of company is present at prescribed time.	
	<p>4. Assess (Unit Deployment)</p>	Issues instructions on equipment draw.	
		Assess the movement plan.	
		Assess the rehearsals.	
		Assess the marshalling area's support.	



CHEM CO 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Company 1SG is the Senior Enlisted Advisor to the Commander at the Company level. 1SGs are responsible for maintaining and enforcing standards, ensuring training objective are met, developing the Soldiers in the unit, all administrative functions, and ensuring the health, welfare, and morale of the unit and their Families. The 1SG serves as a coordinator for training and resources, as well as the lead integrator with outside organizations and entities. The 1SG is the standard bearer for the their organization and serves as a role model for all Soldiers, NCOs and Officers.</p>	1. Direct CBRN Mounted Reconnaissance and Surveillance (R&S) Mission	1. Plan (CO CP)	Identifying CBRN PIRs and intelligence gaps. Developing CBRN indicators and SIRs. Identifying CBRN R&S tasks.
		2. Prepare (CO TAA)	Feed military personnel. Distribute supplies to the platoons. Ensure work rest cycle.
		3. Execute (CO/BN TAA)	Advise the CDR on area/route is secure and/or clear. Ensure support assets are available. Communicate with higher if terrain is feasible.
		4. Assess	Feedback on appropriate personnel protection level. Obtain additional information to support the operations. Identify contamination avoidance on units.
	2. Direct CBRN Dismounted Reconnaissance and Surveillance (R&S) Mission at Company Level	1. Plan (CO CP)	Identifying CBRN PIRs and intelligence gaps. Developing CBRN indicators and SIRs. Identifying CBRN R&S tasks.
		2. Prepare (CO TAA)	Feed military personnel. Distribute supplies to the platoons. Ensure the Soldiers are well rested.
		3. Execute (CO/BN TAA)	Advise the CDR on area/route is secure and/or clear. Ensure if available assets there to support. Communicate with higher if terrain is feasible.
		4. Assess	Feedback on appropriate personnel protection level. Obtain additional information to support the operations. Identify contamination avoidance on units.
	3. Direct Decontamination Missions	1. Plan (CO CP)	Planning where CBRN threats and/or hazards exist. Contaminate mitigation supports the recovery of forces. Defense considerations can include assessment.
		2. Prepare (CO TAA)	Employment or accidental release of CBRN threats. Mitigation operations in a CBRN environment. Training to operate in a CBRN environment.
		3. Execute (CO/BN TAA)	Protection is critical to preventing the adverse effects. Platoon to quickly respond to a CBRN incident. Mitigating the effects of CBRN hazards.
		4. Assess	Assess the offensive and defensive CBRN capabilities. Continuously monitoring and evaluating CBRN Threats. Reports mission complete to higher headquarters.
	4. Conduct Expeditionary Deployment Operations	1. Plan (Home Station)	Guidelines to train and employ, and communications. Review the installation deployment support plan. Time-lines with higher HQs in deployment exercise.
		2. Prepare (Home Station)	Conduct alert procedures. Identify personnel and equipment shortages. Meet with key personnel from the installation.
		3. Execute (Home Station)	Request human resources for SRP. Advise family members of services available. Request deployment support that prepare the families.
		4. Assess	Unit Readiness. Personnel and equipment are ready for movement. Communication between leaders and subordinates.
	5. Establish Company Headquarters	1. Plan (CO CP)	Set up of company administrative and bivouac areas. Unit to setup unit supply area. Coordinated internal logistics.
		2. Prepare (CO TAA)	Revise a layout based on current situation. Occupy positions required for local area security. Employ safety procedures for sleeping areas.
		3. Execute (CO TAA)	Inspect sleeping areas that are up to standard. Supervise mortuary affairs and enemy POW CCP. Established a casualty collection point.
		4. Assess	Monitor the situation to collect relevant information. Conduct after action review if time allows. Revise standard operating procedure as needed.



FA BN OPS SGM/NCO



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
The Battalion Operations SGM (BN OPS NCO) assists the S3 with operational functions; supervises the training and activities of enlisted personnel; ensures and verifies the maintenance of staff journal, message log, all situational map, graphs and charts; verifies the supplies and oversees the maintenance and security of the Command Post.	1. Control Field Artillery Operations	1. Plan (BN TOC)	Ensure TOC Roles/Responsibilities are defined Establish priorities of work Employment of MG/DMG and provide guidance
		2. Prepare (BN TOC, FUOPS, CUOPS)	Ensure mission command systems are in place Direct/oversee TOC emplacement/setup Prepare and establish BN level rehearsals
		3. Execute (BN TOC, FUOPS, CUOPS)	Validate mission command systems Oversee TOC functions Facilitate and conduct BN level rehearsals
		4. Assess	TOC personnel roles and responsibilities Priorities of work TOC function efficiency
	2. Direct the Employment of Field Artillery Acquisition Assets	1. Plan (BN TOC, BCT Main)	IPB - Identify enemy threat Participate in MDMP/TWG Review Zone Data
		2. Prepare (BN TOC, BCT Main)	Integrate radar zones Synchronize with BCT Fires plan Attend RHXLS
		3. Execute (BN TOC, BCT Main)	Validate radar deployment orders Validate priorities of work Monitor radar execution matrix
		4. Assess	Radar deployment order Radar cueing schedules Zone Management
	3. Conduct Battalion Fire Missions	1. Plan (BN TOC, FUOPS)	Participate in MDMP - feasible sustainment plan Assist in determining priorities of support Assist in coordination of adjacent units
		2. Prepare (BN TOC)	Conduct rehearsals Ensure dissemination of OPORDS and directives Confirm established PACE plan
		3. Execute (BN TOC, CUOPS)	Direct/monitor all tactical movement Ensure currency of analog/digital maps/graphics Ensure coordination measures have been met
		4. Assess	Quartermaster operations/future locations Priorities of support Efficiency of TOC 2 min drills
	4. Synchronize Fires	1. Plan (BN TOC, FUOPS)	Assist in dissecting higher HQs OPORDs Verify feasibility of fires plan/Class V sustainment Receive and disseminate attack guidance
		2. Prepare (BN TOC, CUOPS)	Coordinate/Synch with HQ/adjacent units Verify ammo required to support FS/FATs Conduct BN level rehearsals
		3. Execute (CUOPS)	Ensure all C2 systems are current/maintained Drive the TOC functions Disseminate BN Intel/operational updates
		4. Assess	FS Tasks/FATs TOC crew drills Management of personnel in the TOC
	5. Conduct Fires	1. Plan (BN TOC, FUOPS)	Ensure Staff/War fighting function participation in MDMP Assist in the Staff estimate Assist in Ammunition plan/resupply triggers
		2. Prepare (BN TOC, FUOPS, CUOPS)	Coordinate support of maneuver elements Validate PACE plan Conduct rehearsals
		3. Execute (BN TOC, CUOPS)	Direct/manage movement Monitor ammunition consumption Manage TOC crew drills/functions
		4. Assess	Survivability, protection, and security plan Crew/PLT efficiencies Understand application of BN Maintenance Plan
	6. Conduct Expeditionary Deployment Operations	1. Plan (Home station training)	Plan w/ S3/MG individual/collective training Plan/prepare pre-deployment training Establish BN alert/recall SOP
		2. Prepare (Home station, Forward AO)	Validate training requirement conducted Rehearse/validate alert/recall procedures Deploy forward to prepare receipt of BN
		3. Execute (Forward AO)	Establish forward operations cell Maintain communications with HQ/BN Implement plan to receive personnel/equipment
		4. Assess	Personnel management Operational readiness/considerations Unit deployment TTPs



FA BN HHB 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?	
The Headquarters and Headquarters Battery (HHB) First Sergeant (1SG) is the senior enlisted advisor to the HHB Commander concerning the enlisted ranks; responsible for the training, health, welfare, morale, and discipline for the Battery.	1. Control Field Artillery Operations	1. Plan (HHB CP, BN TOC, BAS, CTCP)	Personnel Management (right person/rightposition) Receive guidance for the location of the BAS Coordinate with FSC for security of BAS (if applicable)	
		2. Prepare (BAS)	Establish HHB CP Verify Patient Decon/Patient Evac plan Confirm dissemination of MEDCOP	
		3. Execute (HHB CP, BAS)	Battle track all HHB Nodes (ReTrans, Radar) Validate ground ambulance evac/patient decon procedures Conduct TLPs and rehearsals	
		4. Assess	Personnel by position BAS location effectiveness Status equipment	
	2. Direct the Employment of Field Artillery Acquisition Assets	1. Plan (BN TOC, BCT Main)	1. Plan (BN TOC, BCT Main)	IPB - Identify enemy threat (Radar PSG) Participate in MDMP / TWG (Radar PSG) Review Zone Data
			2. Prepare (BN TOC, BCT Main)	Integrate Radar Zones Synchronize w/BCT Fires Plan Attend RHXLs (Fires, BCT CAR, BN Tactical)
			3. Execute (BN TOC, BCT Main)	Validate Radar Employment Orders Validate Priorities of work / survivability Monitor radar Execution Matrix
			4. Assess	Radar Employment Order Radar Cueing Schedule Zone management
	3. Conduct Battalion Fire Missions	1. Plan (CTCP, BN TOC)	1. Plan (CTCP, BN TOC)	Coordinate with BN UMT to conduct battlefield circulation Establish CCP at the BN TOC/ MASS CAL operations Coordinate AXP procedures with BAS/FSC 1SG Establish reaction drills
			2. Prepare (BAS, Radar, Retrans)	Ensure PACE plan is maintained across the Btry Coordinate support for co-located HHB elements from Btrys
			3. Execute (BAS, Radar, Retrans)	Rehearse reaction drills for all dispersed HHB elements Conduct battlefield circulation for HHB elements Conduct resupply operations for dispersed elements
			4. Assess	Reaction drill CASEVAC/ survivability plan for dispersed elements Support for dispersed elements
	4. Synchronize Fires	1. Plan (HHB CP, BN TOC)	1. Plan (HHB CP, BN TOC)	Attend BN rehearsals Ensure PCCs are conducted through PCIs Dissiminate BN/BTRY CCIR and SIR
			2. Prepare (HHB CP, BN TOC)	Conduct BTRY TLPS Provide maintenance guidance Establish BTRY priorities of support
			3. Execute (HHB CP, BN TOC)	Observe PLT TLPs Interface the HHB Key Leaders Battletrack HHB elements
			4. Assess	Efficiency of medical support BTRY TTPS Health and welfare of HHB personnel
	5. Conduct Fires	1. Plan (BN TOC)	1. Plan (BN TOC)	Assist BN OPS NCO in validating crew drills Conduct prior coordination for FIST support Establish priorities of work for HHB elements
			2. Prepare (BN TOC)	Assist in recon operations of primary and alternate locations Attend BN rehearsals Exercise discipline initiative/comprehension of CDRs intent
			3. Execute (Radar, Retrans site)	Conduct battlefield circulation Validate security plan Observe Radar operations
			4. Assess	Site security Safety protocols BTRY maintenance
	6. Conduct Expeditionary Deployment Operations	1. Plan (Home station training)	1. Plan (Home station training)	Ensure individual/Collective training is being conducted Request special skills training Incorporate personnel readiness plan IAW BN/BTRY SOP
			2. Prepare (BN, BTRY Area)	Conduct pre-deployment training Identify appropriate personnel for Torch/Advon Establish/maintain load plans for HHB
			3. Execute (BN Area, Departure Node)	Supervise rail/load operations Observe the out-flow of HHB personnel Communicate with forward personnel
			4. Assess	Personnel/Equipment departure Personnel strength Operational readiness



Firing Battery 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?	
<p>The Firing Battery First Sergeant is the senior enlisted advisor to the Commander at the Battery level. 1SG is responsible for maintaining and enforcing standards, ensuring training objectives are met, developing the Soldiers in the unit, all administrative functions, and monitors the health, welfare, and morale of the unit and families. The 1SG serves as a coordinator for training and references, as well as lead integrator with outside organizations and entities. The 1SG is the standard bearer for their organization and serves as a role model for all Soldiers, NCOs, and Officers. In a tactical environment, the 1SG is responsible for the Battery security plan, medical evacuation plan, maintenance, and logistics coordination.</p>	1. Control Field Artillery Operations	1. Plan (BOC)	Understand planned PAA (limitations & restrictions) Support and advise the Commander on TAA Operations Validate PCC and PCI	
		2. Prepare (PAA)	Validate CASEVAC routes Coordinate Ammo resupply plan with the FSC Attend all battery rehearsals	
		3. Execute (PAA)	Monitor accurate reporting to BN (Combat power, ammo...) Ensure BOC is established at the PAA Finalize the Battery Defense plan	
		4. Assess (Platoon Firing Areas)	Validate the Platoon's Defense Plan Assess the effectiveness of Platoon's CCP Assess the overall battery occupation	
	2. Direct the Employment of Field Artillery Acquisition Assets	1. Plan (BOC or POC)		
		2. Prepare (TAA)		
		3. Execute (PAA)		
		4. Assess		
	3. Conduct Battalion Fire Missions	1. Plan (BOC)		Verify battery PACE is achievable Assist the commander with establishing resupply triggers Verify PGM status
		2. Prepare (PAA)		Ensure LRP routes are feasible Understand all technical and maintenance issues Verify the status of all digital communication platforms
		3. Execute (BOC)		Maintain a presence at the PAA Conduct LRP Battery execute fire mission based of BN's request
		4. Assess		Validate crew drill Assess fire mission processing time (guns and FDC) Assess Battery's ability to troubleshoot
	4. Synchronize Fires	1. Plan (BN TOC/BOC)		Adjacent unit coordination Attend all key rehearsal (NB, Tac) Assist the commander in setting up the BOC
		2. Prepare (PAA)		Understand movement triggers for the battery Understand assigned FATs Ensure Platoon understands the Operation phases
		3. Execute (PAA)		Supervise the BOC battle tracking Validate commo plan Validate priorities of work
		4. Assess		Informations flow from BOC to Sections Assist the commander with intel updates Battery ability to displace by platoon
	5. Conduct Fires	1. Plan (PAA)		Ensure battery have all required personnel Ammo resupply plan is complete Set recovery and medevac plan
		2. Prepare (PAA)		Emplace FMTs at the right position to service Platoons Emplace Battery CCP Conduct battery rehearsals (IDF, NBC and survivability)
		3. Execute (PAA)		Verify proper crew drill Verify ammunition management with PLs Enforce proper crew rest
		4. Assess		Check on Soldiers morale Check on Platoon leadership Assess the battery's ability to sustain continuous fires
	6. Conduct Expeditionary Deployment Operations	1. Plan (Home station)		Validate required certification for deployment Implement Personnel Readiness Plan Plan the supply or sustainment plan with the XO
		2. Prepare (Home station)		Troop to task for outload operations Assist the Commander with the deployment manifest Schedule deployment alert activities to test accountability
		3. Execute		Observe Out-Flow of Battery Personnel Validate commander's intents are being executed Maintain key leaders presence at all friction's point
		4. Assess		Help the Commander assess Unit readiness for deployment Assess and balance battery strenght and weaknesses Personnel / Equipment load-out plan



FA BTRY PSG/GSG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?	
<p>The Platoon Sergeant is the primary enlisted assistant to the Platoon Leader and must be prepared to assume all of the Platoon Leader's duties. The Platoon Sergeant responsibilities include- Supervise firing platoon operations. Ensure howitzers maintain firing capability. Supervise platoon occupations and displacements. Supervise maintenance, Direct the platoon defense plan. Provide the First Sergeant with the platoon defense diagram for integration into the overall Battery defense plan. Confirm each section chief knows the location and route to alternate and supplementary positions. Verify completion of DA 2408-4 after each day of firing. Verify ammunition handling procedures. Verify safety procedures during firing. Supervising the use and maintenance of the muzzle velocity sensor. Determine minimum quadrant elevation for the position.</p>	1. Control Field Artillery Operations	1 Plan (PLT CP)	Ensure Position, Comms, Security are in place Participate in TLPs Review FAT's prior to Execution	
		2. Prepare (PLT CP)	Implement maintenance priorities Conduct PCC's and PCI's Attend rehearsals (BTRY&PLT)	
		3. Execute (PAA)	Observe TLPs Identify priorities of work Observe resupply Operations	
		4. Assess	PLT personnel duties and responsibilities Distribution Techniques MEDEVAC plan effectiveness	
	2. Direct the Employment of Field Artillery Acquisition Assets	1. Plan		
		2. Prepare		
		3. Execute		
		4. Assess		
	3. Conduct Battalion Fire Missions	1. Plan (PLT CP)		Identify PACE Plan Create sustainment plan Verify battlefield Tracking systems
		2. Prepare (LRP)		Maintain PLT Ammunition Resupply Triggers Observe TLPs Pre Combat Inspections
		3. Execute (PAA)		Observe PLT / Section movement Observe PLT / Section crew drills. Interface with Key Leaders(BC & 1SG)
		4. Assess		Personnel plan; are the right people in place Risk Mitigation plan PLT TTPs for munitions
	4. Synchronize Fires	1. Plan (PLT FDC)		Observe Sections are Fully operational Ensure Fires Plan is feasible / sustainable Receive key tasks from Platoon Leader
		2. Prepare (FDC Rehearsals)		Identify Priorities of Work Maintain Ammunition Resupply Triggers Attend Rehearsals (Section & BTRY)
		3. Execute (PAA)		Observe TLPs Identify priorities of work Maintain resupply Operations
		4. Assess		Completion of Key tasks from BTRY PACE plan across the Sections BTRY Munitions
	5. Conduct Fires	1. Plan (PLT FDC)		Ensure Howitzers systems are in place Participate in Sustainment operations Review Platoon Plan from the OPORD
		2. Prepare (PAA)		Maintain Resupply Triggers Analyze Crew rosters/ Section responsibilities Attend rehearsals (BTRY & Section)
		3. Execute (PAA)		Observe BTRY / PLT movement Observe BTRY / PLT crew drills Interface with Section Chiefs
		4. Assess		Crew / PLT efficiencies Adherence to safety protocol Platoon Maintenance Plan
	6. Conduct Expeditionary Deployment Operations	1. Plan (Home Station Training)		Review Individual and Collective Training Implement Section Readiness Plan Supervise Required Special Training
		2. Prepare (Btry Area / Departure Node)		Review Load-Out Plans - manifest Pre Combat inspections Review / Observe Departure Operations
		3. Execute (Btry CMD Node)		Observe Out-Flow of Platoon Personnel Ensure Platoon Leader's Intent is met Interface with Section Chiefs
		4. Assess		Personnel strength Operational readiness rate Personnel / Equipment load-out plan



Senior Fire Control Sergeant



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?	
<p>The Senior Fire Control Sergeant is the primary advisor and manager of the commander's gunnery program, The SFCNCO is the SME of all things Fire Direction related. Major duties include fire control management, software database management, fire support execution, tactical information management, integrating fire plans, troubleshooting and gunnery fundamentals critical to the 5 requirements of accurate predicted fire; manages MET operations; provides as much input as is required into the MDMP process (MDMP) for developing the Field Artillery Support Plan (FASP); provides min and max of delivery systems; involved in planning process for unit movements and ammunition estimates in order to provide best COA to FISCOORD; ensures all digital communication are maintained; facilities technical and tactical rehearsals from sensor; ensures that all Fire Support Coordination Measures are up to date and current.</p>	1. Control Field Artillery Operations	1. Plan (BN TOC)	Establish BN Fire Direction Center Ensuring all FDC systems are in place Review FASP and Discuss COA with FDO	
		2. Prepare (BN TOC)	Ensure BN products are distributed Schedule, track and scrub FSCMs analog/digital Validate lines of communication	
		3. Execute (BN TOC)	Forecast ammunition expenditure Assist FDO in resupply synchronization Confirm synchronization of plans and OPS AFATDS	
		4. Assess	Finalize Target List Worksheet/Assign FATS Analyze ammo, combat power and planning ranges Verify effectiveness of voice and digital PACE plan	
	2. Direct the Employment of Field Artillery Acquisition Assets	1. Plan		
		2. Prepare		
		3. Execute		
		4. Assess		
	3. Conduct Battalion Fire Missions	1. Plan (BN TOC)		Ensure understanding of Commander's guidance Maintain communication flow with BDE Coordinate detection and attack of HPTs with S2
		2. Prepare (BN FDC)		Supervise input of parameters into the AFATDS Assist BN FDO in target analysis Schedule, track/scrub FSCMs digital and analog
		3. Execute (BN FDC)		Monitor technical input of fire missions Assist BN FDO in issuing fire order Observe BN FDC crew drill
		4. Assess		Determine movement criteria Obtain Battle Damage Assessment Assess BN ammunition resupply triggers
	4. Synchronize Fires	1. Plan (BN TOC)		Analyze refinements to TLWS Analyze ability to mass fires of available units Recommend changes to attack guidance
		2. Prepare (BN Rehearsals)		Conduct technical rehearsals of TLWS Validate SLANT and ammunition trackers Coordinate with S2 updated event temp
		3. Execute (BN TOC)		Schedule fire units for planned fires Validate priorities of work Assist FDO in 2 minute drill
		4. Assess		Execution of assigned tasks from BDE to Btry PACE plan across the battlespace Clear and concise ammunition picture
	5. Conduct Fires	1. Plan (BN TOC)		Plans and operations AFATDS are synched Analyze munitions to engage target Determine proper method of attack
		2. Prepare (BN FDC)		Transmit call for fire to selected PLT FDC Validate BN FDC crew drill Select optimal firing unit
		3. Execute (BN FDC)		Direct delivery unit to attack Assist FDO in fire order Ensure FISCOORD intent is met
		4. Assess		Tactical database management/mission fire report Running estimates Prepare requests for additional fires
	6. Conduct Expeditionary Deployment Operations	1. Plan (Home Station Training)		Facilitate initial skills training for new personnel Maintain certification and proficiency of crews Provide tough and achievable standards
		2. Prepare (BN Area)		Manages section rosters and gunnery records Pre combat inspections/standardize load plans Validate communication platforms
		3. Execute (BN CMD Node)		Verify required personnel, vehicles and equipment Certify Fire Direction Center sections Validate Artillery tables
		4. Assess		Maintain Certification and proficiency of crews Crew readiness (equipment, personnel) Ensure FDC proficiency



FA FSC 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?	
The FSC 1SG is the company's senior NCO and normally is its most experienced Soldier. He is the commander's primary CSS and tactical advisor and he is an expert in individual and NCO skills. He is the company's primary internal CSS operator and helps the commander and support operations officer to plan, coordinate, and supervise all logistical activities that support the company's mission.	1. Control Field Artillery Operations	1. Plan (CTCP)	Coordinate next CTCP location Time and distance analysis from next location to battery Validate PCC and PCI	
		2. Prepare (CTCP)	Attend all company rehearsals Coordinate resupply plan with Distro PSG Coordinate maintenance recovery plan with Maint PSG	
		3. Execute (CTCP)	Monitor LOGSTAT reporting to the BN Ensure CP / Vsat is established at CTCP Finalize the Company defense plan	
		4. Assess	Validate the Company's defense plan Assess the overall company's occupation Assess the effectiveness of the Maintenance PLT UMCP	
	2. Direct the Employment of Field Artillery Acquisition Assets	1. Plan		
		2. Prepare		
		3. Execute		
		4. Assess		
	3. Conduct Battalion Fire Missions	1. Plan (CTCP)		Verify Company PACE plan Assist CDR / S4 with developing a resupply plan to BRTY Verify Ammo status of CTCP/FTCP
		2. Prepare (CTCP)		Ensure LRP routes and locations are planned Understand assets needed for logistical requirements Verify the status of all digital communication platforms
		3. Execute (CTCP)		Maintain a presence at CTCP Conduct and setup LRP Have Recovery asset on standby
		4. Assess		Validate grids and route Validate shell / fuse combinations at LRP Validate DA5515/DA581 prior battery resupply
	4. Synchronize Fires	1. Plan (CTCP)		Attend sustainment rehearsals (BDE, BN) Resupply coordination with BSA Assist CDR with scheduling of future resupplies from BSA
		2. Prepare (CTCP)		Understand specific hit time for BSA Resupply Ensure ammo is loaded up prior to the mission Ensure distro PLT has enough assets for movement
		3. Execute (CTCP)		Validate correct documents are on hand Validate distro has proper equipment for movement Validate commo plan (JCR, Radio)
		4. Assess		Informations flow from CP to Distro (Change to mission) Assess Distro's ability to navigate Assess Distro's ability to meet SP times
	5. Conduct Fires	1. Plan (CTCP)		Ensure battery PAA locations are accurate Ammo Resupply plan is complete Have recovery plan in place IAW Unit SOP (9 line Recovery)
		2. Prepare (CTCP/UMCP)		Distribute Special Tools and POL products to FMTs Have recovery team / assets on standby Verify H8 crew certification
		3. Execute (CTCP/UMCP)		Verify work / rest cycles for maintenance recovery team Distribute location for UMCP Validate recovery plan IAW unit SOP
		4. Assess		Check on Soldiers morale Check on Platoon leadership Assess the Maintenance & Distro PLT ability to support
6. Conduct Expeditionary Deployment Operations	1. Plan		Validate required certification for deployment Implement Personnel Readiness Plan Plan the supply or sustainment plan with the XO	
	2. Prepare		Troop to task for outload operations Assist the CDR with the deployment manifest Schedule deployment alert activities to test accountability	
	3. Execute		Observe Out-Flow of Company Personnel Validate commander's intents are being executed Maintain key leaders presence at all friction's point	
	4. Assess		Help the Cdr assess Unit readiness for Deployment Assess and balance Company strength and weaknesses Personnel / Equipment load-out plan	



BSB HHC 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?		
<p>The Headquarters and Headquarters Company First Sergeant is the company senior NCO and normally is the most experienced Soldier. The first sergeant is the commander's primary logistics and tactical advisor. The first sergeant collaborates with the commander and operations officer to plan, coordinate, and supervise all logistics activities that support the company mission. The first sergeant goes wherever duties require.</p>	1. Conduct Expeditionary Deployment Operations at the Battalion Level	1. Plan (SRP, Medical Readiness, Soldier Training)	Deployment readiness of HHC Create manifest for accountability of Soldiers and equipment Train and ensure proficiency of unit TACSOP		
		2. Prepare (Deployment into Theater)	Reception of Soldiers and Equipment into theater Conduct additional training related to host nation Coordinate and supervise early sustainment and maintenance operations		
			3. Execute (Battalion CP Operations)	Establish and refine security plan according to TACSOP Supervise supply, maintenance, communications, and field hygiene operations Assist Commander in maintaining Company CP Operations	
				4. Assess	Security plan Sustainment plan Synchronization of staff sections. Ensure timely and accurate reports.
		2. Provide Field Feeding Support	1. Plan (CP)	Establish a field kitchen layout with proper distances Advise Commander of field sanitation requirements Verify support area headcount	
				2. Prepare (BN Area)	Report equipment shortages to unit supply and perform PMCS on equipment Identify location of gray water pit with proper distances Ensure requisition for Engineer assets to dig gray water pit is complete
					3. Execute (CCP, LRP, CP)
			4. Assess	Ensure Commander's priorities are enforced Verify information was disseminated to all levels Evaluate effectiveness of systems / processes	
				3. Provide Unit Supply Support	
			2. Prepare (BN Area)		Supervise CLEAR team training Identify Company shortages and requirements Ensure equipment maintenance conducted
					3. Execute (CCP, LRP, CP)
			4. Assess		
	4. Conduct Unit Defense	1. Plan	Identify potential risks and conduct risk analysis Plan battle drills and rehearsals Establish priorities of work		
			2. Prepare (BN Area)	Assist the commander in performing PCC/PCIs Conduct and supervise rehearsals Integrates sustainment into the Company maneuver rehearsals	
				3. Execute (CCP, LRP, CP)	Establish and refine security plan according to TACSOP Supervise supply, maintenance, communications, and field hygiene operations Direct and supervises mandatory training and rehearsals
		4. Assess	Enforce Commanders priorities of work are enforced Enforce rehearsals effectiveness Enforce Company SOPs being followed		



BSB Distribution CO 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
The Distribution Company First Sergeant is the company senior NCO and normally is the most experienced Soldier. The first sergeant is the commander's primary logistics and tactical advisor. The first sergeant collaborates with the commander and operations officer to plan, coordinate, and supervise all logistics activities that support the company mission. The first sergeant goes wherever duties require.	Conduct Expeditionary Deployment Operations	1. Plan (Company CP)	Advise and assist CDR with WARNO Provide CDR input as tactical advisor Develop course of action to support the operation
		2. Prepare (Company Area)	Ensure Key Leaders understand taskings and timelines Conduct PCC/ PCIs Attend sustainment rehearsal with CDR
		3. Execute (Company Area Trains/ Motorpool/ Rail load Ops area)	Oversee PLT SGTs are executing plan w/ PLT Advise PLT SGTs to report progress Position to advise the CDR and influence decision making
		4. Assess	Follow-up with accountability of personnel Identified equipment and personnel left behind due to NMC (Weapons/ Vehicles, etc.) or non deploy Identify and mitigate risks/ assist CDR with producing risk assessment
	Conduct Sustainment Support in Area Defense	1. Plan (Company CP)	Assist CDR with understanding OPORD Assist/ Develop CCPs, advise CDR location of Supply point distributions (Class I,III,IX) Ensure Key Leaders understand taskings and timelines
		2. Prepare (Company Area)	Communicate plan to key leaders from each platoon (PSG's/ PLT Leader) Recon each location with platoon leadership Ensure accountability of personnel and equipment/ ensure work rest cycles implemented
		3. Execute (Company Area)	Enforce environmental compliance regulations Allow PLT Leadership to execute movement to occupying areas/ advise PSGs to back brief on progress/ give input to refine distro footprint Assist CDR with input for LRP's, LOGPAC, Supply point Operations, Timelines, PCI's
		4. Assess	Check that Classes I, III, V are operational according to unit SOP timelines Oversee and enforce work rest cycle plan throughout the company/ Enforce Soldier Care
	Conduct Sustainment Support in Area Security	1. Plan (Company CP)	Assist CDR in Supply Operations (CL I,III,IX) Advise CDR troop leading procedures Provide input for transportation operations
		2. Prepare (Company CP)	Ensure personnel, fuel, water, missions trackers, BN assigned taskings trackers are ready for use Communicate operations plan to key leaders Attend BN log sync with CDR
		3. Execute (Company area)	Develop CCP's and ammo supply points Oversee PCC and PCI's conducted before LRP's Oversee mission and personnel trackers
		4. Assess	Analyze and refine base defense plan Verify environmental compliance regulations Verify work rest cycles are enforced
	Conduct Sustainment Support in an Attack	1. Plan (Company CP)	Advise and make recommendation to CDR on defense counter measures Provide input for transportation operations Assist in COA development for distribution during attack
		2. Prepare (Company Area)	Communicate plan to key leaders from each platoon (PSG's/ PLT Leader) Develop/ advise defense plan during LRP/ LOGPAC Conduct PCC/ PCIs Manage base defense countermeasures
		3. Execute (Company Area)	Positioned to advise the CDR and influence the fight Maintains accountability of personnel and equipment
		4. Assess	Analyze and refine base defense plan Correct deficiencies found during PCC/PCIs Were Company SOPs followed?
Conduct Sustainment Support in a Movement to Contact	1. Plan (Company CP)	Assist with OPORD, para 4 and assist XO with sustainment planning Provide CDR input as tactical advisor Conduct METT-TC assessment	
		2. Prepare (Company CP)	Assist CDR with communicating plan to key leaders Ensure key leaders back brief of status of movements Oversee PLT SGT's execution of PCC/PCI's
		3. Execute (Company Area)	Direct and supervises CASEVAC, and Damaged equipment OPS Maintain situational awareness of LRP's
		4. Assess	Assess battle drills Analyze and refine base defense plan Conduct resupply
	Conduct Unit Defense	1. Plan (Company CP)	Conduct METT-TC assessment Ensure synchronized with BN plan Participate in CASEVAC/CCP/Ammo planning
		2. Prepare (Company Area)	Validate fighting positions, range cards Ensure radios communications operational Identify casevac resources
		3. Execute (Company Area)	Synchronize engagements/ reporting Enforce uniform posture/ PPE Oversee CASEVAC operations
		4. Assess	Verify info disseminated to all levels Evaluate effectiveness of systems Ensure meeting CDR's intent



BSB Field Maint 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Field Maintenance Company First Sergeant is the company's senior NCO and normally it's most experienced Soldier. The first sergeant is the commander's primary logistics and tactical advisor. The first sergeant collaborates with the commander and XO to plan, coordinate, and supervise all logistics activities that support the company mission. The first sergeant goes wherever duties require.</p>	1. Conduct Expeditionary Deployment Operations	1. Plan (Company HQ and Training Events)	Complete individual skill and mandatory training Ensure critical personnel trained (UMO, HAZMAT, etc.) Support all FRG meetings; update call rosters
		2. Prepare (Company Area)	Complete SRP / individual readiness Prepare all vehicles for transport and pack containers PCIs (load plans, tie downs, deployment bags)
		3. Execute (Company Area)	Identify and move to points of friction Track all Company personnel movements Provide final guidance to rear detachment NCOIC
		4. Assess	Personnel and equipment movement Risk Mitigation during ALL operations Accountability and reporting to of personal and equipment to BN
	2. Conduct Maintenance Support in a Movement to Contact	1. Plan (Company CP)	Advise Company CDR on the sustainment paragraph and assists the XO with sustainment planning Develops CCP's to support the operation Provide Company CDR input as tactical advisor
		2. Prepare (Company Area)	Conduct PCCs and PCIs Integrate sustainment into the Company's maneuver rehearsals Attend sustainment rehearsals with the Commander
		3. Execute (Company CP and CCP)	Positioned to advise the Commander and influence the fight Direct and Supervises CCP operations, Damaged equipment Track personal, assets available and wounded/KIA
		4. Assess	Follow up deficiencies from the PCI Is Battalion Sustainment synchronized? Are Company SOPs being followed?
	3. Conduct Maintenance Support in an Area Defense	1. Plan (Company CP)	Advise initial Task Organization Develop protection plan Develop sustainment plan- CCP, CASEVAC and Ammo resupply
		2. Prepare (Company Area)	Supervise company rehearsals Inspect personal and fighting positions Oversee and empower junior leaders
		3. Execute (Company CP, CCP, A&L)	Inspect position of key weapons Inspect aid and litter, ammo resupply and CCP's Consolidate platoon sector sketches
		4. Assess	Improve security Ensure treatment and evacuation of casualties Conduct resupply operations
	4. Conduct Maintenance Support in Area Security	1. Plan (Company CP)	Advise initial Task Organization Develop protection plan Develop sustainment plan- CCP, CASEVAC and Ammo resupply
		2. Prepare (Company Area)	Supervise company rehearsals Inspect aid and litter, ammo resupply and CCP's Oversee and empower junior leaders
		3. Execute (Company CP, CCP, A&L)	Inspect position of key weapons Inspect aid and litter, ammo resupply and CCP's Consolidate platoon sector sketches
		4. Assess	Improve security Ensure treatment and evacuation of casualties Conduct resupply operations
	5. Conduct Maintenance Support in an Attack	1. Plan (Company CP)	Advise initial Task Organization Develop protection plan Develop sustainment plan- CCP, CASEVAC and Ammo resupply
		2. Prepare (Company Area)	Supervise company rehearsals Inspect aid and litter, ammo resupply and CCP's Oversee and empower junior leaders
		3. Execute (Company CP, CCP, A&L)	Inspect position of key weapons Inspect aid and litter, ammo resupply and CCP's Consolidate platoon sector sketches
		4. Assess	Improve security Ensure treatment and evacuation of casualties Conduct resupply operations
	6. Conduct Unit Defense	1. Plan (Company CP)	Advise initial Task Organization Develop protection plan Develop sustainment plan- CCP, CASEVAC and Ammo resupply
		2. Prepare (Company Area)	Supervise company rehearsals Inspect aid and litter, ammo resupply and CCP's Oversee and empower junior leaders
		3. Execute (Company CP, CCP, A&L)	Inspect position of key weapons Inspect aid and litter, ammo resupply and CCP's Consolidate platoon sector sketches
		4. Assess	Improve security Ensure treatment and evacuation of casualties Conduct resupply operations



BSB Support Medical CO 1SG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Brigade Support Medical Company (BSMC) First Sergeant is the company's senior NCO and normally its most experienced Soldier. The first sergeant is the commander's primary logistics and tactical advisor. The first sergeant collaborates with the commander and XO to plan, coordinate, and supervise all logistics activities that support the company mission. The first sergeant is located wherever duties require.</p>	1. Manage Health Service Support (HSS) Operations	1. Plan (Designated Planning location)	<p>Provides Commander guidance during the MDMP process</p> <p>Assist with consumption rates of class I, III, and V. Submit LOGSTATS</p> <p>Help identify potential risks and hazards and help conduct risk analysis</p>
		2. Prepare (Company Area)	<p>Conduct PCC/PCIs with section leaders of all equipment and personnel</p> <p>Be present and participate in all rehearsals at all necessary echelons</p> <p>Ensure ROC drills are being done at the lowest levels</p>
		3. Execute (Company Area)	<p>Provide over watch on the triage and treatment areas to ensure they're running smoothly. Take charge of all Aid & Litter teams during MASCAL</p> <p>Ensure communication is flowing from CP to each section that the information pertains too</p> <p>Confirm all mission, personnel and equipment trackers are being update correctly and in a timely manner</p>
		4. Assess	<p>Conduct Company wide AAR/hotwash as mission permits</p> <p>Validate current Company SOP after execution of current HSS operations</p>
	2. Manage Ground Evacuation Operations	1. Plan (Company CP)	<p>Provides Commander guidance during the MDMP process</p> <p>Assist with consumption rates of class I, III, and V. Submit LOGSTATS</p> <p>Help identify potential risks and hazards and help conduct risk analysis</p>
		2. Prepare (Company Area)	<p>Ensure route/map recons are being conducted at all levels within the Evacuation Platoon. Ensure CP has up to date analog products</p> <p>Conduct PCC/PCIs with section leaders of all equipment and personnel</p> <p>Ensure ROC drills are being done and load plans are to standard</p>
		3. Execute (Company CP)	<p>Oversee that all trackers to include the analog map are being updated as missions are requested/executed</p> <p>Management of in and out information flow of the CP to all sections. Ensure Commander and Brigade Surgeon Cell is informed of all missions</p> <p>Stay in constant communication with evacuation team until mission is complete</p>
		4. Assess	<p>Conduct AARs/hot washes with crews/sections as mission allows. Apply all changes need to next mission.</p> <p>Validate current Company SOP after execution of Ground Medevac operations</p>
	3. Conduct Sustainment Support Operations	1. Plan (Battalion Area)	<p>Gives commander guidance on priorities of work</p> <p>Assist with consumption rates of class I, III, and V. Submit LOGSTATS</p> <p>Help identify potential risks and hazards and help conduct risk analysis</p>
		2. Prepare (Company Area)	<p>Ensure everyone knows and understands vehicle load plans</p> <p>Assign sections/SMs task based on commanders priorities of work</p> <p>Conduct PCC/PCIs with section leaders of all equipment and personnel</p>
		3. Execute (Company Area)	<p>Oversee occupation traffic flow for the company ensuring it is set up in the correct location</p> <p>Enforce the priorities of work and ensure the SMs are setting everything up according to the BN TACSOP/Company SOP</p> <p>Enforce work rest cycles. With a special emphasis for the evacuation Ready Up Crews</p>
		4. Assess	<p>Validate current priorities of work that was utilized</p> <p>Conduct AAR/hot wash with company as mission permits</p> <p>Certify BN TACSOP/Company SOP</p>
	4. Conduct Expeditionary Deployment Operations	1. Plan (Company CP)	<p>Prioritize Mandatory, Collective, & Individual Training</p> <p>Participate in Mission Command Exercises</p> <p>Execute Personnel Readiness Process</p>
		2. Prepare (Company Area)	<p>Validate Company for deployment</p> <p>Oversee the preparation of equipment for deployment</p> <p>Assign Rail/Sea/Air details</p>
		3. Execute (BN Area)	<p>Perform Deployment Alert Activities</p> <p>Perform Rail/Sea/Air Load Activities</p> <p>Advise and make recommendations to CO CDR</p>
		4. Assess	<p>Validate effectiveness of CP Operations</p> <p>Personnel Deployment Status</p> <p>Validate Platoon readiness</p>
	5. Conduct Force Health Protection (FHP) Activities	1. Plan (Company CP)	<p>Provides Commander guidance during the MDMP process</p> <p>Assist with consumption rates of class I, III, and V. Submit LOGSTATS</p> <p>Help identify potential risks and hazards and help conduct risk analysis</p>
		2. Prepare (Company Area)	<p>Link Behavioral Health and Preventive Medicine teams in with Distro PLT for Battlefield circulation via LOGPAC</p> <p>Conduct PCC/PCIs with section leaders of all equipment and personnel</p> <p>Assist with the Battlefield circulation schedule, prioritize the Units based off need</p>
		3. Execute (Company CP)	<p>Oversee that all trackers to include the analog map are being updated as missions are requested/executed</p> <p>Management of in and out information flow of the CP to all sections. Ensure Commander and Brigade Surgeon Cell is informed</p> <p>Stay in constant communication with Battlefield circulation teams during mission</p>
		4. Assess	<p>Conduct Company wide AAR/hotwash as mission permits</p> <p>Validate current Company SOP after execution of current FHP operations</p>



BSB Distribution PSG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?	
<p>The Distribution Platoon Sergeant is the platoon senior NCO and normally is the most experienced Soldier. The platoon sergeant is the platoon leaders primary logistics and tactical advisor. The platoon sergeant collaborates with the platoon leader plan, coordinate, and supervise all logistics activities that support the company mission.</p>	Conduct Expeditionary Deployment Operations	1. Plan (Company CP)	Identify individual and collective training Supervise mandatory training Supervise routine operations and Personnel readiness	
		2. Prepare (Company Area)	Verify packing list Conduct PCCs Verify training and readiness status	
		3. Execute (Company Area Trains/ Motorpool/ Rail load Ops area)	Maintain accountability Ensure timely and accurate reports are sent Supervise out flow of platoon personnel	
		4. Assess	Are all personnel trained and qualified on assigned weapons systems? Do personnel have all required equipment? Is everything and everyone accounted for?	
	Conduct Sustainment Support in Area Defense	1. Plan (Company CP)	Work with the PL on the tactical plan and develop CASEVAC plan Attend company Operations order Ensure subordinates understand taskings and timelines	
		2. Prepare (Company Area)	Ensure accountability of personnel and equipment Establish Security plan Establish defensive positions with PL	
		3. Execute (Company Area)	Assist and advise the PL in execution of the tactical plan Assist PL with input for LRP, LOGPAC, supply point operations, timelines, and PCC/ PCIs Ensure timely and accurate reports are sent	
		4. Assess	Oversee and enforce work rest cycle throughout the platoon Check to ensure communications are fully operational	
	Conduct Sustainment Support in Area Security	1. Plan (Company CP)	Work with the PL on the tactical plan and develop CASEVAC plan Attend company Operations order Provide input for transportation operations	
		2. Prepare (Company CP)	Ensure personnel, fuel, water, missions trackers, Company assigned taskings trackers are ready Communicate operations plan to subordinates Conduct PCCs and PCIs before LRPs	
		3. Execute (Company area)	Manage CASEVAC Assist and advise the PL in execution of the tactical plan Oversee mission and personnel trackers	
		4. Assess	Analyze and refine range cards Are deficiencies fixed from PCC/PCIs? Ensure work rest cycles are enforced	
	Conduct Sustainment Support in an Attack	1. Plan (Company CP)	Work with the PL on the tactical plan and develop CASEVAC plan Attend company Operations order Assist in COA development for distribution during attack	
		2. Prepare (Company Area)	Conduct rehearsals Communicate plan to subordinates in each section/ SQD Conduct PCC/ PCIs	
		3. Execute (Company Area)	Execute base defense countermeasures Assist and advise the PL in execution of the tactical plan Maintain accountability of personnel and equipment	
		4. Assess	Analyze and refine base defense plan Correct deficiencies found during PCC/PCIs Were Company SOPs followed?	
	Conduct Sustainment Support in a Movement to Contact	1. Plan (Company CP)	Work with the PL on the tactical plan and develop CASEVAC plan Attend company Operations order Conduct METT-TC assessment	
			2. Prepare (Company CP)	Assist PL with communicating plan to subordinates Ensure SQD LDRs back brief status of movements Oversee SQD LDRs conduct of PCCs and PCIs
			3. Execute (Company Area)	Execute battle drills based off of SOPs or TTPs Maintain situational awareness of LRPs
			4. Assess	Assess battle drills Consolidate and reorganize subordinate leadership Conduct resupply
Conduct Unit Defense		1. Plan (Company CP)	Review METT-TC assessment Ensure synchronized with Company plan Participate in CASEVAC/CCP/Ammo planning	
		2. Prepare (Company Area)	Construct fighting positions and range cards Ensure radio communications are operational Identify CASEVAC resources	
		3. Execute (Company Area)	Synchronize engagements/ reporting Enforce uniform posture/ PPE Oversee CASEVAC operations and rehearsals	
		4. Assess	Verify info disseminated to all levels Evaluate effectiveness of systems implemented Is PLT synced with Company?	



BSB Maintenance PSG



Duties and Responsibilities	Mission Essential Tasks	Where to Be?	What to Do?
<p>The Maintenance Platoon Sergeant is the platoon senior NCO and normally is the most experienced Soldier. The platoon sergeant is the platoon leader's primary logistics and tactical advisor. The platoon sergeant collaborates with the platoon leader plan, coordinate, and supervise all logistics activities that support the company mission.</p>	Conduct Expeditionary Deployment Operations	1. Plan (Company CP)	Identify individual and collective training Supervise mandatory training Supervise routine operations and Personnel readiness
		2. Prepare (Company Area)	Verify packing list Conduct PCCs Verify training and readiness status
		3. Execute (Company Area Trains/ Motorpool/ Rail load Ops area)	Maintain accountability Ensure timely and accurate reports are sent Supervise out flow of platoon personnel
		4. Assess	Are all personnel trained and qualified on assigned weapons systems? Do personnel have all required equipment? Is everything and everyone accounted for?
	Conduct Sustainment Support in Area Defense	1. Plan (Company CP)	Work with the PL on the tactical plan and develop CASEVAC plan Attend company Operations order Ensure subordinates understand taskings and timelines
		2. Prepare (Company Area)	Ensure accountability of personnel and equipment Establish Security plan Establish defensive positions with PL
		3. Execute (Company Area)	Assist and advise the PL in execution of the tactical plan Assist PL with input for UMCPs, timelines, and PCC/ PCIs Ensure timely and accurate reports are sent
		4. Assess	Oversee and enforce work rest cycle throughout the platoon Check to ensure communications are fully operational
	Conduct Sustainment Support in Area Security	1. Plan (Company CP)	Work with the PL on the tactical plan and develop CASEVAC plan Attend company Operations order Provide input for recovery operations
		2. Prepare (Company CP)	Ensure personnel, fuel, water, missions trackers, service schedules, Company assigned taskings trackers are ready Communicate operations plan to subordinates Conduct PCCs and PCIs before recovery operations
		3. Execute (Company area)	Manage CASEVAC Assist and advise the PL in execution of the tactical plan Oversee mission and personnel trackers
		4. Assess	Analyze and refine range cards Are deficiencies fixed from PCC/PCIs? Ensure work rest cycles are enforced
	Conduct Sustainment Support in an Attack	1. Plan (Company CP)	Work with the PL on the tactical plan and develop CASEVAC plan Attend company Operations order Assist in COA development for recovery during attack
		2. Prepare (Company Area)	Conduct rehearsals Communicate plan to subordinates in each section/ SQD Conduct PCC/ PCIs
		3. Execute (Company Area)	Execute base defense countermeasures Assist and advise the PL in execution of the tactical plan Maintain accountability of personnel and equipment
		4. Assess	Analyze and refine base defense plan Correct deficiencies found during PCC/PCIs Were Company SOPs followed?
	Conduct Sustainment Support in a Movement to Contact	1. Plan (Company CP)	Work with the PL on the tactical plan and develop CASEVAC plan Attend company Operations order Conduct METT-TC assessment
			Assist PL with communicating plan to subordinates Ensure SQD LDRs back brief status of movements Oversee SQD LDRs conduct of PCCs and PCIs
			Execute battle drills based off of SOPs or TTPs Maintain situational awareness of recovery operations
			Assess battle drills Consolidate and reorganize subordinate leadership Conduct resupply
2. Prepare (Company CP)		Review METT-TC assessment Ensure synchronized with Company plan Participate in CASEVAC/ UMCP planning	
		Construct fighting positions and range cards Ensure radio communications are operational Identify CASEVAC and recovery resources	
		Synchronize engagements/ reporting Enforce uniform posture/ PPE Oversee CASEVAC and recovery operations and rehearsals	
		Verify info disseminated to all levels Evaluate effectiveness of systems implemented Is PLT synced with Company?	
Conduct Unit Defense	1. Plan (Company CP)	Review METT-TC assessment Ensure synchronized with Company plan Participate in CASEVAC/ UMCP planning	
	2. Prepare (Company Area)	Construct fighting positions and range cards Ensure radio communications are operational Identify CASEVAC and recovery resources	
	3. Execute (Company Area)	Synchronize engagements/ reporting Enforce uniform posture/ PPE Oversee CASEVAC and recovery operations and rehearsals	
	4. Assess	Verify info disseminated to all levels Evaluate effectiveness of systems implemented Is PLT synced with Company?	